

**THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING
MINUTES
WEDNESDAY 14th OCTOBER AT 7.30PM
MEETING CANCELLED DUE CORONA VIRIUS - HELD BY
ZOOM CALL**

Present

Name	Position
Council Members	
Liz Clarke	Chairman
Bob Andrews	Councillor
David McLachlan	Councillor
Maureen Banner	Vice Chairman
Maurice Johnson	Councillor
David Trenbath	Councillor
Others	
Nick McCarthy	Clerk to the council
Apologies	
Absent	

Item	Discussion	Action
306	<p>Welcome and Apologies</p> <p>The Parish Council took the decision to cancel the October meeting due to the Corona Virus pandemic, for the welfare of those individuals due to attend involved, and the wider community. Any items of urgency have been, and will be shared by email between councillors to ensure duties continue as best as possible.</p> <p>The council organised a virtual meeting, and will pursue this technology further. However, video conferencing has restrictions, and can be hampered by broadband speed, and available technology. Any councillor unable to attend the electronic meeting was briefed before and after the meeting. As soon as government restrictions allow, the meetings will resume in a suitable venue (dependent on the refurbishment work of the Community Hall), observing strict social distancing rules.</p> <p>The Council also agreed to have additional meetings (ad hoc, or to catch up more regularly, using the video conferencing).</p>	
307a	<p>Committee Reports</p> <p>A. Warrington Borough Councillor Councillor Tony McCarthy had no updates</p> <p><u>Actions – none</u></p>	

307 b	<p>B. Police – PCSO Bethan Roberts provided an updated criminal activity report (via email) for Sept. Full details can be seen, posted as Annexe A.</p> <p><u>Action</u> – none</p>	
307c	<p>C. Community groups No Updates</p> <p><u>Action</u> – none</p>	
308	<p>MINUTES</p> <p>The minutes of the Parish Council meeting held on 17th September 2020 were shared with the Parish Council. These minutes will be signed by the Chair for Audit purposes when possible, and published on the council website in October.</p> <p><u>Action</u> – none</p>	
309	<p>MATTERS ARISING FROM THE MINUTES – 17th September</p> <p>No other matters arising</p> <p><u>Action</u> – none</p>	
310	<p>ACTION PLAN</p> <p>The Action Plan from the ‘meeting’ of the 17th September has been updated and attached as Annexe B. Any matters unresolved will be added to the next action plan, this will be reviewed and updated at the next meeting.</p> <p><u>Action</u> – none</p>	
311	<p>CORRESPONDENCE</p> <p>Items of correspondence (urgent) have been shared with the Parish Council (18th 17th September to 14th October). Other non-essential items will be shared at the next meeting.</p> <p>Issue of brambles on Parish Council land (recreation ground) behind property on Manchester Road to be reported to WBC to cut back.</p> <p>Post box outside old post office in Glazebrook has been closed off, Parish Council has filled consultation form to request re-siting of box.</p> <p><u>Action</u> - None 1 Clerk to contact WBC for quote/ timescale to remove overgrowth behind property on recreation ground (Parish Council side)</p>	1 NM
312	<p>CHARITABLE DONATIONS</p> <p>No charitable donations/requests were received.</p> <p><u>Action</u></p>	
313	<p>PROJECTS</p>	

