

**MINUTES OF THE RIXTON WITH GLAZEBROOK PARISH COUNCIL
MEETING HELD IN THE COMMUNITY HALL, MANCHESTER ROAD,
HOLLINS GREEN AT 7.45 P.M. ON THURSDAY 18 OCTOBER 2018**

Present: Cllr Clarke (Chairman)
Cllrs Andrews, McLachlan, Johnson
WB Cllr McCarthy
Parish Clerk I.M. Lowe

Code of Conduct – Declarations of Interest
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

The Parish Council will take account of Section 17 of the Crime & Disorder Act in all their discussions and decisions.

55. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Banner, Trenbath and Hill.

RESOLVED:- That the apologies be received and noted.

56. COMMITTEE REPORTS

A: Warrington Borough Councillor McCarthy

1. Church Signs – signs ordered by WBC
 2. Dam Head Lane- double yellow lines proposed on the corner this will help cars use close to the junction
 3. Warburton View – hedge needs cutting back
- Cllr McCarthy will look into the above.

B: Police October 2018 - Monthly Parish Report

Beat Sergeant PS Stuart Gibbard

Beat Manager PC Simon Dadswell

PCSO Bethan Roberts

Anti Social Behaviour

0

Burglary Dwelling

1

.....

Criminal Damage

0

.....

Theft

0

Vehicle crime

1 Theft of vehicle

0 Theft from vehicle

Other

St Helens CE Primary – school assembly planned regarding firework safety

Shops offered advice regarding seasonal sales

Liaised with GMP, PC Greaves Beat Manager Culcheth & Glazebury, Off-Road and Traffic Units regarding groups of off-road motorbikes travelling along roads

PCSO Surgery dates : 19 Oct 11:00, 23 Oct 18:

C: Friends of Hollins Green Cemetery

Nothing to report

D: Parish Plan Meeting – 17th October

Attended by Cllr Clarke & McLachlan

The Chair Pete Higson stepped down although he will still be very active and on the committee. Thanks to Pete for all his hard work -over the years.

Andy Eaves to take over for the next twelve months.

Leaflets will be sent to all the houses in the villages stating what the group is about, what is outstanding from the five year plan and where more volunteers are needed.

It was decided on a change of name to stop any confusion between the Parish Plan & the Parish Council. The name put forward was The Community Plan Group.

There will be leaflets and notices put around the village advertising the HS2 Meeting at the Community Centre on Wednesday November 14th.
Next meeting 12th December.

E. Community Hall

Community Centre Meeting of 24th September.

Attended by Cllr. Clarke.

The Black Swan will carry on with the bar and also lock up on late night occasions.

The Fire Safety is now up on the notice board.

The booking calendar is now on line for viewing purposes only.

3 quotes have been received from Quantity Surveyors to estimate the cost of the refurb with and without the shop.

HS2 have paid £1,000 to access Glamis Wood to survey the land.

2 sponsored poppies will be put on the lamp posts outside the Community Centre.

Cllr Clarke asked if the Centre was in a zone which would make it liable for demolition and was assured that that was definitely not the case.

A meeting with Claire Jones of Cheshire Community Action was arranged for 8th October.

The full minutes were distributed around the Council Members.

Next meeting 26th November.

F. Cheshire Community Action Meeting 8th October

Cllr Clarke attended.

Claire Jones from the CCA was really helpful, giving information on every aspect of :-

Governance Committees

Constitution Charity Law

Running a Building

Licences, Law, Health & Safety, insurance and much more.

This was a very interesting, helpful and eye-opening meeting.

It was thought that the building was slightly under insured, so when the Quantity Surveyors look at the estimates for the refurbishment they will also give an estimate for insurance purposes at no extra cost.

Clare Jones's notes from the meeting were circulated around the Parish Councillors.

Cllr Clarke attended The Fish & Chip Supper fund raiser on 28th September for the Community Centre refurbishment. This was a great evening, the fish & chips were superb, followed by a quiz. Approx. 60 people attended and the event raised £550 which will go towards the cost of the Quantity Surveyor.

G. Community Centre Meeting of 24th September.

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Next meeting 26th November

G. Parish Plan Presentation-1st October

Cllr Clarke & Cllr. McLachlan attended.

This evening was well attended and was to look back over the past 5 years to see what has been achieved and what was still to do. Each area gave an update and the Shop and Carnival which now stand alone gave a presentation.

