

**THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING
MINUTES
THURSDAY 13th FEBRUARY 2020 AT 7.30PM
HELD IN THE COMMUNITY HALL, MANCHESTER ROAD,
HOLLINS GREEN**

Present

Name	Position
Council Members	
Liz Clarke	Chairman
Bob Andrews	Councillor
David McLachlan	Councillor
Maureen Banner	Vice Chairman
Maurice Johnson	Councillor
David Trenbath	Councillor
Others	
Nick McCarthy	Clerk to the council
Tony McCarthy	Ward Councillor
Apologies	
Bethan Roberts	PCSO
Absent	
Andrew Hill	Councillor

Item	Discussion	Action
224	<p>Welcome and Apologies</p> <p>The Chair welcomed everybody to the meeting, apologies for absence were noted as above.</p>	
225a	<p>Committee Reports</p> <p>A. Warrington Borough Councillor – Cllr. McCarthy Councillor McCarthy provide an update for February' meeting,</p> <p>Update on reported items:</p> <ul style="list-style-type: none"> • Work has been booked in with WBC with regards to the flooding issue at the cenotaph. A camera will be used to establish where the problem is originating from. • Ten days work have been booked to clear the pavements on Glazebrook lane. • Drain by the brickworks on Moss Side Lane will be inspected by WBC. • Sign on A57 reported to WBC, to be fixed within two weeks • Pot holes scheduled to be fixed on Glazebrook Lane • Double Yellow lines in Dam Head Lane to be prioritised by WBC (Due to previous work request) • Recreation ground: Work still to be done. Recent attempt was not possible due to plant and machinery sinking in the wet and sodden grass. • Cllr. McCarthy discussed an issue with double yellow lines in Dawlish Close, confirmed residents would have been consulted. <p>Further issues were reported as follows:</p>	

	<ul style="list-style-type: none"> • A57 Earthworks on the footpath may cause potential problems in near futures if not cleared up. To be reported to WBC • Cllr Johnson raised a concern that one of the lights that illuminates the cenotaph, has been turned and now facing towards the traffic (due to vehicles running over the site) • Cllr McCarthy was asked contact details with planning applications. It was noted that due to a conflict of interest, he is unable to respond (as Chair of Planning) but other councillors can be contacted or contact WBC directly (phone, or in person, after 1pm) • Cllr Trenbath discussed the option of tapping into Government funding for cycle path on A57. Cllr McCarthy would look into this, but believe the money available to small parishes would be negligible. <p><u>Actions – none</u> 1 – TMc to report potential issues caused by earthwork on A57 to WBC 2 – TMc to report cenotaph road light to WBC</p>	1 TMc 2 TMc
225 b	<p>B. Police – PCSO Bethan Roberts provided an updated criminal activity report (via email) for January. Full details can be seen, posted as Annexe A.</p> <p><u>Action</u> – none</p>	
225c	<p>C. Community Hall Meeting Community Hall Meeting 27th January 2020 Attended by Cllr. Clarke</p> <p>It has been decided that owing to the fact that there has been little success in getting funding for the refurbishment, the building will stay the same, but a complete refurb will take place. The committee will be going out to various new sources for funding and also trying the Big Lottery again asking for a smaller amount. It is thought that £200 to £250,000 should do a good job. Hamilton Davies Trust have confirmed that they will match fund up to an amount, yet to be decided. The main things that need doing are the flat roof, heating, electrics, windows, kitchen and bar, toilets and car park. The Community Shop will be staying where it is. The Community Centre will still be closing in August but maybe not for as long.</p> <p>The flat roof was leaking into the kitchen and the small meeting room, this has been patched up again. The heating is not working properly which in this weather is not satisfactory, a new system is desperately needed.</p> <p>The many groups who use the hall are being asked to write a letter giving their opinion on the state of the building and what needs doing to the hall from their point of view. These letters can then be sent out to the funding sources to add weight to the argument.</p> <p>An 80's Night is being held on February 8th to help raise funds and other ideas to be put forward.</p> <p>The next meeting is 9th March which is the AGM Next normal meeting 30th March</p>	

