

# RIXTON WITH GLAZEBROOK PARISH COUNCIL

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*Clerk to the Council* : I M Lowe

5 Hartley Close  
LYMM  
Cheshire  
WA13 OJJ

10 July 2017

Dear Councillor

I am writing to inform you that the Annual Parish Council Meeting will be held in the Community Hall, Hollins Green, on **Thursday 20 July 2017 at 7.45 p.m.**

I trust you will be able to attend.

Yours sincerely

I M Lowe (Mrs)  
CLERK TO THE COUNCIL

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Code of Conduct – Declarations of Interest  
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012  
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

/SEE AGENDA ATTACHED

## **A G E N D A**

1. Apologies
2. Committee Reports
3. Minutes
4. Chairman's Report
5. Chairman's Projects
6. Matters arising from Minutes
7. Correspondence
8. Projects Update
  - (a) Recreation Ground
  - (b) Glamis Wood
  - (c) HS2
  - (d) Parish Plan – Operational Group
  - (e) Parish Plan Group Recreation & Leisure
  - (f) Parish Council Website
9. Accounts for payment
10. Planning Applications

**MINUTES OF THE RIXTON WITH GLAZEBROOK PARISH COUNCIL  
MEETING HELD IN THE COMMUNITY HALL, MANCHESTER ROAD,  
HOLLINS GREEN AT 7.45 P.M. ON THURSDAY 15 JUNE 2017**

**Present:** Cllr Trenbath (Chairman)  
Cllrs Andrews, McLachlan.  
WBC Nil  
Parish Clerk I.M. Lowe

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The Parish Council will take account of Section 17 of the Crime & Disorder Act in all their discussions and decisions.

**20. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Banner, Clarke, Wilson, Wright, McCarthy and Hill.  
RESOLVED:- That the apologies be received and noted.

**21. COMMITTEE REPORTS**

**A: Warrington Borough Councillor - Cllr McCarthy**

Ward Councillors written report.

I have an executive meeting at the Council tomorrow evening followed by a group meeting. Two matters to report.

The residents who we spoke of recently came to the last surgery asking for advice regarding their land ownership and access to their property and garden. We had a good conversation and agreed that the best way forward was for her and her husband to speak to their solicitor and examine their title deeds, which she has informed me this has now taken place.

She also raised an issue regarding a heavy goods vehicle using the bridge by their property which has a weight restriction applied to it. We have identified the company and been in contact with the manager who stated that travelling across the bridge would be short term, and he would ensure that the vehicle would only carry half loads until he had completed a short contract.

A resident who lives in Holly Bush Lane requested that the grass verges either side of Manchester Road be cut back as it was causing a hazard trying to access Manchester Road from Holly Bush Lane.

I contacted the relevant Council officer who stated that they regularly cut the grass in this particular area once a month and that it was due to be cut. He has reported back that this work has now been carried out.

### **B: Police**

#### **Rixton with Glazebrook June 2017**

In the past 28 days:-

3 Anti-Social Behaviour reports – two relate to off-road motorbikes, we have liaised with our counterparts from GMP to share information. One relates to youths getting onto grounds of an unoccupied building, some youths have been spoken to

1 Criminal Damage – Caravan window, no lines of enquiry

1 Theft of Motor Vehicle – Motorbike, recovered Moat Lane, no witnesses of lines of enquiry

1 Theft – Reported however the offence occurred out of area

Patrols have been out with Environment Agency to fishing areas across Warrington including those on our RwG - 2x fishing tackle seized, 4x road licence offences.

Speed enforcement on Glazebrook Lane – 17/5 Over 300 vehicles passed, no excess speed; 18/5 20 vehicles excess speed, 12 vehicles reported for traffic offences; 22/5 12 vehicles reported for traffic offences.

RESOLVED:- That the report be received and noted.

