

**MINUTES OF THE RIXTON WITH GLAZEBROOK PARISH COUNCIL  
MEETING HELD IN THE COMMUNITY HALL, MANCHESTER ROAD,  
HOLLINS GREEN AT 7.45 P.M. ON THURSDAY 21 JUNE 2018**

**Present:** Cllr Clarke, Chairman  
Cllrs Banner, Andrews, McLachlan, Hill and Johnson  
Parish Clerk I.M. Lowe

Code of Conduct – Declarations of Interest

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

The Parish Council will take account of Section 17 of the Crime & Disorder Act in all their discussions and decisions.

**20. APOLOGIES FOR ABSENCE** were received from Cllr Trenbath.

RESOLVED:- That the apology be received and noted.

**21. COMMITTEE REPORTS**

**A: Warrington Borough Council Cllr McCarthy**

Nothing to report from the surgery as no one attended.

Tony reported on email received from Cllr Trenbath

“ reported the hedge that covers the lights on Manchester Rd/Warburton Bridge Rd but large section now are hazardous along Manchester Rd and need cutting back.” Tony stated he is going to report to a more senior officer as the area is now dangerous. Parking on Bank Street was raised after parking provided for disabled son the house is now up for sale only weeks after getting retrospective planning permission. The In the Know article from WB Cllrs is being done by Andrew.

Cllr Johnson – Dam Head Lane junction with Glazebrook Lane – parking is causing a problem need restrictions on the corner – Cllr McCarthy agreed to take this matter up.

RESOLVED:- That the report be received and works awaited.

**B: Police**

**Beat Sergeant PS Stuart Gibbard**

**Beat Manager PC Simon Dadswell**

**PCSO Bethan Roberts**

**Anti Social Behaviour**

4 4x traffic related

**Burglary Dwelling**

2 Sheds/outbuildings

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**Criminal Damage**

2

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**Theft**

0

**Vehicle crime**

0 Theft of vehicle

0 Theft from vehicle

**Other**

Liaised with GMP PCSOs regarding groups off-road motorbikes

St Helens CE Primary – offered link for internet/online safety advice for parents/guardians and water advice from Cheshire Fire & Rescue following reports of young people jumping into canal

<https://www.cheshire.police.uk/advice-and-support/children-and-young-peoples-safety/internet-safety/>

<http://www.cheshirefire.gov.uk/public-safety/outdoor-safety/water-safety>.

RESOLVED:- That the report be received and noted.

**C: Friends of Hollinfare Cemetery Meeting – 12<sup>th</sup> June Attended by Cllr. Clarke**

The next stage with the memorial structure is to meet up with a stone mason.

The WBC Bereavement Services have made a start on the grave that have been funded by the friends.

The Heritage Board has been put on hold at the moment but should be in place by the end of the year.

29 graves are cleaned by volunteers each month. There is now a waiting list until we can get another volunteer to help with this task.

The fundraising lunch which was held in April at Neil & Anne McArthur's house was again a great success and raised £511.

Again Eddie & James Atherton have donated many of the lovely bedding plants.

Fred Humphreys received an HDT star award. Fred who is 84 goes at least once or twice a week and mows between the graves keeping the cemetery neat and tidy. He has done this since the Friends were first established. Well done Fred.

Date of next meeting 18<sup>th</sup> September.

**D: Parish Plan Meeting - Cllr McLachlan attended**

It is 5 years since Parish Plan first started – will be sending out a further questionnaire to see if residents ideas have changed.

RESOLVED:- That the report be received and noted

**C: Community Hall Meeting – 21<sup>st</sup> May**

**Attended by Cllr. Clarke**

Minutes not received, so unable to report to Parish Council Meeting.

Next meeting 30<sup>th</sup> July.