	<u>Action</u> – none	
226	<p>MINUTES</p> <p>The minutes of the Parish Council Meeting held on 16th January 2020 were submitted to the meeting. The minutes of the meeting were accepted as a true record</p> <p><u>Action</u> – none</p>	
227	<p>MATTERS ARISING FROM THE MINUTES – 16th January</p> <p>No other matters arising</p> <p>It was noted that the Civic Sunday service on 26th January demonstrated the great community spirit for all the groups and attendees.</p> <p><u>Action</u> – none</p>	
228	<p>ACTION PLAN</p> <p>The Action Plan from the meeting of the 16th January has been updated and attached as Annexe B. Any matters unresolved will be added to the next action plan, this will be reviewed and updated at the next meeting.</p>	
229	<p>CORRESPONDENCE</p> <p>Pot Holes – Cllr Trenbath reported several potholes on Glazebrook Lane (last bend heading to Woolden Road)</p> <p>Grass Cutting – Council agreed to consider Ad Hoc grass cutting service (as discussed previous meeting)</p> <p>Street Lighting – WBC requested clarification of location of lighting column #11 Dam Lane. Cllr Johnson provided location details.</p> <p>Dog Fouling – Clerk to share link to dog fouling consultation with parish councillors.</p> <p>Data Protection – Notification of data protection fee, approx. £40, to be paid.</p> <p>Parish Council Liaison meeting – 5th March 6pm, to be attended by clerk.</p> <p>Hollinfare Cemetery – Invitation to attend memorial unveiling celebration on 19th March, 2.15pm</p> <p>In the Know magazine – update required by 24th Feb (250 words input)</p> <p>Flowers/Verges etc. The Council received an invoice for rechargeable works for the supply of seed and to cultivate flower verges etc. This is work that has not been requested, or is required. Clerk contacted WBC and waiting for credit note.</p> <p>Tree Cutting Clerk updated the council that work for the removal of five sycamore trees will be done before bird nesting (end of March) roots will be poisoned. Stump grinding will be done for an additional cost of £280</p>	<p>3 NMc</p> <p>4 NMc</p> <p>5 NMc</p> <p>6 NMc</p> <p>7 NMc</p>