### **C: Friends of Hollins Green Cemetery**

No Report

### **D: Parish Plan Meeting**

(a) The Clerk submitted email:

Following our recent Parish Plan Steering Group Meeting last night we agreed to buy some litter picking equipment for the village, these consisted of 20 High viz Tabards with personalized wording ( R. w. G on the front and "Community Volunteer" on the back which could also be used for any community event ) and 10 plastic rings specially made to hold rubbish bags open.

As these items are for the benefit of the village and also a health and safety benefit of the volunteers who will be using them, could you please ask the Parish council at you next meeting if they would like to share the cost by half.

The cost of this equipment is approximately £165.40p

RESOLVED:- That the email be received and a donation of £85 be made for the purchase of the equipment.

**(b) Parish Plan Meeting 24<sup>th</sup> May – attended by Councillors Clarke & McLachlan**

**Insurance** -This is now due and it was raised by the insurers that there should be some sort of risk assessment for the purposes of volunteers' litter picking.

**Look of the Parish** - It was decided to buy hi-vis tabards for use on litter picking or any other Parish activity such as the Carnival etc. These will have a logo on the front probably Rwg Parish and Volunteer on the back. It was also thought that more rings were needed to hold the polythene bags, costings are in progress.

The Parish Plan is to ask the Parish Council for match funding and Pete Higson will write to the PC.

The cheaper dog poo bags are a success in most places except the dispenser by the side of the Scout Centre as all the bags are being taken as soon as they are put there, this has happened three weeks on the run.

**Shop** – The shop is now selling freshly baked bread croissants etc. The AGM for the shop is to be held on 2<sup>nd</sup> June in the Lion.

Next meeting 20<sup>th</sup> September

RESOLVED:- That the reports be received and noted.

**E. Community Hall**

See Chairman's report.(Minute 23).

**22. MINUTES**

The Minutes of the Parish Council Meeting held 15 June 2017 were submitted to the Meeting.

RESOLVED:- That the Minutes of the Parish Council Meeting held on 15 June 2017 be accepted as a true record.

## **23. CHAIRMAN'S REPORT**

Rixton with Glazebrook Parish Council 15<sup>th</sup> June 2017

1. HS2, we are now working to get a community evening meeting with HS2 at St Helens School, has the appropriate Fire certification along with other certificates and information required by HS2 to hold a public meeting are not available.
2. Glamis Wood, there are more fallen heavy branches that need removing following recent winds.
3. We have received a request of financial support from the Parish Plan Group, they wish to purchase equipment to aid the regular litter picks. Funding amount required £165 they are asking for a donation of 50%.
4. Colliers meeting cancelled new date for next meeting to be arranged.
5. The Herbert Report. Cheshire Police have produce information on Dementia safety called "Dementia Safe and Sound" posters have been placed around the community. More information can be found [www.cheshire.police.uk/advice-and-support/missing-persons/herbert-protocol/](http://www.cheshire.police.uk/advice-and-support/missing-persons/herbert-protocol/) .
6. Hollins Green 5K run, information of road closures received 12<sup>th</sup> June from WBC.
7. The funding grant applied for to help towards replacement of the path across the village green at Hollins Green, we should know within the next few weeks if we were successful.

### Community Hall meeting 5<sup>th</sup> June 2017

1. Discussion about refurbishment of the Hall, this follows a public questionnaire as to rebuild or refurbish which was the preference of the community.  
An architect has looked at the feasibility of rebuild and has said it was possible.  
Costing now is being looked at.
2. The committee then discussed the need from the Parish Council of a new agreement to maintain Glamis Wood.
3. The committee are presently looking for a new Hall manager and Chair, Chris Chisholm a local resident who works for HDT as offered to fill the role of Chair.
4. The Hall Security system needs updating to the cost of nearly £3000. May I put it to the Parish Council we make a donation towards this. ?£500.
5. HS2 village meetings due to the village hall not having the up to date certification's I suggested to Raj Chandarana from HS2 we hold an

evening meeting at the school which he has agreed to I'm just waiting for dates he's free. This would be an open session and we will then need to look at where we can hold a more individualised appointment type meeting for those presently within the HS's "Safe Zone".