## **F: Hollins Green Community Shop AGM – 7<sup>th</sup> June**

### **Attended by Cllr. Clarke**

2017 saw revenue grow £10k reaching £290k a growth of 3.6% on 2016. Unfortunately the operating profit result ended in loss of £5.4k. This has highlighted the fact that without the fundraising income. The shop needs to take an additional £27k which equates to an additional £75 per day. There are other factors for the loss which were highlighted in the Chairman's report.

The shop has now had the National Lottery installed and early indications for May are very favourable.

It was noted that around half the village do not go into the village shop and it relies heavily on passing trade. Ideas for getting more local people into the shop were asked for.

On a lighter note, those people who use the shop have nothing but praise for the produce and staff. More volunteers are always needed and it's a great place to do a couple of hours.

Whether to move the shop into the Community Centre is still in debate with pros and cons for each side.

Well done to everyone who works and helps to keep the shop the friendly place it is.

RESOLVED:- That the report be received and noted.

## **G: WBC's Mayors Civic Sunday**

Cllr Clarke unable to attend due to short notice. Cllr Banner did attend and represented the Parish Council.

RESOLVED:- That the report be received and noted.

**H:** Cllr Clarke reported that she is attending the inauguration of the new Vicar for St Helen's Church which is being held on 25<sup>th</sup> June 2018.

## **22. MINUTES**

The Minutes of the Parish Council Meeting held 17 May 2018 were submitted to the Meeting.

RESOLVED:- That the Minutes of the Parish Council Meeting held on 17 May 2018 be accepted as a true record.

## **23. CLEAN UP AFTER YOUR DOG SIGNS**

The Clerk submitted signs for display within the Parish. A list of locations is required by WBC. Cllr Andrews asked if it would be possible to have a larger bin outside the post office as this is overflowing with dog poo. Members discussed this issue and the Clerk reported that the Parish Council would have to pay for this replacement bin and the cost would be £200 +.

RESOLVED:-

(a) That the signs supplied by WBC be erected throughout the Parish and details of locations be sent to the Clerk

(b) That the Parish Council request a larger bin outside the post office Glazebrook Lane at a cost to the Parish Council at a minimum cost of £200 as the WBC are no longer providing new bins.

## **24. Trees WBC Land to rear of the children's play area**

The following are emails sent to a local resident regarding trees.

"I confirm that the resident at 68 Birch Rd, Warrington has been contacted, an inspection carried out, and a response issued. The concern related to the removal of a small tree located on Council land directly behind his property; A solution has been offered.

In addition the periphery was inspected and I could not identify any apparent tree related issues that the School maybe referring in their discussions with the Parish Council to relating to Council owned land in this particular location.

I hope the above is of assistance

I would make the following comments:

1. Of the three trees photographed only one tree no. 3 (Silver Birch) is within 5 metres of wall of our property.
2. Tree no. 2 (Hawthorn) is 5 metres away.

3. Tree no.1 (Silver Birch) is much more than 5 metres away.

You have confirmed that the trees are on Warrington Borough Council land and as such I would assume that they are the responsibility of Warrington Borough Council.

As I pointed out approx. two years ago the council cut down one tree and pruned others that overhung our property and next doors property.

Again as I indicated I am 75 years old and there is no way that I can carry out felling or lopping trees.

I should also not be expected to cover the cost of employing someone to carry out this work when this is obviously the responsibility of Warrington Borough Council.

I trust that you will take all my points into consideration and respond favourably.

I have passed your e-mail and all the information onto the Parish Council.”

“Thank you for your enquiry received verbally yesterday regarding the silver birch tree located outside the boundary to the rear of your garden.

I confirm that the land adjoining the rear of your property is owned by the Council. An inspection of the property was conducted yesterday evening that identified three trees all of which appeared to be in full leaf, without any dead wood or broken limbs, and without any visual root related concerns.

You expressed concern over two of these trees, both of which are silver birch as identified numbered 1 & 3 on the photograph, as they were within 5 metres from the rear walls of your property. But you only wanted the smaller tree removed (being numbered 3), despite all of them apparently being within the 5m radius. You confirmed the concern related to reading the small print to your current building insurance policy, which highlighted any trees located within 5 metres of the building could invalidate the policy.

