

**MINUTES OF THE RIXTON WITH GLAZEBROOK PARISH COUNCIL  
MEETING HELD IN THE COMMUNITY HALL, MANCHESTER ROAD,  
HOLLINS GREEN AT 7.45 P.M. ON THURSDAY 20 SEPTEMBER 2018**

**Present:** Cllr Clarke (Chairman)  
Cllrs Trenbath, Banner, Andrews, McLachlan, Johnson  
Parish Clerk I.M. Lowe

Code of Conduct – Declarations of Interest  
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012  
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

The Parish Council will take account of Section 17 of the Crime & Disorder Act in all their discussions and decisions.

**46. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs McCarthy, Hill and Wright.

RESOLVED:- That the apologies be received and noted.

**47. COMMITTEE REPORTS**

**A: Warrington Borough Councillor McCarthy**

No report

**B: Police**

**Beat Sergeant PS Stuart Gibbard**

**Beat Manager PC Simon Dadswell**

**PCSO Bethan Roberts**

**Anti Social Behaviour**

**4** 1x traffic related, 1x related youths (both incidents after midnight), 2x environmental/neighbour issues

## **Burglary Dwelling**

**0 Sheds/outbuildings**

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## **Criminal Damage**

**0**

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## **Theft**

**0**

## **Vehicle crime**

**1** Theft of vehicle

**0** Theft from vehicle

## **Other**

Rixton with Glazebrook Carnival attended alongside Volunteer Police Cadets.

Liaised with GMP, PC Greaves Beat Manager Culcheth & Glazebury, Off-Road and Traffic Units regarding groups of off-road motorbikes travelling along roads.

PCSO Surgery dates : 21 Sep 18:00, 27 Sep 11:00

The Parish Council reported on issues of motor bikes using the village with no lights.

## **C: Friends of Hollins Green Cemetery**

### **Friends of Hollins Green Cemetery Meeting 18<sup>th</sup> September – attended by Cllr. Clarke**

A meeting to be arranged with the stonemason regarding the new monument.

Work has started on the next stage of grave standing by WBC paid for by the friends. It was decided to look forward to the next stage as it takes around 3 months to get organised. Money would be allocated by the friends to keep the process moving.

The Green Flag Award was received for the 7<sup>th</sup> year running.

The Heritage Board is nearing completion and should be installed before the end of the year. We are now at the proof reading and deciding on photographs.

Minutes from the meeting have been passed around the Parish Council members.

Date of the next meeting is the AGM on 20<sup>th</sup> November at HDT offices.

#### **D: Parish Plan Meeting**

##### **Parish Plan Meeting 11<sup>th</sup> September – attended by Cllr. Clarke**

The meeting was held to sort out the review of the 5-year plan, at an open meeting. This is to be held at the Community Centre on Monday 1<sup>st</sup> October 7.30pm to 9.30pm.

Invitations will go out to every house in R w G Parish. People from all groups to say a few words i.e. Carnival, Shop etc. Letting people know how it all started and how much has been achieved.

Notes from the meeting have been passed around the Parish Council members.

Date of the next official meeting 17<sup>th</sup> October 7.30pm at Rixton Methodist Hall.

#### **E. Community Hall**

##### **Community Hall Meeting**

Cllr Clarke attended the Community Hall Meeting on July 30<sup>th</sup>. The minutes of that meeting have been distributed to the council members.

**F:** Retirement of John Thorpe – letter to be sent to John Thorpe thanking him for all his support and wishing him a good retirement.

RESOLVED:- That the reports be received and noted.

#### **48. Minutes**

The Minutes of the Parish Council Meeting held on 19 July 2018 were submitted to the meeting.

RESOLVED:- That the Minutes of the Parish Council Meeting held on 19 July 2018 be accepted as a true record.

#### **49. The Clerk, Clerks and Council's Direct, Countryside Voice, RWG Community Hall Minutes, Glasdon, Cheshire Rural Touring Arts**

RESOLVED:- That the aforementioned be circulated.

#### **50. Additional Work**

The Clerk submitted the following email from Poulton with Fearnhead Parish Council

“Poulton with Fearnhead Parish Council is getting increasingly concerned about the inability of Warrington Borough Council to carry out normal maintenance work in the area. The Parish Council recognises the financial constraints placed upon local authorities but this means that roads are not de-littered nor hedges trimmed. Poulton

with Fearnhead Parish Council has employed a litter warden, working 3 days a week, and this is having an impact on the area. They are currently considering making the post full time.

The Parish Council has asked me to contact all Parish Councils in Warrington to establish what additional work they are carrying out that would normally be the role of the Borough Council. The list is not exhaustive but would cover work such as litter picking, removal of fly tipping, hedge trimming even pot hole filling. If you are carrying out any additional work it would be helpful to have any information on costings etc.