	<p>Police Crime Commissioner - The council agreed to reschedule to a new available date of 24nd April, 3pm-4pm. Clerk to confirm with the PCC, to meet at Red Lion pub and a summary of main issues</p> <p><u>Action</u> 3. Clerk to report pot holes on Glazebrook lane to WBC (also reported to Cllr McCarthy) 4. Clerk to contact WBC to update location of streetlight on Dam Head Lane 5. Clerk to share dog fouling consultation email link with council 6. Clerk to arrange payment of data protection fee 7. Clerk to attend meeting at WBC 8. Clerk to contact PCC to confirm invitation to meet councillors and visit</p>	8 NMc																																			
230	<p>CHARITABLE DONATIONS</p> <p>The council received one item of correspondence relating to new charitable donations.</p> <p>The chair of the Carnival Committee discussed the 2020 carnival in the village. Cllr Banner proposed a contribution of £1000 towards the event, which was agreed.</p> <p><u>Action</u> 9 Clerk to raise cheque</p>	9 NMc																																			
231	<p>PROJECTS</p> <p>A. Recreation Ground – no updates B. Glamis Wood – Cllr Trenbath to enquire for quotes to see what work needs to be done. C. HS2/HS3 – HS2 correspondence added to website as and when available. Cllr Banner shared a link posted by the new Warrington North MP, expressing concerns over the Golborne Spur. D. Community Plan Group – Litter pick on the A57 collected approx. 40 bags of rubbish E. Parish Council website – Clerk and Cllr Trenbath have met to discuss future handover of site admin. Some issues reported with contact portal, this has been rectified. SLCC sent information about Government Website Content Accessibility Guidelines, it is believed current website is operating within this guidance.</p> <p><u>Action</u> 10 – DT to contact supplier for quotes for work for Glamis Wood and liaise with Clerk</p>	10 DT																																			
232	<p>ACCOUNTS FOR PAYMENT RESOLVED: - That approval be given to the payment of the following:</p> <table border="1" data-bbox="199 1675 1300 2020"> <thead> <tr> <th>Cheque No</th> <th>Date expenditure incurred</th> <th>Payee</th> <th>VAT not recoverable</th> <th>Amount</th> <th>Purpose</th> <th>S137</th> </tr> </thead> <tbody> <tr> <td>100594</td> <td>13/02/20</td> <td>Dee Carey</td> <td>0.00</td> <td>645.55</td> <td>Catering for Civic Sunday event</td> <td></td> </tr> <tr> <td>100595</td> <td>13/02/20</td> <td>Liz Clarke</td> <td>0.00</td> <td>31.12</td> <td>Printer Ink reimburse</td> <td></td> </tr> <tr> <td>100596</td> <td>13/02/20</td> <td>Liz Clarke</td> <td>0.00</td> <td>49.96</td> <td>Plants for Civic Sunday reimburse</td> <td></td> </tr> <tr> <td>100597</td> <td>13/02/20</td> <td>Liz Clarke</td> <td>0.00</td> <td>3.15</td> <td>Sealant for Lectern reimburse</td> <td></td> </tr> </tbody> </table>	Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137	100594	13/02/20	Dee Carey	0.00	645.55	Catering for Civic Sunday event		100595	13/02/20	Liz Clarke	0.00	31.12	Printer Ink reimburse		100596	13/02/20	Liz Clarke	0.00	49.96	Plants for Civic Sunday reimburse		100597	13/02/20	Liz Clarke	0.00	3.15	Sealant for Lectern reimburse		
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	100598	13/02/20	St Helens Church	0.00	117.00	Prayer service sheets												
	<u>Action</u> - none																	
233	<p>ADDITIONAL ITEMS</p> <p>A. Earmarked Reserves</p> <p>Taken from Minutes of Meeting of 21st February 2019</p> <p>Identification of Earmarked Reserves The council gave consideration to the identification of earmarked reserves having regard the available funds.</p> <table data-bbox="183 683 710 862"> <tr> <td>Road calming measures</td> <td>£30,000</td> </tr> <tr> <td>Community Life initiatives</td> <td>£10,000</td> </tr> <tr> <td>Bus shelters</td> <td>£7,500</td> </tr> <tr> <td>Street Furniture</td> <td>£5,000</td> </tr> <tr> <td>Tree Maintenance</td> <td>£10,000</td> </tr> </table> <p>RESOLVED - That the following reserves be carried forward for 2020/21</p> <p>B. Glazebrook Lane footpaths Issue updated by Cllr McCarthy (see committee reports)</p> <p>C. Flooding. Issues to be discussed during future meetings. Reported issues have been forwarded to WBC. Current issues mentioned Glazebrook Lane. outside house number 230</p> <p>D. Traffic/Speeding – No updates</p> <p><u>Action</u> 11 Clerk to report blocked gully to WBC</p>							Road calming measures	£30,000	Community Life initiatives	£10,000	Bus shelters	£7,500	Street Furniture	£5,000	Tree Maintenance	£10,000	11 NMc
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234	<p>PLANNING APPLICATIONS</p> <p>The Council gave consideration to the following planning applications:</p> <ul style="list-style-type: none"> • Planning Application No: 2019/36286. Location: 40, DAM LANE, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 6LB Proposal: Householder - Proposed extension to the first floor over the existing rear ground floor extension Applicant: Mr K Dhillon. – No objections, providing application meets local planning policy and greenbelt/agricultural policies. • Planning Application No: 2019/36055. Location: 41, CLAYDON GARDENS, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 6FA Proposal: Householder. Proposed Two Storey Side Extension and Front Dormer. Applicant: Mr Andrew Hapgood. – No objections, providing application meets local planning policy • Planning Application No: 2020/36468. Location Station House, Moss Side Lane, Rixton, Warrington, WA3 6HH Proposal Non-Material Amendment - Proposed removal of glazed link between existing building and extension. Patio frame to new extension moved slightly to recentre in association with application 2017/31071-change of use from office to 1 dwelling house including extension. Applicant: Alison Smith. – No objections, providing application meets local planning policy 																	

235	<p>General Matters</p> <p>Council discussed status of transfer of Shine A Light committee (responsible for cenotaph lighting) and future transfer to the parish council. Concerns over the current state of lights and if they are fit for purpose. Clerk to liaise with WBC for more information</p> <p>Cllr Johnson raised a concern of fly tipping where rubbish has been dumped on Dam Head Lane. Clerk to contact WBC and add to agenda item March</p> <p><u>Action</u> 12. Clerk to liaise with WBC for more information on lights for cenotaph and add to agenda. 13. Clerk to contact WBC for fly tipping on Dam Head Lane</p>	<p>12 NMc</p> <p>13 NMc</p>
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APPENDIX A

