

# RIXTON WITH GLAZEBROOK PARISH COUNCIL

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*Clerk to the Council* : A Kellock

Town Hall  
Sankey Street  
Warrington  
WA1 1UH

10 May 2016

Dear Councillor

I am writing to inform you that the Parish Council Meeting will be held in the Community Hall, Hollins Green, on **Thursday 19 May 2016 at 7.45 p.m.**

I trust you will be able to attend.

Yours sincerely

A Kellock  
CLERK TO THE COUNCIL

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Code of Conduct – Declarations of Interest  
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012  
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

/SEE AGENDA ATTACHED

## **A G E N D A**

- 1. Apologies**
- 2. Appointment of Chairman**
- 3. Appointment of Vice Chairman**
- 4. Interviews for Parish Council Vacancies**
- 5. Appointment of Representatives to Outside Bodies**
  - (a) ChALC
  - (b) Community Hall
  - (c) HS2
  - (d) CPRE
  - (e) Plans Committee
  - (f) Police Liaison
  - (g) Public Rights of Way
  - (h) East Neighbourhood Board
  - (j) Civic Functions
  - (k) Parish Plan
  - (l) Friends of the Cemetery
- 6. Committee Reports**
  - (a) WBC Councillors Report
  - (b) Police
  - (c) Friends of Hollins Green Cemetery
  - (d) East Area Board Meeting
  - (e) Parish Plan Steering Group Meeting
  - (f) Community Hall
  - (g) Rixton and Woolston Community Meeting
  - (h) Public Rights of Way Meeting
- 7. Minutes**
- 8. Matters arising from Minutes**
- 9. Chairman's Report**
- 10. Chairman's Projects:**

- (A) Footpath across recreation area – to consider quotations
- (B) Footpath Glazebrook Village Green – to look at quote for work of steps to footpath

**11. Correspondence**

**12. Projects Update**

- (a) Recreation Ground
- (b) Glamis Wood
- (c) HS2
- (d) Parish Plan – Operational Group
- (e) Parish Plan Group Recreation & Leisure
- (f) Parish Council Website

**13. Shine the Light**

**14. Accounts for payment**

**15. Planning Applications**

**16. General Parish Issues**

**MINUTES OF THE RIXTON WITH GLAZEBROOK PARISH COUNCIL  
MEETING HELD IN THE COMMUNITY HALL, MANCHESTER ROAD,  
HOLLINS GREEN AT 7.45 P.M. ON THURSDAY 21 April 2016.**

**Present:** Cllr Trenbath (Chairman)  
Cllrs Banner, Barnard, Johnson, Mee & McLachlan  
WBC - Cllrs Brinksman & McCarthy  
Clerk - Adam Kellock

Code of Conduct – Declarations of Interest  
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The Parish Council will take account of Section 17 of the Crime & Disorder Act in all their discussions and decisions.

**176. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Borough Councillor Bretherton and Parish Clerk Marilyn Lowe.

**177. COMMITTEE REPORTS**

**A: WBC Cllrs Report**

Cllr Brinksman presented the report from the Borough Councillors for Rixton and Woolston for the year 2015/16. The report outlined the work that the Borough Councillors had carried out during the year and was noted by the Parish Council.

RESOLVED - That the report be received and noted

**B: Police**

PCSO Stephen Dodd provided the Council with an update for the month and noted that it had been a quiet period. A motor vehicle had been stolen on Moss Side Lane with enquiries ongoing. A burglary at a business (Red Lion Pub) had also taken place. Two section 59 notices had been issued for the use of off-road motor bikes on a public field.

The PCSO had also visited a local school to talk to the students and visited a local dog owner with the Warrington Borough Councils Dog Warden and offered advice.

Parish Councillors requested an update on the issue of a caravan being parked on the pavement outside a private residence on Birch Road.

RESOLVED - That the report be received and noted

### **C: Friends of Hollins Green Cemetery**

None

### **D: East Area Board Meeting**

Notes of the East Area Board Meeting on 23 March 2016:

Presentation by Peter Higson on "To increase resilience & capacity". He talked about how Rixton with Glazebrook set up their Parish Plan. How it brought the community together and how projects such as the shop and carnival are now separate entities running themselves. Most people around the table had heard of, or had visited the shop and reported how good it was.