I have a meeting in early September and would appreciate a response before the end of August.”

RESOLVED:- That the Parish Council receive the email but feel as one of the smaller Parish Councils it is not something we can consider at this moment in time. The Parish Council do carry out litter picks and use control over dog fouling.

**51. Artwork for Lecturn Recreation Ground**

The Clerk submitted the proposals for the Artwork on the lecturn. The Parish Council considered the artwork options available.

RESOLVED:- That the Clerk forward the chosen artwork to the Noticeboard Company.

**52. Chalc Annual Meeting**

The Clerk submitted the details of the Annual Meeting.

RESOLVED:- That the details be received.

**53. Use of off road vehicles**

The Clerk submitted information from the Police giving an update on their work in this issue.

RESOLVED:- That the information be received and noted.

**54. In the Know**

The Clerk submitted the following letter from the Parish Plan Group

“Dear Parish Council,

At our last Parish Plan meeting in July we discussed the announcement by the Hamilton Davies Trust (HDT) that they would no longer be funding a printed copy of the ‘In the Know’ newsletter.

We all agreed that it would be a shame for the Parish to lose this important communication stream as the ‘In the Know’ has become an invaluable method of providing information on local amenities, a

calendar of social activities, community events and group meetings as well as sharing general news and information from around the parish. Although HDT are still funding Mandy's time to gather the information from our community groups, in order to put the 'In the Know' online on rixtonwithglazebrook.net, not all residents have access to a computer (especially our more elderly members of the Parish). We decided therefore that there was still a need for some hard copies to be made available for those residents who

couldn't access the 'In the Know' online. These could be made available for residents to freely pick up from the Village Shop in Hollins Green and Glazebrook Post Office and possibly other local facilities. We would be looking to provide 400 copies of each edition. The cost for the Winter 2018 edition and all 3 editions for 2019 would be £1,700 in total.

We are asking the Parish Council if they would like to provide this money for what is, without a doubt, a very valuable asset to the community.

Your sincerely,  
Pete Higson (Parish Plan Chair)"

RESOLVED:- That the Parish Council will consider the request at the next meeting and place an item on the next Agenda for further consideration due to the amount of money involved.

## 55. Insurance Claim – Bus Shelter

We write further to our previous correspondence. The other party has failed to refund your outlay and we now recommend legal proceedings be commenced against the other party.

### 1. Agreement to issue

Please find below, the Particulars of Claim. It is not necessary for you to formally sign these, as we are using an online system with the HM Courts and Tribunals Service. We simply need your verbal/written agreement to the contents of the particulars in order to issue:

*A claim in negligence after an accident occurred on 16 March 2017 following impact damage at Bus Shelter, Manchester Road, Hollins Green, Warrington, WA1 3AB ('the Property') by the Defendant driving an Audi A6 motor vehicle, registration number RJ62HKZ ('the Vehicle'). The Defendant was negligent in that he lost control of his vehicle and subsequently impacted with the Claimant's Property, causing damage to the bus shelter. The Defendant owed a duty of care to the Claimant to ensure that their acts or omissions did not cause loss or damage. The Defendant breached this duty by failing to drive with reasonable care and skill.*

Please can you also confirm whether the bus shelter has a specific reference number.

1. Uninsured losses

Can you confirm whether there are any/ any further uninsured losses to consider, other than the excess which we have already included.

As previously advised, any successful recovery of the uninsured losses will be subject to 10% legal fee. To confirm, no fee will be deducted from the policy excess.

I want to confirm again, for the sake of putting your mind at rest, that the whole action is funded by your insurer's, and you will not be liable for any costs incurred (other than the 10% charge for uninsured losses, if these are successfully recovered).

All pre-action protocol has been complied with and the case is ready to be issued in Court. We will await your agreement as to the contents of the Particulars of Claim and the value of uninsured losses before we proceed to issue.

We further refer you to the attached letter which details your duty to the Court in agreeing to the Particulars of Claim.

RESOLVED:- That the Clerk respond to the Insurance Company on behalf of the Parish Council.

**56. PROJECTS**

**A: Recreation Ground –** .Nothing to report

**B: Glamis Wood –** Nothing to report.

**C: HS2/HS3 – See Appendix A**

**D: Parish Plan Group Look of the Parish–** Litter pick along with the Parish Council.

**F: Parish Council Web Site – Checked for virus**

**57:- ACCOUNTS FOR PAYMENT**

**A: RESOLVED:-** That the following 6 accounts be paid:-

IM Lowe (1months salary)	£415.19	100504
HM Revenues and Customs (1months tax)	£103.98	100505
IM Lowe (3months telephone)	£ 50.00	100506
IM Lowe (3 months Internet)	£ 22.50	100507
CPRE (annual Membership)	£ 36.00	100508
IM Lowe (printer ink and paper)	£ 68.96	100509

**B. Bank Reconciliation**

The Clerk submitted bank reconciliation from 1/4/2018 to cheque number 100509.