**Rixton with Glazebrook
February 2020 - Monthly Parish Report**

**Beat Sergeant PS Stuart Gibbard
Beat Manager PC Alison Edwards
PCSO Bethan Roberts**

Anti-Social Behaviour

2 Personal/environmental/youth issues

Burglary

0 Dwelling

4 Other 1x business, 2 sheds (linked incidents), 1x attempt

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Criminal Damage

2

.....
Vehicle crime

4 Theft of vehicle (3x caravans linked incidents, linked to Crim Dam)

2 Theft from vehicle (1x attempt)

Other

- Rixton with Glazebrook Civic & Educational Sunday
- St Helens CE Primary – Internet Safety input arranged
- Scouts – arranged visit to group for some talks
- Reports of individuals trying door handles (cars/premises) in RwG area - we have liaised with colleagues on GMP over similar reports. Residents are reminded to check locks on vehicles/premises. Ring Police at the time if witness any persons going down street trying doors, so our control room can alert staff on duty. Lates/Nights patrols are aware of the reports on RwG area, and other areas across Warrington
- To tackle nuisance off-road motorbikes, we need the following information - detailed descriptions of the bikes and riders, where the bikes are kept (lock-ups, garage locations), names if possible. Please quote ‘Operation Scrambler’ when you call Cheshire Police on 101. We are also work with GMP to tackle the issues of off-road motorbikes across our borders. We continue our patrols and appeal for anyone with information to help us identify these individuals to get in touch (Crimestoppers 0800 555 111)

Home security advice available on our website: -

<https://www.cheshire.police.uk/advice-and-support/home-safety-and-security/>

5Cs guide to staying safe online and another useful website to help look after your money: -

<https://www.cheshire.police.uk/advice-and-support/internet-safety-and-security/our-5cs-guide-to-staying-safe-online/>

<https://www.friendsagainstscams.org.uk/>

FRANK offers honest information and advice about the risks of various substances, including nitrous oxide

<https://www.talktofrank.com/>

Rixton & Woolston PCSO Surgery at Woolston Neighbourhood Hub
14 Feb 11:00, 19 Feb 18:00, 28 Feb 18:00

ANNEXE B

**THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING
Update on actions from 16.01.20**

Minute No	Action	Lead member	Progress/Feedback
<p>158</p> <p>172a</p> <p>205</p>	<p>OUTSTANDING ACTIONS 19/10/19 and earlier</p> <p>3. TM to pursue hedges/shrubs needing to be cut back on the recreation ground, to prevent ASB</p> <p>1. NM to liaise with Cllr McCarthy and WBC to ascertain SLA agreements with regards to grass cutting schedule</p> <p>4 TM to contact WBC/Angus Lord with regards to supplying/fixing permanent metal sign to children’s play area</p> <p>9. Cllr Trenbath to provide mentorship, as/when required, during future transition of IT / Webpage management</p> <p>5. Clerk to contact Wicksteed to arrange annual inspection of playground equipment</p>	<p>NM</p> <p>NM</p> <p>NM/TM</p> <p>NM/DT</p> <p>NM</p>	<p>Ongoing. Work to be completed ASAP</p> <p>Ongoing.</p> <p>Ongoing.</p> <p>NM and DT to arrange dates. First meeting completed Feb</p> <p>Clerk liaise with Wicksteed and organise playground inspection. Letter sent to arrange, awaiting response. Insurers inspected, cancelled inspection request</p>
<p>213a</p>	<p>COMMITTEE REPORTS</p> <p>1 – TMc to report flooding issues at School Lane and Dam Head Lane.</p>	<p>TM</p>	<p>Reported to councillor, to be updated Feb 20</p>

	2 – TMc to report overgrown footpath vegetation on Glazebrook Lane footpaths	TM	Reported to councillor, to be updated Feb 20
217	CORRESPONDENCE 3. Clerk to contact Alex West to discuss the ad hoc quotes for grass maintenance 4. Clerk to contact WBC to cancel invoice for rechargeable works 5. Clerk to liaise with WBC with regards to details of the quote for the removal of sycamore trees 6. Clerk to share Arthritis Awareness email with council and Chair 7. Clerk to contact PCC to confirm invitation to meet councillors and visit	NM NM NM NM/ALL NM	Clerk contacted contractor and agreed 18/01 Clerk reported to WBC 18/01. Credit note to be issued Clerk reported to WBC 18/01 Clerk emailed information 18/01 Clerk emailed PCC to confirm date of 02/04
223	GENERAL MATTERS 8. Clerk to email Cllr Trenbath for noticeboard key 9. Clerk to raise concern over street light with WBC. 10. Clerk to re-subscribe to CPRE 11. All to note the changed date of next meeting.	NM NM NM ALL	Clerk contacted DT for keys 18/01 Clerk contacted WBC 18/01 Clerk sent membership to CPRE 17/01 Clerk emailed councillors. Chair confirmed availability. Dave T to add to website