

RIXTON WITH GLAZEBROOK PARISH COUNCIL

Clerk to the Council : A Kellock

Town Hall
Sankey Street
Warrington
WA1 1UH

8 June 2016

Dear Councillor

I am writing to inform you that the Parish Council Meeting will be held in the Community Hall, Hollins Green, on **Thursday 16 June 2016 at 7.45 p.m.**

I trust you will be able to attend.

Yours sincerely

A Kellock
CLERK TO THE COUNCIL

Code of Conduct – Declarations of Interest

Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

/SEE AGENDA ATTACHED

A G E N D A

- 1. Apologies**
- 2. Committee Reports**
 - (a) WBC Councillors Report
 - (b) Police
 - (c) Friends of Hollins Green Cemetery
 - (d) East Area Board Meeting
 - (e) Parish Plan Steering Group Meeting
 - (f) Community Hall
 - (g) Rixton and Woolston Community Meeting
 - (h) Public Rights of Way Meeting
- 3. Minutes**
- 4. Matters arising from Minutes**
- 5. Chairman's Report**
- 6. Chairman's Projects:**
 - (A) Footpath across recreation area
- 11. Correspondence**
- 12. Projects Update**
 - (a) Recreation Ground
 - (b) Glamis Wood
 - (c) HS2
 - (d) Parish Council Website
- 13. Cleaning of the Cenotaph**
- 14. Accounts for payment**
- 15. Planning Applications**
- 16. General Parish Issues**

**MINUTES OF THE RIXTON WITH GLAZEBROOK ANNUAL PARISH
COUNCIL MEETING HELD IN THE COMMUNITY HALL, MANCHESTER
ROAD, HOLLINS GREEN AT 7.45 P.M. ON THURSDAY 19 MAY 2015**

Present: Councillor David Trenbath (Chairman)
Councillors Bob Andrews, Liz Clarke, David McLachlan, M. Banner,
Tracy Wilson, Adam Hill.
WB Councillor Adam Hill.
A Kellock – Clerk to the Parish Council

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pecuniary or non-pecuniary interest which they have in any item of
business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers
will advise on the Code and its interpretation, the decision to declare, or not, is
the responsibility of the Member based on the particular circumstances.

The Parish Council will take account of Section 17 of the Crime & Disorder
Act in all their discussions and decisions.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from WB Cllrs T McCarthy and P Wright.

2. APPOINTMENT OF CHAIRMAN

The Clerk to the Parish Council opened the meeting and the following nominations
were received for Chairman – David Trenbath, proposed by Maureen Banner and
seconded by David McLachlan.

RESOLVED - That Councillor Trenbath be appointed as Chairman of the
Parish Council for the ensuing year.

Councillor Trenbath took the Chair from this point in the Meeting.

3. APPOINTMENT OF VICE CHAIRMAN

The following nominations were received for Vice Chairman– Liz Clarke.
Proposed by Maureen Banner and seconded by David McLachlan.

RESOLVED - That Councillor Clarke be appointed as Vice Chairman of the Parish Council for the ensuing year.

4. Parish Council Vacancies

Prior to the meeting, members interviewed prospective candidates for the two vacancies on the Parish Council.

Resolved – That Maureen Banner and Tracy Wilson be co-opted onto the Parish Council.

5. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

- (a) ChALC – All
- (b) Community Hall – Cllr Clarke
- (c) HS2 – Cllr Trenbath
- (d) CPRE – All
- (e) Plans Committee – All
- (f) Police Liaison – Cllr Trenbath
- (g) Public Rights of Way – Cllr Andrews
- (h) East Neighbourhood Board – Cllr Clarke
- (j) Civic Functions – Cllr Trenbath (Chairman)
- (k) Parish Plan – Cllr Clarke
- (l) Friends of the Cemetery – Cllr Clarke
- (j) Colliers Liaison Group – Cllr Trenbath (Chairman)

A query was raised regarding Colliers Liaison Group. A request would be made at the next meeting that a substitute from the Parish Council be agreed to allow for someone else to attend if a Borough Councillor can't attend.

RESOLVED – That the above appointments be confirmed by the Parish Council.

6. COMMITTEE REPORTS

A: Warrington Borough Councillors (Rixton and Woolston Ward)

Councillors Andrew Hill, Tony McCarthy and Pat Wright were duly elected as Borough Councillors for the Rixton and Woolston ward following elections on 5 May 2016.