Members considered the content and agreed acceptance of the bank reconciliation.

RESOLVED:- That the Bank Reconciliation be agreed and approved by the Parish Council (Appendix B).

**58. PLANNING APPLICATIONS**

**A: RESOLVED:-**

Application reference: 2018/33463

Location: 536, MANCHESTER ROAD, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 6JT

Description of development : Householder - Proposed rear sun lounge

No objection subject to no objection from neighbours

B: Enforcement – 2 Railway Cottages – Change of Use of outbuildings to business use – reported to WBC –that the information be received

C: Regulation 18 - Notice of consultation on the subject and scope of Trafford Local Plan.

In accordance with Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012, notice is hereby given that Trafford Council is preparing a new Local Plan. The decision to prepare a Trafford Local Plan was agreed by Trafford Council's Executive on 25th June 2018.

Trafford Council invites you to make representations in regard of the scope and subject of the Trafford Local Plan, hereafter referred to as the Local Plan.

What is the Local Plan?

Once adopted, the Local Plan will become the main land use planning document for Trafford, and form part of the overall Development Plan. Planning law requires that applications for planning permission be determined in accordance with the Development Plan, unless material considerations indicate otherwise.

The Council is required to keep its Local Plan up to date to retain control over the type and location of development within the Borough, and so ensuring that development across the Borough is 'plan led'.

Once adopted, the Local Plan will replace the following Development Plan documents:

- The Trafford Core Strategy (adopted January 2012) and
- The Revised Trafford Unitary Development Plan (adopted June 2006).

### Proposed subject and scope of the Local Plan

The Local Plan will provide a positive vision for the future of Trafford; a framework for addressing housing needs and other economic, social and environmental priorities as well as a platform for local people to help shape their surroundings. The Local Plan will address the strategic priorities of Trafford.

Further detail on the scope and subject of the Local Plan; how the Local Plan relates to the Greater Manchester Spatial Framework; and the Integrated Assessment Scoping Report for the Local Plan can be found within the Regulation 18 Notice of consultation at [www.trafford.gov.uk/local-plan-consultations](http://www.trafford.gov.uk/local-plan-consultations)

## **Consultation on the Local Plan Issues Paper, Integrated Assessment Scoping Report and Local Plan Call for Sites**

### Local Plan Issues Paper

Trafford Council is consulting on an Issues Paper which is a discussion document setting out a number of key issues that could be covered by the Local Plan and how it could address them. The broad policy themes identified cover economic growth, inclusive growth and environmental sustainability.

### Integrated Assessment Scoping Report

Trafford Council is consulting on the Integrated Assessment (IA) Scoping Report. It identifies the type, nature and extent of potential effects which need to be considered and proposes the scope for future assessment stages of an IA of the Local Plan.

### Local Plan Call for sites

The Local Plan will make site specific allocations for housing, employment and green spaces, similar to those in the Revised Trafford UDP. Therefore, alongside the Issues Paper consultation the Council is inviting the submission of sites in Trafford for development, protection or some other purpose.

This 'Call for sites' invitation is a chance for everyone from developers, landowners, residents and other stakeholders to help shape the Local Plan. It will also ensure that the Council has up to date information relating to potential development sites before it publishes the first consultation draft Local Plan. Each submission will be assessed in terms of its "fit" with the scope of the Local Plan and against sustainability and deliverability criteria.

Comments are invited the Issues Paper or the Integrated Assessment Scoping report as well as any site submissions **from 23rd July 2018 until 14th September 2018 when the consultation will close.**

Consultation documents and comment forms can be found and completed online via the Council's consultation page at [www.trafford.gov.uk/local-plan-consultations](http://www.trafford.gov.uk/local-plan-consultations) and can be viewed at Trafford Town Hall, Sale Waterside Offices and Trafford Libraries.

Where possible comments should be submitted electronically via the online survey found on the consultation page or via email to [localplan.consultation@trafford.gov.uk](mailto:localplan.consultation@trafford.gov.uk) Where this is not possible comments can also be posted to the Strategic Planning and Growth Team, Trafford Town Hall, Talbot Road, Manchester, M32 0TH.

If you have any enquiries regarding the Regulation 18 Local Plan consultation, please email [localplan.consultation@trafford.gov.uk](mailto:localplan.consultation@trafford.gov.uk) or call 0161 912 3149 and a member of the Strategic Planning Team will be able to assist.

### **Data protection**

Please note all comments will be held by the Council and will be available to view publicly. Comments cannot be treated as confidential. Your personal information such as your postal and e-mail address will not be published, but your name and organisation (if relevant) will.

