

**THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING  
MINUTES  
THURSDAY 21<sup>st</sup> May 2020 AT 7.30PM  
MEETING CANCELLED DUE CORONA VIRIUS**

**Present**

Name	Position
<b>Council Members</b>	
<b>Others</b>	
<b>Apologies</b>	
<b>Absent</b>	

Item	Discussion	Action
<b>259</b>	<p><b>Welcome and Apologies</b></p> <p>The Parish Council took the decision to cancel the meeting due to the Corona Virus pandemic, for the welfare of those individuals due to attend involved, and the wider community. Any items of urgency have been, and will be shared by email between councillors to ensure duties continue as best as possible.</p> <p>The council organised a virtual meeting, and will pursue this technology further. However, video conferencing has restrictions, and can be hampered by broadband speed, and available technology. As soon as government restrictions allow, the meetings will resume in the Community Hall, observing strict social distancing rules.</p> <p>The Council also discussed having additional meetings (ad hoc, or to catch up more regularly, using the video conferencing)</p>	
<b>260a</b>	<p><b>Committee Reports</b></p> <p><b>A. Warrington Borough Councillor – Cllr. McCarthy</b> No updates from Councillor McCarthy</p> <p><u>Actions – none</u></p>	
<b>260 b</b>	<p><b>B. Police – PCSO Bethan Roberts</b> provided an updated criminal activity report (via email) for February. Full details can be seen, posted as Annexe A.</p> <p><u>Action – none</u></p>	

261	<p><b>MINUTES</b></p> <p>The minutes of the Parish Council meeting held on 16<sup>th</sup> April 2020 were shared with the Parish Council, and were agreed as a true record. These minutes will be signed by the Chair for Audit purposes when possible, and published on the council website in June.</p> <p><u>Action</u> – none</p>															
262	<p><b>MATTERS ARISING FROM THE MINUTES – 16<sup>th</sup> April</b></p> <p>No other matters arising</p> <p><u>Action</u> – none</p>															
263	<p><b>ACTION PLAN</b></p> <p>The Action Plan from the ‘meeting’ of the 16<sup>th</sup> April has been updated and attached as Annexe B. Any matters unresolved will be added to the next action plan, this will be reviewed and updated at the next meeting.</p>															
264	<p><b>CORRESPONDENCE</b></p> <p>Items of correspondence (urgent) have been shared with the Parish Council (17<sup>th</sup> April to 21<sup>st</sup> May). Other non-essential items will be shared at the next meeting.</p> <p><u>Action</u></p>															
265	<p><b>CHARITABLE DONATIONS</b></p> <p>No new charitable donations/requests</p> <p><u>Action</u></p>															
266	<p><b>PROJECTS</b></p> <p><b>A. Recreation Ground</b> – Overgrown shrubs have been cleared; however, they have not been fully cleared up.</p> <p><b>B. Glamis Wood</b> – work commenced on grounds maintenance.</p> <p><b>C. HS2/HS3</b> – HS2 correspondence added to website as and when available.</p> <p><b>D. Community Plan Group</b> – no updates</p> <p><b>E. Parish Council website</b> – no updates</p> <p><u>Action</u></p>															
267	<p><b>ACCOUNTS FOR PAYMENT</b></p> <p>RESOLVED: - That approval be given to the payment of the following:</p> <table border="1" data-bbox="199 1899 1300 2042"> <thead> <tr> <th>Cheque No</th> <th>Date expenditure incurred</th> <th>Payee</th> <th>VAT not recoverable</th> <th>Amount</th> <th>Purpose</th> <th>S137</th> </tr> </thead> <tbody> <tr> <td>100608</td> <td>21/05/20</td> <td>Holly Oak Trees</td> <td>0.00</td> <td>360.00</td> <td>Tree Removal Glamis Wood</td> <td></td> </tr> </tbody> </table>	Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137	100608	21/05/20	Holly Oak Trees	0.00	360.00	Tree Removal Glamis Wood		
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	100609	21/05/20	Griffin Contracts	0.00	1380.00	Grounds Maintenance, Glamis Wood		
	<p>Clerk finalised year accounts for internal and external audit purposes. Key documents sent to councillors in the absence of formal meetings. Any approvals/disapprovals of documents will be noted within future minutes. Due to Covid-19, the deadline to the external auditors has changed from the end of June, to September. However, it is intended to close accounts within the earliest possible timescales. Cashbook for 2019/20 has been completed – this document will be shared before the next meeting.</p> <p>AGAR Annual Governance Statement 2019/20 agreed and signed (Clerk to liaise with Chair, as remote meeting)</p> <p><u>Action</u> –</p> <p>1 Clerk to share relevant year-end financial documents with councillors and send for audit.</p>							1 NM
268	<p><b>ADDITIONAL ITEMS</b></p> <p><b>A. Glazebrook Lane footpaths</b> - No updates  <b>B. Flooding.</b> No updates  <b>C. Traffic/Speeding</b> – No updates</p> <p><u>Action</u></p>							
269	<p><b>PLANNING APPLICATIONS</b></p> <p>The Council gave consideration to the following planning applications which have been shared electronically. Provisional remarks have been made, which are subject to change following further scrutiny:</p> <p><b>None received from WBC</b></p> <p>A Warrington Guardian article was referred to the Parish Council with regards to development work at the Country Club. These were on the WBC website and shared with the councillors.</p> <p>Planning Application No: 2020/36983, the details of which are below: Location: GLAZEBROOK COUNTRY CLUB, BANK STREET, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 5DA  Proposal: Full Planning - Proposed holiday park with holiday lodges and ancillary building  Applicant: Lucas, Glazebrook Country Club</p> <p>At present, the council does not support this application and will contact WBC to ask for more information on the Country Club building itself (which does not appear to be part of the development plans) and will ask if work has already commenced. The council has initial concerns with traffic / narrow roads, its location to possible HS2, proximity to Japanese knotweed and potential groundwork issues relating to sewerage/septic tanks. The council has already started to receive concerns from residents relating to traffic and the natural environment. The council will continue to discuss this application.</p> <p><u>Action</u> –</p>							2 NM / ALL