Bearing in mind the visual condition of the trees, the location, and the concerns raised, I offered a self-help solution to you on this occasion to allow you to cut down tree no. 3 directly, subject to the matter being conducted under licence from the Council at a nil consideration. When you immediately raised concerns (on ability to carry out the works directly, on cost, and the basis that they were on Council land) on this proposal I also offered to refer the matter back at the office.

The above view shows the general extent of the rear to 68 Birch Rd by the blue lines and the trees identified outline and numbered in red

Following yesterday's inspection I am unable to offer you anything more than what has already been proposed, being the self-help solution to allow you to cut down the tree no. 3 directly subject to the matter being conducted under licence from the Council at a nil consideration.

Should you wish to take up this offer please do not hesitate to contact me further to allow all appropriate documentation to be put in place."

The Clerk has received a further email from the local resident stating WBC have now agreed to the removal of the tree

RESOLVED:- That the emails be received and the very successful result be acknowledged

**25. IN THE KNOW**

Request for Parish Council Update.

RESOLVED:- Chairman to provide.

**26. SHINE THE LIGHT**

The Clerk reported request by email "Sharon and I met with WBC this morning regarding the installation of the lights around the war memorial. They have suggested that, as the Parish Council are going to be responsible for the electricity costs, it would be best for the Parish Council to apply for the MPAN number and the meter. This process can take several weeks so he suggested that we started it as soon as possible!

I don't know if the Parish Council use an electricity supplier for anything at the moment - if you do then you may want to use the same company - otherwise WBC suggested contacting North West Electricity to get this set up.

Is this something that Marilyn would be able to do? We can provide all the details about the lights and their location. The Shine the Light Group will of course cover any costs involved.

This is not one of my areas of expertise but I'm happy to offer help if I can!!"relating to electricity supply."

The Clerk has responded to the group stating that in accordance with the resolution of the Parish Council the Parish Council will take no action until the completion of all the works required are completed and paid for

RESOLVED:- That the information update by the Clerk be received and approved.

**27. Meetings**

**SLCC** - conference 27<sup>th</sup> September – the Clerk to attend – cost £30.

**28. Projects**

**A: Recreation Ground** – Nothing to report

**B: Glamis Wood** – A tree is down, the Clerk has arranged for its removal.

**C: HS2 /HS3** –

HS2 Information Events will be taking place across the Western Leg in June and July, at which we will be sharing details of the evolving design of the railway. This will include our proposals for the location of construction sites, infrastructure associated with the railway and the realignments of major roads and public rights of way.

The new information that we are sharing is work in progress and may change as we continue to refine the design complete environmental assessments and take into consideration further feedback.

We hope you will take the opportunity to view and discuss our emerging plans with members of the team at one of the events. If you are unable to attend any of the events the new information on the evolving design will be available at [www.hs2.org.uk](http://www.hs2.org.uk) from Monday 4 June. The events will run from Monday 4 June 2018 to Saturday 14 July 2018.

I would be grateful if you could share the attached event poster amongst your networks and contacts.

The Clerk referred to plan provided by HS2 these plans have been circulated to Members.

**D: Parish Plan Operational Group** – No report

**E: Parish Plan Group Recreation and Leisure** – No report

**F: Parish Council Web Site** – No report.



## 29. FOOTPATH RECREATION GROUND – PURCHASE OF LECTERN

The following are three quotations received by the Parish Council:-

(a) The Muskateer

Size 594 x 420 / A2 (4 x A4) at a cost of £964.34 + VAT + cost of artwork and cost of erection on site.

(b) Standard Outdoor Lectern sizes:

A1 oak framed lectern £795 + VAT design service £300 per design + erection on site.

(c) The prices requested are as follows:-

A1 oak framed lectern with aluminium sign panel - £795

If you choose our design service this is £300 per design, this would include any fauna and flora images from our extensive database.