Agree funding – Local Transport Plan – Alan Dickin, WBC  
Funding was agreed for Birchwood Park path improvement. Voted against public parking bays in a private housing area, Heswall Ave, Culcheth.

Various projects were agreed by East Area Board funding – nothing in our area this time.

Voting took place on how funding should be allocated in 2017. It was decided on a vote to keep it the same as 2016. The sum of £16,000 is calculated on £4,000 per ward in the East Area. There is a deadline for applications every two months to fit in with the board meetings. Community groups can fill in a form for up to £1,000 and a panel appointed by the East Area meets to appraise bids and ratifies the recommendations. The last quarter take up was improved through the use of Facebook for advertising.

RESOLVED – That the report be received and noted

### **E: Parish Plan Steering Group Meeting**

None

### **E. Community Hall**

Councillor Barnard attended the last meeting and informed the Parish Council that a Sub Committee had been set up to discuss refurbishment of the Community Hall.

#### **F: Rixton and Woolston Community Meeting**

None

#### **G: Public Rights of Way Meeting**

Notes of the meeting held on 14 April 2016:

This report is purely on items concerning Rixton with Glazebrook.

##### *Re Footpath number 10*

Definitive map modifications, item 7 on the agenda – an application has been received by Warrington Borough Council from a group of 18 Glazebrook residents to open up the now derelict extension to this path which would allow access from Bank Street through to Glazebrook Lane passing behind the station.

Footpath number 10 is currently only open from Bank Street down to the wooded area adjacent to the Williams family bungalow. It was spoken of as a cul de sac.

John Thorpe who is the lead office for the Warrington Borough Council Public Rights of Way Department has visited the family ascertain information about the right of way. The family purchased this parcel of land back in 1986, from British Rail as it was then. The footpath through was included and not been maintained since then.

John Thorpe is now interviewing the 18 applicant with a view to presenting the application to the September Traffic Committee.

Dog walkers have been using the wood as a Footpath and according to the family have been trespassing.

RESOLVED – That the report be received and noted

#### **178. MINUTES**

The Minutes of the Parish Council Meeting held on 17 March 2016 were submitted to the Meeting.

RESOLVED - That the Minutes of the Parish Council Meeting held on 17 March 2016 be accepted as a true record subject to the agreed amendments.

## 179. CHAIRMANS REPORT

1. Piece of waste land, discussions have taken place by WBC re the license of use for RwG PC. I have spoken with the residents of both properties to the side of this land. Both are happy for us to use the land with the school. An offer for number 68 to join in the initial consultation pre project. Still awaiting confirmation of use from Julie Maher Valuations Surveyor WBC.
2. Transparency funding, I applied for funding in January re website funding. There were a number of criteria we had to meet they included publishing of minutes finance on various sites, notice boards, post office, openness of PC meeting.
3. Ambulance service, having spoken to senior paramedic in Manchester they will cross borders, we still await the report from the Cheshire Blue Lights Strategic meeting.
4. Dates booked and paid for confirmation from Community Hall received.
5. Transparency funding. I applied to Cheshire Association of Local Councils certain criteria had to be met to ensure the PC was fully transparent, we have been awarded the full amount of £237.73 which will cover this year's computer, domain name and other running costs. This money would not have been issued if we had not been seen to be fully transparent with all council business.
6. Glazebrook Village foot path as requested at the last PC meeting we enquired of WBC as to what exactly they were suggesting. They would be placing at the path entrances concrete and then **tanalised** timber revetment across the path to retain the stones path.

RESOLVED - That the report be received and noted.

## 180. CHAIRMAN'S PROJECTS

It was noted that the projects relating to the footpath across the recreation area and the benches had been resolved at the last meeting of the Parish Council.

### A: Children's Recreation Area

Requests for quotes placed with three companies Wicksteed, the company who originally built it and Pennine Playgrounds and RSS. An idea of cost was required a) to know how much we could put towards the proposed Parish Plan project if successful, b) for the PC's if the play area project was not to be approved.

Questionnaires from WBC were delivered to 174 homes around the Village Green by the chairman and his wife.