	<p>A. Recreation Ground – No updates B. Glamis Wood – No further updates C. HS2/HS3 – HS2 correspondence added to website as and when available. Latest consultations agreed to be shared in the Post Office and Village Shop. D. Community Plan Group – no updates E. Parish Council website – no updates F. Look of the Parish – Last month, the Parish Council agreed to submit and review small projects to help improve the look of the parish. The issue was raised of the Park Bench in Glazebrook (where the old bus stop was sited). The bench is in good condition, however the access to it is overgrown, and as of such the bench is not being used. Options discussed included creating a paving area around, or relocating the bench to a more suitable spot. Cllr Andrews to be consulted for his thoughts and views. Cllr McLachlan to continue to plant daffodils on Manchester Road/end of Birch Road Manchester Road Brick Road.</p> <p><u>Action</u> 2 Clerk to Cllr Andrews for ideas on how to improve park bench in Glazebrook.</p>	2 NM/ BA																					
314	<p>ACCOUNTS FOR PAYMENT RESOLVED: - That approval be given to the payment of the following:</p> <table border="1" data-bbox="199 958 1300 1182"> <thead> <tr> <th>Cheque No</th> <th>Date expenditure incurred</th> <th>Payee</th> <th>VAT not recoverable</th> <th>Amount</th> <th>Purpose</th> <th>S137</th> </tr> </thead> <tbody> <tr> <td>100635</td> <td>14/10/20</td> <td>Reimburse Employee1 (HP)</td> <td>0.00</td> <td>4.99</td> <td>Printing contract charges (Sep)</td> <td></td> </tr> <tr> <td>100636</td> <td>14/10/20</td> <td>Reimburse Employee1 (IKEA)</td> <td>0.00</td> <td>14.00</td> <td>Storage boxes for folders</td> <td></td> </tr> </tbody> </table> <p><u>Action</u> – None</p>	Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137	100635	14/10/20	Reimburse Employee1 (HP)	0.00	4.99	Printing contract charges (Sep)		100636	14/10/20	Reimburse Employee1 (IKEA)	0.00	14.00	Storage boxes for folders		
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315	<p>AUDIT UPDATE</p> <p>AUDIT UPDATE</p> <p>Clerk informed the council an interim internal audit has been arranged in November to ensure all is correct for the year end accounts closure.</p> <p><u>Action</u> – None</p>																						
316	<p>PLANNING APPLICATIONS</p> <p>The Council gave consideration to the following planning applications which have been shared electronically. Provisional remarks have been made, which are subject to change following further scrutiny:</p> <p>Received from WBC (17th September 14^h October)</p> <ul style="list-style-type: none"> 2019/35493 the details of which are below: Location: Marsh Brook Close, Rixton-With-Glazebrook, Warrington, WA3 6LR. Proposal: Reserved Matters - Application for approval of all reserved matters following grant of Outline planning permission 2018/32900 (four detached dwellings and garages). Applicant: Mr M Mason - Outline planning has been approved by WBC; the Council maintains its objections to the removal of the conditions. The Parish Council will write its objection to the Borough Council for its planning meeting. 	3 NM																					

	<p>The Parish council agreed it would be beneficial to obtain planning information from WBC with regards to local amendments and greenbelt policies.</p> <p><u>Action</u> – 3 Clerk to place objection to planning application for Marsh Brook 4 Clerk to contact WBC to obtain policy information.</p>	4 NM
317	<p>AD HOC AGENDA ITEMS</p> <p>No new updated for the councillor replacement. Clerk to continue to liaise with the elections team to discuss next steps, and how current lock down restrictions may have an effect.</p> <p><u>Action</u> – None</p>	
318	<p>GENERAL MATTERS</p> <p>General matters discussed, not picked up earlier, are noted below</p> <p>The Parish Council reviewed the feasibility of holding the November meeting and agreed a Zoom call would be best due to the current restrictions. The clerk will ensure all councillors have sight of the agenda and can feedback any comments or concerns to the clerk. The clerk will book 2 zoom sessions, 7.30-8.10pm and 8.15pm to 8:55pm.</p> <p>Chapel Lane litter bin reported as broken/missing (location opposite layby, just past Claydon Gardens – near the entrance to the tip. This has been reported, no action taken. Clerk to contact insurers and WBC.</p> <p>Moss Lane (Brick yard to Chapel Lane), School Lane up to Marsh Brook and Glazebrook Lane up to the station are overgrown with ground level hedge growth. Clerk to contact WBC for quote to treat with pesticide. Requested September. Clerk to chase up.</p> <p>The brickworks have closed and a concern was raised about waste from the clay exaction (sent to the brickworks) will not be used. Clerk to request update from WBC about their committee work with Colliers.</p> <p>Flooding outside 35 Moss Side Lane, due to block gully and overflowing water form further heavy surface water up the road. Clerk to report issue with WBC</p> <p>Access to Moat Lane café causing issues with large vehicles turning on A57 due to removal of no entry signs. Clerk to contact WBC and Moat Lane cafe</p> <p>Hedges still covering traffic light at junction with Warburton Bridge Road (west bound), despite several requests. Clerk to contact WBC again.</p> <p>Should any future meeting be cancelled due to Corona outbreaks, the councillors will remain in contact with each other and follow the latest government advice on social distancing.</p> <p>Parish Councillors can be contacted by email, but local surgeries will be postponed.</p>	<p>3 NM</p> <p>4 NM</p> <p>5 NM</p> <p>6 NM</p> <p>7 NM</p> <p>8 NM</p>

Councillor and residents are encouraged to use the WBC contact service for issues such as pot holes, fly tipping, street lights etc.