Trafford Council maintains a database of consultees who wish to be kept informed about strategic planning matters such as the Local Plan. In responding to this consultation your contact details will automatically be added to the consultation database (if not already held). If you do not want to be on the consultation database and therefore not be contacted about future strategic planning consultations please state this in your response.

## **59. PARISH PROBLEMS**

### **Cllr Clarke**

#### **1. Tulips "to be put in Look of the Parish"**

Cllr Clarke has bought a dozen Kings Blood tulips which will be planted at the side of the bench on the Hollins Green Village Green. Because of the work that was to be carried out on the new path none were planted last year.

## **2. Dawlish Close**

The problem with the weeds on the plot of land behind Dawlish Close has been dealt with by the owner. Thanks were received from one of the adjoining tenants.

## **3. Warburton View**

The hedge in front of the houses has now been cut down and tidied up.

## **4. Bricks**

A pile of about 100 used bricks has been piled on the Village Green behind 522 Manchester Road.

## **5. Lights**

It has been reported that a block of lights between the lights at Warburton Bridge and the start of the dual carriageway are not working. The person who reported this lives on that stretch and also complained about the width of the pavement due to undergrowth, it's dangerous and even more so in the dark.

## **6. Village Green**

The green was mown around the edges two weeks ago, but nobody came back to do the rest and it's getting very long again.

### **Cllr Trenbath**

1. New Rev. Cooper is asking to put signs up – Needs to check with WBC Planning
2. David will contact Cllr McCarthy re Church signs already ordered

### **Cllr Johnson**

1. Flooding still taking place on Dam Lane/School Lane
2. Parking Dam Lane has anything come back from WBC – nothing to date
3. Parking on Old Manchester Road/Birch Road – parking restriction needed.

### **Cllr McLachlan**

1. Bottom of Glazebrook Lane/Manchester Road still flooding.

## APPENDIX A

### HS2 Comments of the Parish Council at pre meeting held on 20<sup>th</sup> September 2018

The following are areas of concern and requiring input into the plan for HS2 some in the form of a wish list:-

1. Land on Glazebrook Lane used as a construction compound this land should be protected and agreement made that the land should be returned to the Green Belt and maintained as such,(therefore protecting the land from any future development e.g. housing)
2. Money for further development of the Children's Playground
3. Investment into the Church in Hollins Green (nearest and affected church by HS2)
4. Cemetery – money to protect the area from the HS2 development
5. Community Hall- Investment into the Hall as this is the community facility for the whole of the Parish
6. A57 – How can this be improved by the numbers, type of traffic and use of the road by construction traffic during the period of construction works for HS2
7. Construction routes- roads affected Dam Lane, Dam Head Lane, Bank Street – as construction routes ? the number of vehicles and any compensation plans
8. A57and old Manchester Road –How are they to be used(see 6 above)
9. Bus Services and emergency vehicles routes or these vehicles need to ne maintained.
10. The Parish Council and its residents need regular updates before and during the build
11. Rights of Ways need to be protected and maintenance of them maintained with no loss of access

12. Local labour should be looked at and used where possible.

The representatives of HS2 informed the Parish Council that there would be a working draft of the Environmental Statement the document would be on deposit at the libraries in Culcheth and Lymm it is hoped a paper copy would be made available to the Parish Council.

An information Event will be held in November at the Community Hall – date to be confirmed

New Year – drop in sessions again to be held at the Community Hall  
Conversations are key

An independent design group (panel of 40) will be looking at the design of the viaduct – meeting next week – they will make recommendations. The Parish Council have asked what happens if the group say no to a viaduct.

Environmental based questions – ASSI's Tips, Public Rights of Way, links to Schools and the use of footpaths.

The Parish Council felt the Schools need to be consulted as bus routes to Schools, taxis to schools all need consideration.

Operation times for use of the roads etc is proposed as 8 until 5 but the Parish Council asked what happens in the rush hour.

The Toll Bridge – needs to be closed to payment when there are problems on the M6 The Parish Council would need assurance that Peel Holdings would have a person available to make the decision regarding closure.

## APPENDIX B

Bank Reconciliation from 01/04/2018 to 20/09/2018

Presented to Parish Council Meeting 20.09.18

Checked by Cllr

<b>Community Account</b>	£33,704.25
Community Account	£0.00
Business Savings Account	£52,520.90
.TOTAL	£86,225.15
Unpaid Cheques	£627.67
TOTAL	£85,597.48
Balance BF	£64,226.12
Income	£30,142.47
TOTAL	£94,368.59
Expenditure	£8,771.11
TOTAL	£85,597.48

Signed

Chairman Councillor E Clarke

Signed

Parish Clerk and Financial Officer Marilyn Lowe

Date 20/09/18