Rixton-with-Glazebrook

Community Plan

2019 - 2022

RIXTON-WITH-
GLAZEBROOK
Holcroft Moss
Gorse Covert
Risley Moss
Glazebrook
Rixton Moss
Rixton Clay Pits
Hollins Green
Lane End
Golf Course
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Introduction

The Rixton-with-Glazebrook (RwG) Community Plan Group have produced this 3yr Plan to carry forward the great work to date of the RwG Parish Plan Group. As the original 5yr Parish Plan came to an end in 2018, the group was re-named to help avoid any further confusion with the Parish Council (PC).

A summary of the achievements of volunteers over the past 5yrs is on page 15. It is important to include these, as is it due to the success of their actions and the passion and commitment to do more for the parish that the group has continued and this 3yr Plan has been produced.

This 3yr Community Plan contains identified actions split over the following areas of focus:

- Look of the Parish
- Community Facilities
- Getting Around
- Recreation & Leisure
- Communication

The Community Plan Group is made up of local residents, many of whom have been volunteering since the onset of the original parish plan. Together they have a wealth of experience in implementing an action plan, liaising with relevant bodies and engaging volunteers to help carry out identified actions in an organised and productive fashion. An information leaflet promoting the Community Plan Group and encouraging more volunteers was distributed to every household and facility in the parish in February 2018.

More volunteers with new and fresh ideas and a willingness to help are much needed, and will be regularly encouraged, to further improve the look of the parish and to support and enhance the facilities and activities it offers.
Volunteers are always made welcome and valued.
Ways in which the group encourages and engages with volunteers are highlighted on page 11.

MEETINGS

Meetings will be held 3-4 times a year to discuss the areas of focus and planned actions - these are public open meetings and are advertised throughout the Parish and via the different media channels. Meetings are held locally at Rixton Methodist Church Hall, Chapel Lane, Rixton WA3 6HG.
An Annual General meeting is held in the Autumn.

FUNDING

The Community Plan Group hold a fundraising event at least once a year to raise funds for future Parish projects. Funds are used directly to fund small projects, such as bulb planting or litter picking, or as match funding towards a larger project when applying for grants for larger projects.

The Parish are extremely fortunate to also have local charity Hamilton Davies Trust (HDT) supporting the community groups within our Parish via funding for community projects and support with printing and publicity. Since forming in 2004 HDT have funded many of our community groups and organisations, enabling them to improve their facilities and equipment and range of activities on offer. Groups wishing to apply to HDT for funding can email **hello@hamiltondavies.org.uk** or phone **0161 222 4003**. Grant application forms can be downloaded from **www.hamiltondavies.org.uk**

1. Look of the Parish			
Action No.	**Agreed Action**	**Action By**	**Timescale**
1.1	**Maintain existing planters and flower beds and consider possible further sites for others.**		
1.1.1	Deadhead, weed and re-plant planters and beds with seasonal plants as required.	LPG	Annually Spring & Summer
1.1.2	Water planters and beds as required during summer months.	LPG	May-Sept
1.1.3	Investigate sites for further planters, beds and bulb planting (if time allows) e.g bluebells on Glamis Wood liaising with PC	LPG / PC	Summer 2019 / 20
1.2	**Clean Parish road signs**		
1.2.1	Identify signs for cleaning.	LPG / CPG	May 2019
1.2.2	Look into any insurance required for holding an action day	Treasurer	May 2019
1.2.3	Organise cleaning action day and request volunteer support	CPG	June 2019
1.2.4	Ensure sufficient equipment and materials are provided for volunteers to carry out cleaning.	CPG	June 2019
1.2.5	Review condition of signs after 12mths and re-clean as required.	LPG	April 2020
1.3	**Improve the appearance of the Parish by helping to reduce litter.**		
1.3.1	Continue organising litter picks at least twice per year and consider an extra litter pick to target 'hot spots'.	LPG	Annually Feb / June
1.3.2	Publicise litter picks and request volunteers.	LPG / CG	1mth before
1.3.3	Provide sufficient equipment and materials and health & safety information for volunteers - risk assessment	LPG	Each pick
1.4	**Help reduce dog fouling to improve the appearance, health and safety of the Parish.**		
1.4.1	Remind residents, via existing communication channels, to pick up their dog's poo, use bins provided and report dog fouling incidents (with as many details as possible) to www.warrington.gov.uk/dogfouling	LPG / CG	Ongoing
1.5	**Promote speedy removal of fly tipping and fly posting.**		
1.5.1	Encourage residents, via existing communication channels, to report fly tipping to WBC via the customer contact centre on 01925 443322 or environmetalcrime@warrington.gov.uk	LPG / CG PC / WBC	Ongoing
1.5.2	Encourage residents to report any incidences of fly posting e.g. advertising hoardings and notices to WBC.	LPG / CG PC / WBC	As Req
1.5.3	Incidents of fly tipping and fly posting can be passed on to the PC representatives on the Community Plan Group.	CG / WBC	As Req