<https://www.warrington.gov.uk/report-and-apply>

For information regarding Corona Virus information updates from Warrington Borough Council check the website below

<https://www.warrington.gov.uk/coronavirus-covid-19-warrington>

There were no elections in May 2020. The local elections have been postponed by one year. The local authority will keep in contact with further news and information on this matter.

A message to all councillors, colleagues and residents of our community, please keep safe and well, and follow government guidance with regards to the Corona Virus.

Action

3 Clerk to contact insurers/WBC with regards to a replacement bin in Chapel Road.

4 Clerk to contact WBC for quote on pesticide for hedge growth in areas of concern and request cut.

5 Clerk to requested update from WBC about their committee work with Colliers.

6 Flooding outside 35 Moss Side Lane. Clerk to report issue with WBC

7 Access to Moat Lane café causing issues with large vehicles turning on A57 Clerk to contact WBC and Moat Lane café

8 Hedges still covering traffic light at junction with Warburton Bridge. Clerk to contact WBC.

**Rixton with Glazebrook
October 2020 - Monthly Parish Report**

**Beat Sergeant PS Stuart Gibbard
Beat Manager PC Alison Edwards
PCSO Bethan Roberts**

Anti-Social Behaviour

1 Personal (0), environmental (0), youth issues (1)

Burglary

0 Dwelling Burglary Team are investigating

0 Other

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Criminal Damage

0

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Vehicle crime

0 Theft of vehicle

0 Theft from vehicle

Other

- Speed monitoring Chapel Lane – 21/09/20 – 13 vehicles in 30min, 11 @ 30mph or less, max 35mph
- St Helens CE Primary – Maintained contact, whilst observing social distancing

- To tackle nuisance off-road motorbikes, we need the following information – detailed descriptions of the bikes and riders, where the bikes are kept (lock-ups, garage locations), names if possible. Please quote ‘Operation Scrambler’ when you call Cheshire Police on 101. We are also work with GMP to tackle the issues of off-road motorbikes across our borders. We continue our patrols and appeal for anyone with information to help us identify these individuals to get in touch (Crimestoppers 0800 555 111).

- Coronavirus Pandemic – Up to date guidance/advice on social distancing and social interactions is available on the Government website: - <https://www.gov.uk/coronavirus>

- 24/7 mental health crisis lines now free to call

North West Boroughs Healthcare has upgraded its existing 24/7 mental health crisis lines to Freephone numbers. This means they are now free to call from both landlines and mobile phones.

The new dedicated phone numbers are:

- 0800 051 3253 for people living in Wigan
- 0800 051 1508 for people living in Halton, Knowsley, St Helens and Warrington

The crisis lines provide support 24 hours a day, seven days a week to people of all ages, including children and young people, who need urgent mental health support. You do not need to be known to our services to contact our crisis lines; they are available for patients and public.

Please be assured, anyone who dials the original local numbers will still reach our mental health crisis teams first time, without the need to be diverted. However, calls made to the original numbers will be charged.

Please advise people reporting an incident/crime to ring Cheshire Constabulary on 101 (999 in case of emergency) so it can be recorded correctly - not via facebook/twitter/email

Online Reporting is available via the Cheshire Constabulary website to report certain crimes, incidents, issues: -

<https://www.cheshire.police.uk/ro/report/>

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Useful Links offering advice and information: -

Online safety and advice

<https://www.cheshire.police.uk/advice/advice-and-information/fa/fraud/useful-contacts-for-fraud-cyber-crime-advice/>

<https://www.getsafeonline.org/safeguarding-children/>
<https://www.friendsagainstscams.org.uk/>

