

RIXTON WITH GLAZEBROOK PARISH COUNCIL

Mrs M Lowe
5 Hartley Close
LYMM
01925754770

13 October 2016

Dear Councillor

I am writing to inform you that the Parish Council Meeting will be held in the Community Hall, Hollins Green, on **Thursday 20 October 2016 at 7.45 p.m.**

I trust you will be able to attend.

Yours sincerely

I M Lowe (Mrs)
CLERK TO THE COUNCIL

Code of Conduct – Declarations of Interest
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

/SEE AGENDA ATTACHED

A G E N D A

1. Apologies
2. Committee Reports
3. Minutes
4. Matters arising from Minutes
5. Chairman's Report
6. Chairman's Projects
7. Correspondence
8. Projects Update
 - (a) Recreation Ground
 - (i) proposed fence to protect children from dogs
 - (ii) To consider proposal for leasing land (adjacent to the Children's Play area) from WBC and the cost Implication.
 - (b) Glamis Wood
 - (c) HS2
 - (d) Parish Plan – Operational Group
 - (e) Parish Plan Group Recreation & Leisure
 - (f) Parish Council Website
9. Accounts for payment
10. Planning Applications

**MINUTES OF THE RIXTON WITH GLAZEBROOK PARISH COUNCIL
MEETING HELD IN THE COMMUNITY HALL, MANCHESTER ROAD,
HOLLINS GREEN AT 7.45 P.M. ON THURSDAY 15th SEPTEMBER 2016.**

Present: Cllr Trenbath, Chairman
Councillors Andrews, Banner, Clarke, McLachlan, Wilson
Parish Clerk I.M. Lowe

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The Parish Council will take account of Section 17 of the Crime & Disorder Act in all their discussions and decisions.

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Hill, McCarthy and Wright.

12. COMMITTEE REPORTS

A: WB Cllrs Report - No report.

B: Police

PC Jeremy King – Speed Enforcement request from the Parish Council has taken place 16 tickets issued, other tests to take place in the future.
RESOLVED:- That the report be received and noted.

C: Friends of Hollins Green Cemetery

The Green Flag has again be awarded – congratulations.

D: East Area Board Meeting

Nothing to Report.

E: Parish Plan Steering Group Meeting

Nothing to Report.

E. Community Hall

Nothing to Report

F: Rixton and Woolston Community Meeting

13. MINUTES

The Minutes of the Parish Council Meeting held on 21st July 2016 were submitted to the Meeting. The Clerk advised that the cheque numbers were incorrect along with the Clerk's Salary (should read £399.80).

RESOLVED:- That subject to the aforementioned amendments the Minutes of the Parish Council Meeting held on 21st July 2016 be accepted as a true record

14. Chairman's Report

1. Neighbourhoods in Warrington. Minutes. Meeting 23/9 at to discuss cycle way.
2. Public Rights of Way meeting 18th August. Minutes
3. Colliers Liaison group 23rd August. Minutes.
4. Life Time event 12th September held at the community hall and was attended by 10 members who included two representative of local groups LifeTime based Warrington to follow up enquiries.
5. Concern re tree and bush growth from BAS School Lane foliage growing into their building's from bushes and trees on the Village Green WBC commissioned to cut it down and will also cut trees and foliage to the side of the children's play area. Pictures available.
6. Waste land Hollins Green – email to Julie Maher to enquire if she would be willing to attend a pre meeting to discuss legal and financial aspects of land lease.

Questions

1. The Over sixties club had their financial support withdrawn by WBC. They are finding it difficult to finance their club, would it be possible for the PC to offer some financial support?
2. Bushes still remain uncut along Manchester Rd at lights, public foot paths are becoming badly overgrown. This is a big problem around the parish.
RESOLVED:- That the report be received and noted.

15. CHAIRMAN PROJECTS

A: Children's Recreation Area See Minute 16 a and b

B: Footpath across recreation area – Nothing to report

C: Footpath Village Green Glazebrook - necessary work has been carried out.

16. Projects

A: Recreation Ground - Work carried out to the area as a matter of urgency with the approval of the Chairman and Vice Chairman namely removal of trees and ivy damaging an adjoining privately owned building and trees affecting the children's play area at a cost of £802.97

RESOLVED: That the action of the Chairman, Vice Chairman and Clerk be approved and the cost of £802.97 be accepted.

(a) Land to the rear of the Children's play area – proposal to lease from WBC. The proposal is to be dealt with at the next Parish Council Meeting.

(b) Proposal for fence to protect children from dogs and fouling and the cost of marking area out for a junior football pitch – to discuss at the next meeting.

B: Glamis Wood – Nothing to report.

C: HS2 /HS3 – Nothing to report

D: Parish Plan Operational Group – Nothing to Report.

E: Parish Plan Group Recreation and Leisure - Nothing to Report.

F: Parish Council Web Site – Nothing to Report.

G: War Memorial – Any action to be deferred to 2017/18

17 **Chalc, Countryside Voice, Enjoy your Life Time, Road Traffic Regulation, Chalc News 160, Chalc Details of AGM, Clerks and Councils Direct, The Clerk, ChALC Training program 2016**

RESOLVED:- That the aforementioned be circulated.

18 **North West Ambulance Service**

The Clerk submitted letter dated 23rd August 2016 relating to the Parish Council's concerns regarding the Ambulance Service and in particular to a recent problem reported to them from Mr McArthur. The letter explains the policy of the Ambulance Service and in particular the use of Warrington Hospital as the base hospital for the Parish.