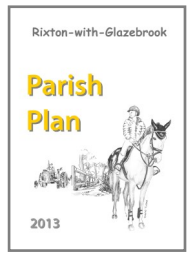
2. Community Facilities			
Action No.	**Agreed Action**	**Action By**	**Timescale**
2.1	**Support sustainability of the Community Village Shop**		
2.1.1	Help to promote the shop to increase footfall.	CG	Ongoing
2.1.2	Advertise shop fundraising events via the 'In the Know', community website, email contacts and social media,	CG	As Req
2.1.3	Advertise shop AGM and other public meetings .	CG	As Req
2.2	**Support sustainability of the Community Hall**		
2.2.1	Keep abreast of proposed refurbishment plans to see how the Community Plan Group can be of assistance.	CPG	Ongoing
2.2.2	Help to advertise any fundraising events.	CG	As Req
2.2.3	Encourage volunteers to help with events, if required.	CG	As Req
2.3	**Signpost Parish community facilities to increase awareness and direct visitors**		
2.3.1	Explore need for a finger post in Hollins Green and identify best location.	CG	Autumn / Winter 2019
2.3.2	Research types of posts available and agree wording for community facilities - to include Scout Centre, Village Green, Community Hall, Village Shop, Cemetery. (other?)	CG	Autumn / Winter 2019
2.3.3	Look into requirements for installing a finger post e.g. PC & WBC approval / planning permission / any restrictions on location with regard to visibility for road users / pedestrians.	CG	Autumn / Winter 2019
2.3.4	Get quotes and seek funding for agreed finger post and arrange purchase and installation.	CPG	Spring 2020
2.3.5	Agree maintenance plan.	CPG	Spring 2020
2.4	**Glazebrook Post Office**		
2.1	Continue to support the Post Office by advertising the service and what if offers.	CG	Spring 2020

3. Getting Around			
Action No.	**Agreed Action**	**Action By**	**Timescale**
3.1	**Investigate danger 'hot spots', 'rat runs' and speeding issues identified and look at ways in which these can be improved**		
3.1.1	Identify 'hot spots' and 'rat runs' and log days/times these are at there worst.	GAG	2019
3.1.2	Compile a report including evidence from residents re speeding on Chapel Lane to submit to WBCs Principal Highway Engineer (Jamie Fisher).	GAG / WBC	2019
3.1.3	Draft a proposal for a one way traffic system, including a petition from residents of Chapel Lane and Claydon Gardens and send it to WBC Highways for discussion.	GAG / WBC	2020
3.1.4	Keep all residents informed of proposals and outcomes.	GAG / CG	As Req
3.2	**Look at ways of improving the lighting, car parking and facilities at Glazebrook Station**		
3.2.1	Explore the possibility of extra car parking, lighting and toilets with station owners / Network Rail.	GAG / Network Rail	2020 / 2021
3.2.2	Contact station owners / Network Rail regarding possible installation of CCTV and secure cycle rack	GAG	2020 / 2021
3.2.3	Keep abreast of any future proposals by rail partners to improve station facilities and engage with them as applicable.	GAG / Network Northern/TfGM	Ongoing As Req
3.3	**Improve safety for pedestrians in the Parish**		
3.3.1	Compile report, with photographs, of overgrown hedges, encroaching onto pavements and verges and discuss the findings with PC and WBC.	GAG	Previously done Re-do 2019
3.3.2	Liaise with Community Payback Schemes to look into the feasibility of engaging their volunteer help with clearing overgrown pavements and verges.	GAG Community Payback	2019
3.3.3	Report any incidents of parking on pavements to PC, WBC and Police.	GAG / PC / WBC Police	Ongoing As Req
3.3.4	Contact WBC to explore the possibility of making safe crossings at significant places in the parish including on Glazebrook Lane and Birch Road.	CPG / WBC	2020 / 2021
3.4	**Investigate the feasibility of safe cycle routes around the Parish**		
3.4.1	Explore possible safe cycle routes to Warrington and Culcheth with local cycle groups and WBC. Look into the Salford Pedal Away initiative to see if something similar can be organised for Warrington area (if not in place already).	GAG / WBC	2020 / 2021
3.4.2	Liaise with HDT re I & C Cycleway routes and signage and check if there are any further plans to extend these.	GAG / HDT	2020 / 2021