#### Mid Cheshire Against HS2 12<sup>th</sup> June 2017

This meeting centred around the funding of a geological survey paid for by this group from donations, the results from the survey have been presented to the Transport minister. They are much more informed than we are as their group is much more active.

What was of use to our area was the suggestion we contact WBC to see if they have environmental officer who may be able to look at the proposed aspects of noise intrusion, and get them to work with us when any further proposals are made by HS2.

Then mentioned that tenants do not get the same level of support as home owners saying that the maximum pay out to them would only be £5000.

The Mid Cheshire Group has a stand at the Cheshire Show 20<sup>th</sup> – 21<sup>st</sup> June.

#### Chalc Parish Forum. 13<sup>th</sup> June 2017

Police Crime Commissioner David Keane and Deputy Chief Constable, Cheshire, Janette McCormick

The Crime Commissioner said his vision is to have a local community Neighbourhood policing with every community having a local officer, locally based. He mentioned every PCSO will be trained to use mobile speed cameras he also stated that Cheshire Police is the only force still recruiting and that there are presently 40 in training.

He stated burglaries in Cheshire have reduced by 80% and for crimes involving motorbikes rather than pursue, when possible they spray with smart water and then follow up.

The Deputy Chief Constable discussed reports on historical abuse reports in Cheshire and its increase of 25% but she emphasised these were historical. She went on to point out that the Police and Fire services are now using the same back room staff in a bid to divert money to front line areas of Policing.

RESOLVED:- That the reports be received and noted and the Clerk to contact Holly Oak Tree Services regarding the works required to remove the damaged tree.

- 24. Hamilton Davies Trust request for Newsletter items,**  
RESOLVED:- That the aforementioned be circulated.

25. **Chairman's Projects** - See Chairman's report (Minute 23).

26. **Bus Shelter**

The Clerk submitted email from the Insurance Company stating the Parish Council can reorder the replacement shelter the Clerk with the authority of the Chairman has placed the order with WBC.

RESOLVED:- That the email be received and the Clerks action approved.

27. **Government Pensions Requirement**

The Clerk submitted letter required to be given to the Clerk in respect of the Government Pension requirement. The Parish Council has completed all the requirements to register under the Pensions Regulation Scheme.

RESOLVED:- That the Chairman be authorised to sign the letter to give to the Parish Clerk and the Clerk's action in completing the Pensions Regulations be approved.

28. **Stretford Striders**

The Clerk reported that she had been contacted by the organisers who had stated they would email her the details of the run. To date these details have not been received but it is believed that the residents have received details in a hand delivered leaflet and the run is to take place on the 17<sup>th</sup> June.

The following has since been received from WBC:-

**WARRINGTON BOROUGH COUNCIL**

**HOLLINS GREEN 5K**

**SATURDAY 17<sup>th</sup> JUNE 2017 (3:00pm to 6:00pm)**

By virtue of the powers given in that behalf by the Town Police Clauses Act 1847, and by order of the Council:

I HEREBY GIVE NOTICE that on the occasion of the above mentioned event, no cart, carriage, motor car, lorry or other vehicle (excepting vehicles taking part in the event, Police, Ambulance and Fire Service vehicles and Mail Carts) and no horses or other animal be allowed to remain in or travel along or over any of the undermentioned streets between the hours of 3:00pm and 6:00 pm on Saturday 17<sup>th</sup> June 2017 viz:

Dam Lane	Between its junction with School Lane and its
junction with	Dam Head Lane.
Dam Head Lane	Between its junction with Dam Lane and its



junction with Glazebrook Lane  
Bank Street Between its junction with Dam Head Lane and its junction  
with Glazebrook Lane

Bicycles and Tricycles are included in the term "vehicle" and must not be ridden through any of the above streets during the hours specified. Any person wilfully acting in contravention of the above order will be liable to a penalty not exceeding £400.

