

# RIXTON WITH GLAZEBROOK PARISH COUNCIL

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Nicholas McCarthy  
4 Redwood Close  
Woolston  
Warrington  
WA1 4EH

8<sup>th</sup> May 2019

Dear Councillor

I am writing to inform you that the Parish Council Meeting will be held in the Community Hall, Hollins Green, on **Thursday 16<sup>th</sup> May 2019 at 7.45 pm.**

I trust you will be able to attend.

Yours sincerely

**Nick McCarthy**

Clerk to the Council

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## **Code of Conduct - Declarations of Interest**

Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not is the responsibility of the Member based on the particular circumstances.

**SEE AGENDA ATTACHED**

## **A G E N D A**

1. Apologies
2. Appt. of Chairman and Vice Chairman
3. Appt of representatives to outside bodies
  - CHALC
  - Community Hall
  - HS2
  - CPRE
  - Police Liaison and Police Crime Commissioner Group
  - Public Rights of Way
  - Civic Functions
  - Warrington Voluntary Action
  - Parish Plan
  - Friends of the Cemetery
  - Colliers
  - Community Plan Group
4. Committee Reports
5. Minutes
6. Matters arising from Minutes
7. Correspondence
8. Project Updates
  - (a) Recreation Ground
  - (b) Glamis Wood
  - (c) HS2
  - (d) Community Plan Group

(e) Parish Council Website

9. Accounts for payment

10. Planning Applications

11. General Matters

**MINUTES OF THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING  
HELD IN THE COMMUNITY HALL, MANCHESTER ROAD, HOLLINS GREEN AT  
7.45PM ON THURSDAY 18<sup>th</sup> APRIL 2019**

**Present:** Cllr. Clarke (Chairman)  
Cllrs. Trenbath, Johnson, Andrews, Hill  
PCSO Bethan Roberts

**Code of Conduct – Declarations of Interest  
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The Parish Council will take account of Section 17 of the Crime and Disorder Act in all their discussions and decisions.

**126. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors McLachlan and Banner.

**127. COMMITTEE REPORTS**

**A. Warrington Borough Councillor – Cllr. McCarthy**

Councillor McCarthy provided updates on the following issues and concerns.

- The street light at The Weint has been replaced, and currently awaiting the removal of the old lighting column. The Parish Clerk informed the councillors that this has been reported to WBC, who will chase up the sub-contractor responsible next week.
- New signage will be provided eliminating the Rinewood information.
- The hedgerows at the top end of both Chapel Lane and Moat Lane had been cut back.
- A new waste bin has been installed by the post office on Glazebrook Lane.
- Dam Head Lane – waiting restriction. The request for this work was with the Legal service officers and notice of the intended restrictions should be published March/April 2019.
- Action was continuing on the removal of the flagpoles outside Glazebrook camp. An issue had emerged regarding the ownership of the land and this was delaying action, ongoing discussions with legal/ highways/ WBC. In addition, tyres on the site are also causing hazards.

In respect of the litter bin requested for Chapel Lane, adjacent to the layby, it was previously suggested that this may be provided by the Borough

Council. Councillor McCarthy confirmed that a new bin would need to be funded by the Parish Council.

**Action:** Councillor McCarthy to pursue the matter with WBC to request a feasibility study of the location, and funding costs.

The following matters be reported to Councillor McCarthy:

1. Flooding at the A57 Manchester Road/Glazebrook Lane had recently covered both lanes and was considered to be extremely dangerous.

Continuing danger. A jet-wash of the area has recently been completed.

2. A damaged bin on the village green (to the rear of the Red Lion) has had its top canopy broken and is not able to hold the refuse sack securely, causing spilt waste.

3. Need for maintenance to the Borough Council's area of the recreation ground including cutting back of bushes. Concern regarding the use of this area previously reported to the Borough Council and the police, concerns of ASB and drug/alcohol use.

4. Railway bridge to Culcheth. Branches overhanging and ivy growing the footpath causing hazard to pedestrians, especially during the dark.

Members queried who the responsible owner for maintenance of the footpath was.

5 The Glazebrook Village Green boundary has recently been treated with weed-killer treatment, could this be extended in the neighbouring path area to avoid further encroachment.