4. Recreation & Leisure			
Action No.	**Agreed Action**	**Action By**	**Timescale**
4.1	**Look at ways of improving Hollins Green Village green to meet the needs of all residents**		
4.1.1	Enable the Village Green to be used for sports and pastimes by liaising with the PC to ensure the grass continues to be cut regularly - check with PC schedule of works.	RLG / PC	Ongoing
4.1.2	Propose ways of enhancing the facility for passive use e.g. drainage, landscaping, benches and additional pathways, including a path from the Red Lion to the school.	RLG / WBC	2019
4.1.3	Continue to investigate the feasibility of providing an all weather sports surface and other appropriate equipment e.g. Muga pitch and adult gym for the older children and adults of the Parish.	RLG	2021
4.2	**Maintain links with the Ranger Service to support awareness and usage of Rixton Claypits**		
4.2.1	Help to promote information about the Claypits and it's activities via website, social media and leaflet distribution.	RLG Rangers	Ongoing
4.2.2	Seek to arrange an annual guided walk(s) to include the Claypits and advertise event(s).	RLG / rangers	Annually
4.2.3	Consider the Claypits Visitors Centre when organising other Parish events e.g. Garden Safari, Treasure Hunt	RLG / Rangers	As Req
4.3	**Continue to promote the local footpath network**		
4.3.1	Arrange guided walks at least once a year, more if possible, and publicise widely.	RLG	Ongoing
4.3.2	Review existing walks (6) on an annual basis. Update, amend and print more as required and distribute to all facilities.	RLG	Annually As Req
4.3.3	Continue to offer a series of written walks for the Parish. Write to HDT to thank them for paper and printing costs for past 5 years and request further funding for the next 3yrs for existing walks and any proposed new walks to be written.	RLG / HDT	Aug 2019
4.3.4	Notify the WBC Public Rights of Way officer should any footpath signs be damaged or need replacing.	CPG / WBC	As Req
4.3.5	Keep abreast of HS2 plans and how these affect the local footpath routes.	CPG	Ongoing
4.4	**Consider running routes around the Parish**		
4.4.1	Plot out measured run routes.	AE	2020
4.4.2	Develop a Run the Parish leaflet - consider costs for printing.	RLG	2020

5. Communication			
Action No.	**Agreed Action**	**Action By**	**Timescale**
5.1	**Build on existing communication channels and introduce new ones for Parish events**		
5.1.1	Check community notice boards have relevant and up to date Parish content. External boards include: Village Shop, Rixton Methodist Church, Glazebrook Methodist Church, Rixton Claypits Internal notice boards: Community Hall, Black Swan, Red Lion, Glazebrook Post Office window	CG	Ongoing
5.1.2	Maintain and update existing communication channels: 'In the Know', community website, email contacts and social media.	CG	As Req
5.1.3	Use email and or Parish social networking groups for helping to publicise events and meetings.	CG	As Req
5.1.4	Ensure all PC minutes on PC website are publicised wider through appropriate channels.	CG / PC	Monthly update
5.2	**Promote and encourage attendance to community events**		
5.2.1	Support and advertise parish events including Carnival, Garden Safari, Village Shop and Community Hall fundraisers.	CG / CPG	Ongoing
5.2.2	Help to advertise any fundraising events.	CG / CPG	As Req
5.2.3	Encourage volunteers to help with events, if required.	CG / CPG	As Req
5.3	**Promote community events further afield to widen attendance and support fundraising**		
5.3.1	Advertise events through the Irlam & Cadishead Local Mag, Warrington Guardian and associated magazines that cover Lymm, Culcheth etc	CG	As Req
5.3.2	Email event posters and details to related local groups e.g Garden Safari to garden centres and flower arranging groups.	CG CPG secretary	As Req
5.4	**Promote meetings to encourage more volunteers**		
5.4.1	Advertise meetings at least 2wks prior to meeting date via website, email & social media contacts and notice boards.	CPG secretary	As Req

Brief summary of achievements from the original Parish Plan



2011 / 2012

- Steering group formed to lead in setting up a group and engaging volunteers
- Consultation period involving a questionnaire, survey and public open meetings
- Annual Garden Safari introduced to raise funds towards Parish Plan projects