Vehicular access to premises will only be permitted under the guidance of the organisers. Pedestrian and emergency routes will be maintained.

MATTHEW CUMBERBATCH  
HEAD OF LEGAL & DEMOCRATIC SERVICES  
QUATTRO BUILDING  
NEW TOWN HOUSE  
BUTTERMARKET STREET  
WARRINGTON  
WA1 2NH

Dated: 13<sup>th</sup> June 2017

RESOLVED:- That the report be received and noted.

## 29. Meetings

### **Local Council Award Scheme Introduction**

Date: Thursday 3rd August 2017

Time: 1.30pm-3.30pm

Tea & Coffee served from 1.00

Venue: Conference Room, Park View

Business Centre, Combermere,

Whitchurch, SY13 4AL.

Clerks and Councillors of both member or non-member councils are welcome to attend this session which will be of interest to anyone considering applying for the Local Council Award Scheme or are working on the submission.

The session will look at the benefits of taking part in the scheme and the advantages to your Council. The group will then work through the criteria of each of the awards and will consider examples of best practice.

Places must be **registered** prior to the event. See booking details below:

### **COURSE CONTENT**

#### **1. Why bother?**

Benefits of applying the Local Council Award Scheme.

#### **2. Foundation Award**

What is involved?

#### **3. Quality Award**

What is involved?

#### **4. Gold Quality Award**

What is involved?

Cheshire Association of Local Councils  
Park View Business Centre  
Combermere, Whitchurch,  
SY13 4AL  
Tel: 01848 871314  
e-mail: hazelmerrill@chalc.org.uk  
Cost:  
Members £35.00pp  
Non Members £60.00pp  
Booking: annwright@chalc.org.uk  
hazelmerrill@chalc.org.uk

### 30. Projects

**A: Recreation Ground** – The Clerk reported that the swings have now been repaired at a cost of £438.24

RESOLVED:- That the £438.24 be paid.

**B: Glamis Wood** – Clerk to contact Holly Oaks Tree Services regarding the tree removal.

**C: HS2/HS3** – The Clerk submitted countersigned Early Access Agreement from HS2.

**D: Parish Plan Operational Group** – No Report

**E: Parish Plan Group Recreation and Leisure** – No report

**F: Parish Council Web Site** – Nothing to Report.

### 31. Accounts for Payment

**A:** RESOLVED:- That the following 5 accounts be paid:-

I M Lowe (1 month's salary)	£399.80	100410
HM.Revenue and Customs (1 month's tax)	£ 99.94	100411
Wicksteed Playgrounds (repair to swings)	£438.24	100412
JDH Business Services (internal audit)	£189.60	100413
Parish Plan Group (Donation)	£ 85.00	100414

#### **B:- Internal Audit**

The Clerk submitted the result of the Internal Audit along with the answer to the questions/comments raised (Appendix A)

RESOLVED:- That the report be received and the Clerk's response to the issues be agreed.

#### **C: Bank Reconciliation**

The Clerk submitted Bank Reconciliation for the period 1.4.2017 to 15.6.2017.

RESOLVED:- That the Bank Reconciliation be agreed and approved (Appendix B).

**32. Planning Applications**

RESOLVED:

Application reference: 2017/30451

Location: 488, MANCHESTER ROAD, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 6JT

Description of development : Householder - Proposed first floor roof - extension with Dormer to Bungalow.

No objections.

Application reference: 2017/30438

Location: ROSE COTTAGE, DAM HEAD LANE, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 6LF

Description of development : Householder - Proposed Single storey extension to form Gym and Fitness Room

No objections.

**33 PARISH PROBLEMS**

**Cllr Andrews:-**

(1) The Glazebrook Village green has not been cut since May 10 , 31 days at least is not the promised 14, and when it is done it will look more like harvest time. It will be a mess for the rest of summer!!  
The Clerk reported that the grass has now been cut.

(2) Also the drains near the vets on Glazebrook Lane have still not been cleared. With all this wet weather that business is at an unnecessary risk of being flooded out.