	2 Clerk to contact WBC for further information and to note initial concern.	
270	<p><b>General Matters</b></p> <p>General matters discussed noted below</p> <p>Yellow Lines remain outstanding for the top of Dam Head Lane. Clerk to contact WBC.</p> <p>Traffic lights starting to be obscured by branches/leaves on a57, near Warburton Bridge</p> <p>Additional points listed below are to be noted.</p> <p>The Parish Council will review the feasibility of holding the June meeting in due course. Should the June meeting be cancelled, the councillors will remain in contact with each other and follow the latest government advice on social distancing.</p> <p>Parish Councillors can be contacted by email, but local surgeries will be postponed.</p> <p>Councillor and residents are encouraged to use the WBC contact service for issues such as pot holes, fly tipping, street lights etc.  <a href="https://www.warrington.gov.uk/report-and-apply">https://www.warrington.gov.uk/report-and-apply</a></p> <p>For information regarding Corona Virus information updates from Warrington Borough Council check the website below  <a href="https://www.warrington.gov.uk/coronavirus-covid-19-warrington">https://www.warrington.gov.uk/coronavirus-covid-19-warrington</a></p> <p>There were no elections in May 2020. The local elections have been postponed by one year. The local authority will keep in contact with further news and information on this matter.</p> <p>A message to all councillors, colleagues and residents of our community, please keep safe and well, and follow government guidance with regards to the Corona Virus.</p> <p><u>Action</u></p> <p>3 Clerk to contact WBC with issue relating to double yellow lines  4 Clerk to contact WBC with issue relating to branches/leaves near traffic lights A57</p>	<p>3 NM</p> <p>4 NM</p>

**Rixton with Glazebrook**  
**May 2020 - Monthly Parish Report**

**Beat Sergeant PS Stuart Gibbard**

**Beat Manager PC Alison Edwards**

**PCSO Bethan Roberts**

**Anti-Social Behaviour**

**6 Personal** (0), environmental (5), youth issues (1)

(5x Covid19 related matters, 1x vehicle ASB)