RESOLVED:- That the letter be received and noted.

19 The Spectrum Striders

The Clerk submitted letter dated 27th June 2016 along with petition and copy of Spectrum Striders notice to residents. The residents objected to the closure of Dam Lane for this event which they believe did not have the legal requirements for this type of event which included road closures. Members discussed the objections and

RESOLVED:- That the letter and petition be forwarded to WBC for their comments and also asking them to respond to the complainants direct as this is becoming an ongoing problem.

20 Application for definitive map modification order – alleged public footpath running from RWG Footpath No 10 off Bank Street to Glazebrook Lane

The Clerk submitted letter from WBC dated 19th August 2016 stating the above will be discussed at the next Traffic Committee Meeting to be held on 2nd September.

RESOLVED: That the letter be received and the decision awaited.

21 Meetings

Chalc AGM – 20th October 2016

SLCC AGM – 14th October 2016

Chalc – 29th September 2016 – Chairmanship £30 – Agreed that Chairman to attend

Chalc Training Program 2016

22 AUDIT REPORTS

(a) **Internal Audit Report:-** The Clerk resubmitted Internal Audit Report for formal Resolution to accept contents and the responses to them by the Clerk (Appendix A) see Minute 10 Minutes dated 21st July 2016.

RESOLVED:- That the internal audit report be accepted and the comments/responses of the Clerk be accepted.

(b) **External Audit Report:-** The Clerk submitted External Audit report along with Notice of Conclusion of Audit the full Audit Report has been posted on both Parish Council Notice Boards as per Audit requirements. The comments of the audit related to Trustee Information disclosure to the Charity Commission and that the donated bus shelters can only be valued at £1 not the value of replacement.

RESOLVED:- That the audit report be accepted and the Clerks action in placing details of the Audit Report on the Notice Board be approved. The Clerk to check the Charity Commission Site and amend the Assets Register.

23 Accounts for Payment

A: RESOLVED:- That the following 7 accounts be paid:-

BDO (External Audit)	£240	100364
I.M. Lowe (1 months salary)	£399.80	100365
HM Revenues and Customs(1 months tax)	£99.94	100366
I.M. Lowe (3months telephone)	£50	100367
I.M. Lowe (3months internet)	£22.50	100368
WBC (works to recreation ground)	£802.97	100369
Chalc (Chairman's Course	£30	100370

B: Bank Reconciliation

The Clerk submitted Bank Reconciliation to cheque number 100368 (Appendix B)

RESOLVED:- That the Bank Reconciliation be approved and accepted.

24 Planning Applications

A: RESOLVED:-

2016/28155 – 59 Claydon Gardens – proposed single storey rear extension and widening of balcony to front.

No objections.

2016/28595 – 40 Moss Side Lane – 42 day householder approval – single storey extension to rear.

No objections.

2016/28693 – 26 School Lane – 42 day prior approval – lean to extension to rear.

No objections.

2016/28753 – 1 Townley Brow Barn Dam Lane – Variation of Condition 2b to change external site plan.

No objections.

2016/27809 – The Rhinewood, Glazebrook Lane – variation of condition 2 to confirm apartment footprint increase in height of apartments and amended fenestration and plt substitutions 4-5 and 35-36, revised siting of bin and cycle store and parking.

No objections.

2016/28783 – Glazebrook House, Glazebrook Lane – proposed single storey side extension to provide 2 operation rooms, office, XRay room, cat and dog accommodation, utility room and staff changing room.

No objections.

2016/28689 – 270 Glazebrook Lane – proposed 2 new detached infilling land between 270 and 272 Glazebrook Lane with associated parking and amenity space.

OBJECT – contrary to Green Belt Policy, no extenuating circumstances and visually obtrusive in this Green Belt location.

2016/28497 – Holly Bank Caravan Park, Warburton Road – Lawful development certificate for continued use of land as caravan site for touring caravans and retention of caravan storage area.

OBJECT - Not aware that this use has taken place in the proposed format.

2016/ – 19 Sycamore Crescent – 2 storey rear extension.

No objection subject to no highway objections.

2016/28877 - 60 Claydon Gardens – conversion and minor extension of existing garage to form a single storey granny annexe.

Extension encroaches onto neighbours land and granny annexe must be tied to existing dwelling unit (No 60 Claydon Gardens) and not sold off as a separate dwelling unit.

2016/28754 – Rose Cottage Dam Lane – proposed detached garage/workshop.

No objection provided ancillary to Rose Cottage and not sold off as a separate dwelling unit.

2016/28511 – Holly Bank Manchesrer Road – conversion of building to 12 bedsits.

OBJECT Contrary to Green Belt Policy by introducing 12 additional permanent dwelling units and also introducing highway issues/problems.

B: Draft Planning Obligations Supplementary Planning Document Consultation

Documents

available

<https://www.warrington.gov.uk/info/200564/planning-policy/2089/supplementary-planning-documents>

C: Enforcement

The Clerk submitted details of investigation by WBC Enforcement Section relating to 270 Glazebrook Lane ENF/16/05829

RESOLVED:- That the letter be received and further information awaited.

25. Parish Problems:

Cllr Clarke – roadside grass needs cutting properly Birch Road, Sycamore Lane, Ash Road

Cllr Andrews – Grids on Glazebrook Lane need work especially in the area of the Vets Practice.