Councillor Hill provided a brief update report. Work was ongoing to deal with overgrown bushes within the parish.

B: Police

A report was received on behalf of the Parish PSCO. School talk had been delivered to tall schools within the Parish. Speed enforcement operation had been conducted and a number of calls had been received regarding the use of off road motorbikes. Parish Councillors were advised to report any incidents to the police for investigation.

C: Friends of Hollins Green Cemetery

Nothing to report.

D: East Area Board Meeting

Nothing to Report

E: Parish Plan Steering Group Meeting

Report from Liz Clarke from the meeting on 27 April 2016.

The Parish Plan intended to send out a new booklet headed 3 years on which will be funded by the Hamilton Davis Trust. This is to report on what has been achieved and what is in the pipeline for the future. All the various areas were looked at in details and Mandy Eccles is putting the booklet together. It will be sent out to all the committee members to look at before the final one is decided on. The group was still looking for have one of the 30mph signs on Glazebrook Lane fixed. It was thought that when the signs were bought by HDT, WBC were going to maintain them and the paperwork should be on file. More doggie fowl bags were needed and had been ordered. It was asked if the Parish Council was able to finance them in future. The group was informed that the bags were available free of charge from WBC but only fit a certain type of dispenser. Two new dispensers were needed and Cllr McLachlan who is on 'the look of the village' will look at the type used by WBC and an engineer is going to look at the ones already in use to see if they can be adapted for the free WBC bags. The next meeting was scheduled for 13 July 2016.

F: Community Hall

Nothing to report

G: Rixton and Woolston Community Meeting

Nothing to report

H: Public Rights of Way Meeting

Nothing to report

RESOLVED:- That the aforementioned reports be received and noted.

7. MINUTES

The Minutes of the Parish Council Meeting held on Thursday 16 April were submitted to the Meeting.

RESOLVED:- That the Minutes of the Parish Council Meeting held on Thursday 21 April 2016 be accepted as a true record.

8. MATTERS ARISING FROM THE MINUTES

A previous request for confirmation of the number of children in the Parish would be brought to the next meeting of the Parish Council.

9. CHAIRMAN'S REPORT

- a) The waste land to the side of the play area Hollins green village green, awaiting final decision, WBC contacting adjacent properties;
- b) Glazebrook footpath. More information re what it is they suggest we do to stop gravel from falling on to public footpath;
- c) Colliers liaison group, we needed to co-opt a member of the public to the group, Mr Neil Townsend as agreed to accept this position the next meeting is 23/05/2016;
- d) Life Time.

10. CHAIRMAN'S PROJECTS

- a) Footpath, Glazebrook Village Green;
The quote for the repairs would be chased up.

11. CORRESPONDENCE

No correspondence was received.

12. PROJECTS UPDATE

- a) Recreation Ground;
Nothing to report.
- b) Glamis Wood;
The area was looking very nice with lots of colour.
- c) HS2;
It was considered likely that the viaduct would come through the village with more information expected at the meeting in September. The Parish Council would write to the MP to seek more information and advice.
- d) Parish Council Website;
Updates of the domain name and site security had been carried out through transparency funding.

13. SHINE THE LIGHT

Members received a request for support from the Chair of the Shine the Light project which aimed to install four LED lights on the road around the perimeter of the War Memorial. The project would be contacting Warrington Borough Council in order to carry out the necessary work.

Resolved:- That the Parish Council supports the Shine The Light project.

14. ACCOUNTS FOR PAYMENT

A: RESOLVED:- That the following 4 accounts be paid:-

I M Lowe (1 month's salary)	£397.31	100242
HM Revenue & Customs (1 month's tax)	£99.32	100243
22 nd Warrington East Scouts (Street light)	£50.00	100244
David Trenbath (Website charges)	£53.57	100245

15. PLANNING APPLICATIONS

A planning application had been received for 250-252 Manchester Road and the details of the plans would be circulated to Parish Councillors.

16. GENERAL PARISH ISSUES

Potential item for the next agenda. Need to write to WBC to ask if Orchard Brow through Elm Road is their land and if so can items be removed.

Further contact with WBC to determine the frequency of hedge cuttings in the Parish, under the SLA.

Agenda item for the next meeting, potential to look at cleaning the Cenotaph again at the end of the summer.

The Parish Council had raised a precept of Precept. £24,620 in 2015/16 and had paid £658.07 in VAT.