Delivery charge to Warrington - £35

Plus

VAT @ 20% plus artwork and erection on site.

RESOLVED:- That the Muskateer sign at a cost of £964.34 plus VAT plus cost of artwork and erection on site be purchased. The artwork to be referred back to the Parish Council for approval.

## 30. ACCOUNTS FOR PAYMENT

A: RESOLVED:- that the following 7 accounts be paid :

I M Lowe (1 month's salary)	£407.80	100490
HM.Revenue and Customs (1 month's tax)	£101.94	100491
D Trenbath (Web Site Costs)	£ 40.58	100492
JDH Business Services (Internal Audit)	£194.40	100493
IM Lowe (printer ink)	£ 59.03	100494
IM Lowe (3 months internet)	£ 22.50	100495

IM Lowe (3months telephone)

£ 50.00

100496

B: The Clerk was asked to leave the room for the Parish Council to discuss a pay rise starting in June 2018, to be awarded for the additional work undertaken by the Clerk.

RESOLVED:- That a further 2% pay rise be awarded to the Clerk to commence June 2018 for the additional work undertaken.

C: The Clerk submitted the Internal Auditor's Report along with the answers from her as the Parish Clerk.

RESOLVED:- That the Internal Auditor's Report be received and noted and the Clerk's response be agreed (Appendix B).

D: Bank Reconciliation – The Clerk submitted bank reconciliation for 1<sup>st</sup> April 2018 to 21<sup>st</sup> June 2018 Cheque Number 100496.

RESOLVED:- That the Bank Reconciliation be agreed (Appendix A).

### **31. PLANNING APPLICATIONS**

Application reference: 2018/32900

Location: Marsh Brook Close, Rixton-with-Glazebrook, Warrington, WA3 6LR

Description of development : Outline Planning - Proposed 4no. detached dwellings and garages (access applied for only).

**OBJECT – as this is an area of Green Belt and restrictions were placed on the original consent that this area of land is not to be developed. A problem with the proposed highway access if approved as this affects the existing properties on Marsh Brook Close. The Parish Council feel a site visit is advisable and the Parish Council also request that this application is determined by the Development Control Committee.**

Application reference: 2018/32918

Location: 1, CLAYDON GARDENS, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 6FA

Description of development : Householder - Proposed internal and external adaptations for improved access. Garage conversion, front extension, and replacement of side extension

**No objections**

Application reference: 2018/33049

Location: 3, FERNDALE MEWS, GLAZE BROOK LANE, RIXTON-WITH-GLAZE BROOK, WARRINGTON, WA3 5AU

Description of development : Householder - Proposed demolition of existing canopy and construction of single storey side extension

**No objections**

## **APPEAL**

Application reference: 2017/31510

Location: 61, CLAYDON GARDENS, RIXTON-WITH-GLAZE BROOK, WARRINGTON, WA3 6FA

Description of development : Householder - Proposed extension to front of garage and conversion of existing garage to habitable space

**The Parish Council's original objections still apply.**

## **32. PARISH PROBLEMS**

### **Cllr Clarke - General**

Problem with youths in the copse on the Village Green. A parishioner reported drug related paraphernalia and beer cans within the centre of the copse. Could do with the thick bramble hedge removing, The brambles have just evolved over years and are now over 10ft high in places. If this was done the trees could be seen with no hiding places.

Cllr Andrews: -

Pitt Farm Glazebrook Lane - delivery and noisy activities taking place during the night time causing disturbance to residents.

Cllr Johnson:-

(a) Glazebrook Lane outside No 41 problems with potholes.

(b) Spectrum Riders - road closure - residents not informed individually regarding road closures could this be done by WBC.

(c) Reporting of pot holes which telephone number should be used.

(d) Fly tipping taking place on Moat Lane in passing place near to Moss Side Lane.

Cllr Banner:- Warrington Bus Service - are they using Manchester Road and using the turning area by the Cenotaph, if so this is a problem as the area is restricted and the Cenotaph is listed.