2013

- 5yr Plan produced & launched at a public event in April and distributed to every household, local business and Council bodies
- Action Groups formed and regular meetings held to discuss action plan
- Organised community litter picks introduced
- A 5th walking leaflet produced - Glazebrook Railway Trail

2014

- 1yr Review document produced and a public event held in May to celebrate achievements and encourage new volunteers. It was at this event that the Community Village Shop Action group was initiated
- Litter Picks held February and June
- First Parish Carnival for over 30yrs was held 25th June
- Ranger led guided walk organised around Rixton Claypits
- Funding sought to provide a Community notice board at the Claypits

2015

- Community Village Shop opened - 7th February
- More daffodil bulbs planted around the Parish and new planters installed
- Litter Picks held February and June
- Developed relationship with Claypits Rangers & liaised with WBC to get new gates installed at the Claypits to make it easier to open the car park regularly
- Dog poo dispensers and poo bags purchased and sited on village greens

2016

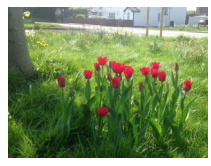
- 3yr review document produced to highlight successes, ongoing actions and further challenges - delivered to every household, local businesses and councils. Funders and supporters of the Parish Plan were highlighted in this document
- Grant received to purchase new community hi vis vests, litter pickers and hoops for volunteers on litter picks
- Guided parish walks held January and August

2017

- Winter and Autumn guided parish walks held with fantastic turn-outs
- Parish Carnival and Garden Safari continue to be popular annual events
- Village Shop continues to serve the community thanks to the many volunteers

2018

- More seasonal bulbs planted including Kingsblood tulips to mark the 100 year centenary of the end of the First World War
- Winter, Spring and Autumn guided parish walks held
- A 6th walking leaflet produced - Cadishead Railway, Moss and Urban Art Trail
- Chair of the Parish Plan Group, Pete Higson, retired after 7yrs - Pete is continuing on the Community Plan Group as a volunteer
- New Chair of the Community Plan Group, Andy Eaves, voted in



Other points for future consideration

Volunteering

Opportunities

- Action Days - litter picks, bulb planting, sign cleaning, guided walks
- Village Shop volunteer
- Offering help at annual community events e.g. Carnival, Garden Safari
- Action groups
- Meetings

How will the group notify people of volunteering opportunities?

- Email contact list
- Facebook posts
- Website - Community Plan page and news
- Information on community notice boards
-

Engaging volunteers

- Invite to meetings
- Advertise action days
- Provide equipment / materials and safety information relevant to tasks
- Share volunteering achievements with all volunteers to enhance sense of community and to encourage new volunteers

Volunteers are always made welcome and their views and ideas listened to.

It's easy to get involved - simply turn up at one of the meetings or for more information visit the community website or contact the Community Plan Secretary - see back page for details.

"I have lived in Glazebrook since 1980 and remember the last carnival and how it brought the community together, so I was more than happy to volunteer 30 years later to bring the event back again. The most enjoyable part of the carnival for me is the participation of the local groups, fundraising and hopefully encouraging new members to join them. Also seeing old neighbours and friends catching up with each other again. It's amazing how many people volunteer to help on the day and it's lovely to see everybody having a great time."
Pam Clayton - Carnival Committee member

"I have volunteered for the Community Plan Group (formerly Parish Plan Group) from the beginning because I love where I live and want to do what I can to help keep it looking its best. I am part of the Recreation and Leisure Group because I love walking and want to support the use and improvement of our local footpaths and green spaces. The great comradery and new friendships that volunteering for you local community brings is an added bonus!"
John Eccles - Recreation & Leisure Action Group

"I volunteered in the Community Village Shop when it first opened in 2015 and it was a great thing for me to do. Apart from being fun getting involved it also proved to be such a great experience dealing with different situations and personalities. I'm sure it will aid me in my future career."
Daniel Hunter - Village Shop volunteer

‘In the Know’ booklet sharing community news, events and activities is available online to read or download from the community website

rixtonwithglazebrook.net

Also available in printed format to pick up FREE from the Community Shop, Hollins Green or Glazebrook Post Office.

Three editions are produced per year - March, July and November thanks to the support and funding from the Hamilton Davies Trust and Rixton-with-Glazebrook Parish Council.

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Community Plan 3yr document sponsored by the Hamilton Davies Trust