**B. Police** – PCSO Bethan Roberts briefed councillors with latest criminal activity report. Copy of which sent to incorrect email address. Require copy to be retrieved and posted as Annexe A to the meeting. Verbal details included

3 ASB reports (Personal/Environmental)

1 Incident for burglary (within a vacant building)

1 theft from motor vehicle

Police have promoted vehicle security issues

Police have visited schools and churches

**Action:** Clerk to liaise with Police to obtain monthly police report.

Discussion over with Rifle club, see General Matters

**C. Community Hall** – Meeting Monday 25th March. Attended by Councillor Clarke. The date for the start of the refurbishment has been put back to August 2020. This gives a realistic length of time to apply for grants and get planning permission. The Treasurer has resigned so they need another one asap. It has been put out on social media.

**D. Community Plan Group** – Group Meeting Monday 15th April. Attended by Councillor Clarke. The group have been in contact with Warrington Borough Council (WBC) regarding the width of the pavements between Rixton and Woolston, in some places the pavements are only about 18" wide. Highway maintenance are looking into this problem, but have not

got back yet. The Community Plan Group (CPG) are looking into using Community Payback to clean up some of the pavements in the local area. The Garden Safari is 8th June, Mandy Eccles is looking for at least 8 gardens. The CPG have spoken to Warrington Borough Council (WBC) regarding draining and putting a path around the Village Green. WBC are fine with this but they haven't got the resources, funding would have to be raised by the CPG. A preliminary meeting to be arranged between the CPG, WBC and the Parish Council. The sign cleaning date has been arranged for 1st June, insurance and risk assessment is being arranged for this project. Logistics are being looked into. The Carnival is well on the way for June 29th with more attractions than ever this year. Date of next meeting Monday 8th July

## 128. MINUTES

The minutes of the Parish Council Meeting held on 21<sup>st</sup> 2019 were submitted to the meeting.

**Action:** Clerk to amend paragraph with regards to wording of section 117 – “5. A57 Manchester Road – hazard to road safety by heavy goods vehicles operated by United Utilities plc entering their site for access to the pumping station.” Paragraph should not refer solely to HGV vehicles, but all vehicles

**Action:** Clerk to amend paragraph with regards to completion of omitted details 120 – “it was agreed that the xxxxxxxxxxxxxx ??? Church”. Paragraph should correctly state “Glazebrook Methodist Church”

**Action:** Chair to print one sided copy of minutes and authorise

RESOLVED: - On condition of the above actions, that the minutes of the meeting held on 21<sup>st</sup> March 2019 be accepted as a true record.

## 129. MATTERS ARISING FROM THE MINUTES

### 21<sup>st</sup> March 2019

**Action:** Clerk to liaise with CHALC / Association of Parish Councils, to update email correspondence

**Action:** Councillor Trenbath to forward relevant emails to clerk  
There were no additional matters arising.

## 130. CORRESPONDENCE

See General Matters

## 131. PROJECTS

**A. Recreation Ground** – Cllr Trenbath submitted the alternative recommended design for the Lectern. The cost of production had been paid and the company had provided a quotation in the sum of £395 for its installation/

**Action:** Councillor Trenbath to discuss with contractor how where the lectern will be sited.

**B. Glamis Wood** – No updates

**C. HS2/HS3** – No updates

**D. Community Plan Group** – See details under Committee Reports

**E. Parish Council website** – funding required for annual costs etc.

**Action:** Clerk to provide cheque as per receipt

### 132. ACCOUNTS FOR PAYMENT

RESOLVED: - That approval be given to the payment of the following:

Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137
100540	18/04/19	NJ McCarthy	0.00	884.71	Purchase of ICT hardware software and sundry stationary items	
100541	18/04/19	E Clarke	0.00	40.36	Print Cartridges	
100542	18/04/19	NJ McCarthy	0.00	295.46	Salary April 2019	
100543	18/04/19	WBC	0.00	984.00	Newsletter Costs	

### 133. SIGNING OF CONTRACT OF EMPLOYMENT

The Chairman reported that in accordance with Minute 114 – 13<sup>th</sup> March 2019, Mr N McCarthy had been offered and had confirmed his acceptance of the post of Clerk to the Council effective from 1 April 2019.

A draft contract based on the National Association of Local Council's model had been prepared for Mr McCarthy to review. It was recommended that approval be given for Mr McCarthy to meet with the members who had formed the appointment meeting to finalise the terms of the contract and to overview the provision of services and equipment to the Clerk as agreed in the budget for 2019-20. This meeting would also include the formal handover from the present Clerk:

RESOLVED: - That (1) the report of the Chairman be accepted; (2) the recommendations made relating to the appointment be accepted and (3) the proposed contract was submitted and signed by Mr N McCarthy and the chair, and appropriate copies have been retained.