Advice & information regarding risks of substance abuse available on FRANK

<https://www.talktofrank.com/>

Home/Business safety and security information

<https://www.cheshire.police.uk/cp/crime-prevention/residential-burglary/>
<https://www.cheshire.police.uk/cp/crime-prevention/non-residential-burglary/>
<https://www.cheshire.police.uk/cp/crime-prevention/theft-from-a-vehicle/vehicle-safe-and-sound/>

If you or someone you know needs advice and support regarding domestic abuse

<https://www.openthedoorcheshire.org.uk/>

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Rixton & Woolston PCSO Surgery at Woolston Neighbourhood Hub
Cancelled – until further notice

ANNEXE B

THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING
Update on actions from 17.09.20

Minute No	Action	Lead member	Progress/Feedback
172a	OUTSTANDING ACTIONS 18/06/20 and earlier		
	1. NM to liaise with Cllr McCarthy and WBC to ascertain SLA agreements with regards to grass cutting schedule 2 – Clerk to report flooding issue at Smithy/Dam Lane to WBC	NM NM	Ongoing. Clerk contacted WBC again. June 20 to arrange. Ongoing. Clerk contacted WBC 20/06/20, awaiting response/action
300	CORRESPONDENCE 1 Clerk to contact respondent to advise of the council's decision regarding a commemorative bench and plaque.	NM	Clerk contacted Respondent 19/09. Ongoing correspondence.
301	CHARITABLE DONATIONS 2 Clerk to contact Village Hall lead officer with the council's decision of the funding.	NM	Clerk emailed Village Hall with provisional decision.
302	PROJECTS 3 Clerk to contact WBC/Councillor to maintain and cut back copse on recreation ground	NM	Clerk contacted WBC website and officers 19/09: WBC-STSV-251580728 – WBC: The shrubs will be cut back between November and March.

303	AUDIT UPDATE		
	4 Clerk to add 'Look of the Parish' to the next agenda and councillors to consider areas that could use small funding.	NM	Added to Oct Agenda
	5 Clerk to contact WBC internal audit to arrange interim audit.	NM	Clerk emailed internal auditors to arrange interim audit, and informed previous auditors of this decision.
304	PLANNING		
	6 Clerk to place objection to planning application Marsh Brook 7 Clerk to place partial objection/comment to planning application Hollingreave Farm	NM NM	Clerk sent objection/comment to WBC WBC-PLC-251589817 Clerk sent objection/comment to WBC WBC-PLC-251590035
305	AD HOC AGENDA ITEMS 8 Clerk to liaise with elections team with regards to the councillor vacancy	NM	Clerk sent vacancy form to elections office.
306	GENERAL MATTERS		
	9 Clerk to contact the church with regards to the safety of having a remembrance Sunday.	NM	Clerk contacted church 19/09/20
	10 Clerk to ensure all councillors have time view agenda and provide feedback due to Zoom restrictions for online meetings.	NM	Clerk to send agenda/feedback comments for Oct
	11 Clerk to contact insurers with regards to a replacement bin in Chapel Road.	NM	Clerk to contact insurers and WBC WBC-STSV-251595058 WBC: We have now resolved this issue and closed the case.
	12 Clerk to report fly-tipping on WBC website	NM	Clerk reported to WBC 19/09 - WBC-FYTL-251593237. WBC: The information provided in your fly tipping report has now been passed to our enforcement team. An investigation will be

	<p>13 Clerk to report damage to traffic sign on WBC website 14 Clerk to report damage to cenotaph floor lights on WBC website 15 Clerk to contact WBC for quote on pesticide for hedge growth in areas of concern and request cut.</p>	<p>NM NM NM</p>	<p>carried out and if the fly tipping is found to be on Warrington Borough Council land it will then be programmed for removal. Clerk reported to WBC 19/09 - WBC-TCM-251594581 Clerk reported to WBC 19/09 - WBC-TCM-251595610 Clerk reported to WBC 19/09 - WBC-STSV-251587716 (WBC: The case has been transferred to the relevant team and is currently being inspected. If we identify any work is required, this will be scheduled and prioritised. In some cases, this may take several weeks to complete due to the requirement to follow a legal process., WBC-STSV-251588391</p>
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