Following the results from WBC of the questionnaire, as discussed at the October meeting, the contract was awarded to Wicksteed's with the repositioning of play equipment we were able to add an addition of a

piece of equipment, a Surf Board for the older children age range 6-14, as was discussed at our PC meeting in July 2014, which at that time, was put on temporary hold whilst progress on the Parish Plan Groups proposals were progressed by WBC. Our idea being that if the Group were successful the money would then be put towards the overall project cost as we discussed with the Parish Plan group at that time.

Since the completion of the refurbishment the play area it has been reviewed by our insurers and a safety certificate issued.

**B: Footpath Village Green Glazebrook – to consider the quotation from WBC**

RESOLVED – That the matter be considered at the next meeting of the Parish Council.

**181. Correspondence**

None

**182. Projects Update**

**A: Recreation Ground**

No further update to report.

**B: Glamis Wood**

No update to report.

RESOLVED – That the matter be placed on the agenda to be considered at the next meeting.

**C: HS2 /HS3**

*No update to report. A final decision was expected to be reached in Autumn 2016.*

**D: Parish Plan Operational Group**

No update to report.

**E: Parish Plan Group Recreation and Leisure**

The Clerk submitted the following reply from John Eccles on behalf of the Parish Plan Group

“With reference to your email sent to the Parish Plan Chair;



the Recreation & Leisure Group have now held their meeting and discussed the matter raised in your email in some detail.

Referring to my notes from the meeting of the Parish Plan Group on 13.01.16, I did state that the Parish Council had ignored the findings of the WBC survey and that of the Recreation & Leisure Action Group, by pre-empting the results of both of these surveys. This is referred to, and hence supported, by the minutes of the Parish Council.

I have no recollection of stating that the Parish Council had had prior knowledge of the results of the WBC survey and thus we, as a group, find the accusation in your email to be unfounded.

Kind regards  
John Eccles  
Recreation & Leisure Action Group”

#### **F: Parish Council Web Site**

*Update in Chairman's report.*

#### **183. Item Raised at the Parish Meeting**

- (i) Creation of play area for 8 – 14 year olds –

*Query regarding the top age bracken of 14. Think it should be 12 as that seems to be different to other Warrington parks.*

*Aim to try and find out the number of children within the Parish. Of certain age groups.*

- (ii) Installation of Junior Football Pitch
- (iii) Lighting of footpath across the Village Green
- (iv) Items from the Open Forum

The Parish Council considered all the proposals put forward by the recreation group and noted that they had been discussed at numerous previous meetings with decisions being recorded in the minutes of meetings.

#### **184. Accounts for Payment**

**A: RESOLVED** - That the following accounts be paid:-

IM Lowe (copy Charges)	£8.40	100337
ChALC (Affiliation Fee 2016-17)	£569.10	100338
Wicksteed Playgrounds (play equipment)	£27,377.98	100339
WBC (Repairs to benches)	£165.60	100340
IM Lowe (1 months salary)	£397.31	100341
HM Revenues & Customs(1 months tax)	£99.32	100342

**B: Audit – Annual Return for year ended 31<sup>st</sup> March 2016**

The Clerk submitted Notice of Audit and the completed Annual Return for the year 1/4/2015 to 31/3/2016 along with completed Receipts and Payments book, Bank Reconciliation, Explanation of Variances and associated invoices and Bank Statements.

RESOLVED:- That the Annual Return, Receipts and payments, bank reconciliation, explanation of Variances be accepted, agreed and signed by the Chairman and Clerk.

**185. Planning Applications:-**

**A:- RESOLVED**

A:- 2016/27726 – Proposed conversion of, extension to and increase in height of existing detached garage including installation of dormer windows to front and rear – 60 Claydon Gardens. That the Parish Council submits its concerns regarding how the application fits in with the street scene and the parking provision.

**B:- Trafford Council –** The Clerk submitted letter informing the Parish Council of their adoption of Conservation Area Plans.

RESOLVED: That the letter be received and noted

**186. General Parish Problems**

Highways to look at issue with number 13 Birch Road, WBC letter to highways agency.

The Chair wished to thank the Parish Councillors for their work over past few years. Thanks were given to those who were standing down and support was given to those returning in 2016/17.

Meeting closed at 9:15pm