**Action:** Clerk to review contract details concerning appropriate qualifications and subsequent salary scale points, for May meeting.

### 134. PLANNING APPLICATIONS

The Council gave consideration to the following planning application:

Planning application reference number: 2019/34423

Location: COLLIER TIP, MOSS SIDE LANE, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 6EF Proposal: Discharge of Condition - Proposed

discharge of condition 9 (Maintenance Scheme), Condition 11 (Land Management Plan), Condition 12 (Clay Extraction), Condition 14 (Boundary, Wheel and jet wash, Drainage Mound), Condition 15 (Screening mound), Condition 19 (Scheme to prevent deleterious material), Condition 22 (Annual Report), Condition 25 (Depth of Clay) Condition 32 (Scheme for suppression of dust), Condition 33 (Noise Monitoring Scheme) on previously approved application 2015/25530 Applicant: Miss Lorna Collier, Collier Industrial Waste Ltd

Planning application reference number: 2019/34424

Location: MOSS SIDE FARM, MOSS SIDE LANE, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 6EF Proposal: Discharge of Conditions - Proposed discharge of Condition 4 (Three balance ponds, Leachate Treatment, Landfill Gas Flare stack units, Noise management), Condition 7 (Fencing, Access road, Wheel and Jet wash, Plant and Machinery), Condition 12 (HGV Movements), Condition 13 (Daily Records), Condition 15 (Deleterious material), Condition 21 (Suppression of dust), Condition 23 (Odour Nuisance), Condition 51 (Working and restoration) on previously approved application 2015/25816 Applicant: Miss Lorna Collier, Collier Industrial Waste Ltd

Councillor McCarthy advised setting up a meeting with Housing representative Jason Lewis. 2019/20

**Action:** Councillor Hill to set up meeting

### 135. General Matters

Councillor Johnson queried the Rixton with Glazebrook Parish Council taxable charge of 4.7% for 2019/20.

**Action:** Clerk to liaise with Revenues and Benefits/WBC for answer

Councillor Johnson raised a concern with regards to compliance of safety regulations at the Rifle Club, 'Red Flag' when in use. Police/WBC to follow up.

Councillor Andrews discussed matters, previously reported to ward Councillor McCarthy

Councillor Trenbath discussed ongoing detritus issues on Glazebrook Lane, previously reported. An additional comment related to the road surface on Glazebrook lane that has been coated with a rough surface, to reduce ice patches during freezing weather conditions.

It was requested for an agenda item to be made for May meeting, to discuss speed limit signs/ traffic calming.

**Action:** Clerk to contact WBC on any possible road safety/speed reducing initiatives and add to Agenda

Chairman Clarke discussed ongoing dog fouling issues, in certain areas of the Parish. We need a No Dogs Allowed notice to go on the gate or fence of the



children's play area. I am still getting complaints regarding dog fouling which isn't getting any better on our pavements.

**Action:** Clerk to liaise with WBC to discuss costs for A4 sized metal signs 'No Dogs Allowed' that can be affixed to railings near the play area.

**APPENDIX A**

**Rixton with Glazebrook**

**April 2019 - Monthly Parish Report**

**Beat Sergeant PS Stuart Gibbard**

**Beat Manager PC Simon Dadswell**

**PCSO Bethan Roberts**

**Anti Social Behaviour**

**3** Personal/environmental issues

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**Burglary Dwelling**

**1** (unconfirmed)

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**Criminal Damage**

**0**

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**Theft**

**0**

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**Vehicle crime**

**0** Theft of vehicle

**1** Theft from vehicle

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**Other**

St Helens CE School Talks – Easter Service, children visited during playtime

<https://www.cheshire.police.uk/advice-and-support/home-safety-and-security/>

5Cs guide to staying safe online:-

<https://www.cheshire.police.uk/advice-and-support/internet-safety-and-security/our-5cs-guide-to-staying-safe-online/>

To tackle nuisance off-road motorbikes we need the following information - detailed descriptions of the bikes and riders, where the bikes are kept (lock-ups, garage locations), names if possible. Please quote 'Operation Scrambler' when you call Cheshire Police on 101

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Rixton & Woolston PCSO Surgery at Woolston Neighbourhood Hub: 24 Apr 11:00, 30 Apr 18:00, 10 May 18:00, 16 May 11:00