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**Burglary**

**1** Dwelling

**0** Other

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**Criminal Damage**

**0**

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**Vehicle crime**

**1** Theft of vehicle      Caravan – Since been recovered

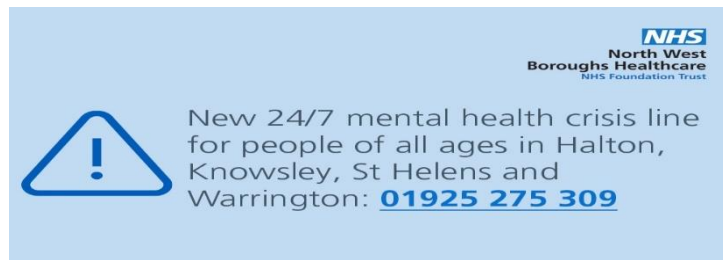
**1** Theft from vehicle    Attempt

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**Other**

- Speed enforcement Glazebrook Lane – 7/5/20 161 vehicles passed location during observation time, max 34mph (10 exceeding 30mph); 12/5/20 118 vehicles passed location during observation time, max 36mph (5 exceeding 30mph)
- St Helens CE Primary – Maintaining contact, whilst observing social distancing

- To tackle nuisance off-road motorbikes, we need the following information – detailed descriptions of the bikes and riders, where the bikes are kept (lock-ups, garage locations), names if possible. Please quote ‘Operation Scrambler’ when you call Cheshire Police on 101. We are also work with GMP to tackle the issues of off-road motorbikes across our borders. We continue our patrols and appeal for anyone with information to help us identify these individuals to get in touch (Crimestoppers 0800 555 111)
- Coronavirus Pandemic – Up to date guidance/advice on social distancing and social interactions is available on the Government website: - <https://www.gov.uk/coronavirus>
- New NHS Mental Health Crisis Line is available 24h a day, seven days a week for Warrington residents (young and old) experiencing a mental health crisis to call. The line is operated by people in the local area who will know how best to offer support



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Please advise people reporting an incident/crime to ring Cheshire Constabulary on 101 (999 in case of emergency) so it can be recorded correctly - not via Facebook/twitter/email

Online Reporting is available via the Cheshire Constabulary website to report certain crimes, incidents, issues: -

<https://www.cheshire.police.uk/ro/report/>

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**Useful Links offering advice and information: -**

Online safety and advice

<https://www.cheshire.police.uk/advice/advice-and-information/fa/fraud/useful-contacts-for-fraud-cyber-crime-advice/>

<https://www.getsafeonline.org/safeguarding-children/>

<https://www.friendsagainstscams.org.uk/>

Advice & information regarding risks of substance abuse available on FRANK

<https://www.talktofrank.com/>

Home/Business safety and security information

<https://www.cheshire.police.uk/cp/crime-prevention/residential-burglary/>

<https://www.cheshire.police.uk/cp/crime-prevention/non-residential-burglary/>

If you or someone you know needs advice and support regarding domestic abuse

<https://www.openthedoorcheshire.org.uk/>

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Rixton & Woolston PCSO Surgery at Woolston Neighbourhood Hub

Cancelled – until further notice

**ANNEXE B**

**THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING  
Update on actions from 16.04.20**

Minute No	Action	Lead member	Progress/Feedback
	<b>OUTSTANDING ACTIONS 16/04/20 and earlier</b>		
158	3. TM to pursue hedges/shrubs needing to be cut back on the recreation ground, to prevent ASB	NM	Work to be completed
172a	1. NM to liaise with Cllr McCarthy and WBC to ascertain SLA agreements with regards to grass cutting schedule	NM	Ongoing.
	4 TM to contact WBC/Angus Lord with regards to supplying/fixing permanent metal sign to children's play area	NM/TM	Ongoing.
213a	1 – TMc to report flooding issues at School Lane and Dam Head Lane	TM	Reported to WBC. Camera to be used to check problem
	2 – TMc to report overgrown footpath vegetation on Glazebrook Lane footpaths	TM	Work assigned by WBC to complete this work



225	<p><b>COMMITTEE REPORTS</b></p> <p>1 – TMc to report potential issues caused by earthwork on A57 to WBC</p> <p>2 – TMc to report cenotaph road light to WBC</p>	<p>TM</p> <p>TM</p>	<p>Reported to councillor, to be updated Mar / Apr</p> <p>Reported to councillor, to be updated Mar / Apr</p>
234	<p><b>GENERAL MATTERS</b></p> <p>12. Clerk to liaise with WBC for more information on lights for cenotaph and add to agenda.</p>	<p>NM</p>	<p>Clerk contacted WBC 08/03, awaiting further information.</p>