Notes on the meeting passed around the Council Members.

Next regular meeting 17th October

57. MINUTES

The Minutes of the Parish Council Meeting held on 20th September 2018 were submitted to the meeting.

RESOLVED:- That the Minutes of the Parish Council Meeting held on 20th September 2018 be accepted as a true record.

58. Copse – Recreation Ground

The copse on the recreation ground is still in need of cutting back
Cllr McCarthy agreed he would follow this up.

59. RWG Community Hall Minutes, Glasdon, CPRE

RESOLVED:- That the aforementioned be circulated.

60. PKF Littlejohn

The Clerk submitted the result of the External Audit. The Notices have been placed on the Notice Boards and in the two Post Offices as required by the Audit Regulations. The External Audit also submitted their account of £240.

RESOLVED:- That the Clerk's action in displaying the result of the audit and the audit fee of £240 be approved.

61. General Data Protection

The Clerk submitted letter from WBC
Relating to the above and the aim to protect the privacy of EU Citizens.

RESOLVED:- That the letter be received and contents noted.

62. In the Know

The Clerk submitted letter requesting information from the Parish Council for inclusion in the magazine

RESOLVED:- That the Chairman send her report to In the Know.

63. SLCC – comments on External Audit

The SLCC reported on the comments from SLCC on the comments from the External Auditor.

RESOLVED:- That the report of SLCC be received and noted

64. PROJECTS

A: Recreation Ground – .Nothing to report.

B: Glamis Wood – Fallen tree removed.

C: HS2/HS3 – see attached report from Meeting held on 20th September.

D: Parish Plan Operational Group – Parish Plan Presentation-1st October

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Notes on the meeting passed around the Council Members.

Next regular meeting 17th October.

E: Parish Plan Group Recreation and Leisure – Nothing to report.

F: Parish Council Web Site Cheshire Community Action Meeting 8th October

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65. ACCOUNTS FOR PAYMENT

A: RESOLVED:- That the following 9 accounts be paid:-

I M Lowe (1months salary)	£415.19	100510
HM Revenues and Customs (1months tax)	£103.98	100511
Hollins Green Community Shop (donation towards air conditioning unit)	£500.00	100512
PKF (External Audit Fee)	£240.00	100513
WBC(seed and sewing of wildflower beds)	£703.08	100514
I M Lowe (printer ink)	£ 51.97	100515
Holly Oak Tree Services (fallen Tree Glamis Wood)	£300.00	100516
Cllr Clarke (printer ink)	£ 43.18	100517
Parish Plan Group (donation to In the Know)	£425.00	100518

Reclaimed Insurance money £100 and £30 for course non attendance

66. PLANNING APPLICATIONS

A: RESOLVED:-

Application reference: 2018/33049 - Appeal
Location: 3, FERNDALE MEWS, GLAZEBROOK LANE, RIXTON-
WITH-GLAZEBROOK, WARRINGTON, WA3 5AU
Description of development : Householder - Proposed demolition of
existing canopy and construction of single storey side extension

RESOLVED:- That the original comments of the Paris Council remain
unchanged.

Application reference: 2018/33711
Location: BARN END FARM, MOSS SIDE LANE, RIXTON-WITH-
GLAZEBROOK, WARRINGTON, WA3 6EL
Description of development : Full Planning - Proposed erection of new
two bedroom bungalow within the boundary of Barn End Farm

RESOLVED:- That the Parish Council object on Green Belt Ground.

67. Request for the Parish to take over the printing of the Newsletter

The Clerk submitted request from the Parish Plan Group to take over
and pay for the printing and delivery of the In the Know. The cost for
the Winter edition and all three 2019 editions would be £1,700 in total.
We as a Parish Council produce an annual newsletter. The Clerk

stated no amount was listed in the budget and after further consideration the Parish Council considered the legal ramifications and it was

RESOLVED:- That £425 be given towards production of the winter edition of the magazine further consideration of the yearly costs be considered within the budget meeting.

68. Christmas Newsletter

The Clerk reminded Members that it was time to produce the Newsletter.

69. PARISH PROBLEMS

Cllr Mclachlan

1. footpaths on Manchester Road need cutting back
2. football pitch recreation ground how much to level off and mark out.

Cllr Andrews – footpaths Glazebrook Lane need cutting back.

Cllr Johnson – letter to be sent to Community Hall relating to £1,000 given by HS2.