

**THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING
MINUTES
THURSDAY 16th JANUARY 2020 AT 7.30PM
HELD IN THE COMMUNITY HALL, MANCHESTER ROAD, HOLLINS GREEN**

Present

Name	Position
Council Members	
Liz Clarke	Chairman
Bob Andrews	Councillor
David McLachlan	Councillor
Maureen Banner	Vice Chairman
Maurice Johnson	Councillor
Others	
Nick McCarthy	Clerk to the council
Tony McCarthy	Ward Councillor
Apologies	
Bethan Roberts	PCSO
David Trenbath	Councillor
Absent	
Andrew Hill	Councillor

Item	Discussion	Action
212	<p>Welcome and Apologies</p> <p>The Chair welcomed everybody to the meeting, apologies for absence were noted as above.</p>	
213a	<p>Committee Reports</p> <p>A. Warrington Borough Councillor – Cllr. McCarthy Councillor McCarthy provide an update for January’s meeting,</p> <p>Update on reported items:</p> <ul style="list-style-type: none"> • Warburton View hedge cut 23/12/19 • Glazebrook lane hedges (three sections) have all be cut back – in addition to the hedges on the A57 that were obscuring the traffic lights • Recreation ground: Work to be done. Recent attempt was not possible due to plant and machinery sinking in the wet and sodden grass. • WBC contacted Parish Council with quote for tree removal • Dam Head Lane – Yellow lines are to be extended as previously requested. However, this will require WBC to follow their notification of public notices policies. • Work has been requested to cut back vegetation on the A57/Moat Lane/Brook Lane area, to expose more pavement areas. It was noted that some parts of the pathway surface are narrow. <p>Further issues were reported as follows:</p>	

	<ul style="list-style-type: none"> Continued flooding at school lane. Dam head lane grids overflowing from light column 11. Clerk and residents have previously reported these issues, and a more serious drainage problem (collapsed drains etc) may be the cause and will require longer term fixing. Footpath from Glazebrook Lane traffic lights to the vets requires removal of overflowing vegetation. Cllr Andrews very concerned of potential safety issues to the public (see notes under correspondence) <p><u>Actions – none</u> 1 – TMc to report flooding issues at School Lane and Dam Head Lane. 2 – TMc to report overgrown footpath vegetation on Glazebrook Lane footpaths</p>	1 TMc 2 TMc
213b	<p>B. Police – PCSO Bethan Roberts provided an updated criminal activity report for November and December. Full details can be seen, posted as Annexe A.</p> <p>The Parish Councillors discussed local knowledge of reported crime incidents in the area and certain spikes in current levels. It was noted that this does not reflect the available crime statistics that are reported. This is one of the issues that can be raised with Police Crime Commissioner.</p> <p><u>Action – none</u></p>	
213c	<p>C. Community Hall Meeting 25th November 2019 The minutes of the meeting were passed around the Parish Council members. Next meeting 30th March by Cllr Clarke</p> <p><u>Action – none</u></p>	
213d	<p>D. Community Plan Group Meeting 2nd December 1019 Just a short meeting Winter walk is scheduled for Sunday 5th January. It is intended to have a look at the signs around the villages, but it's thought that they will only need cleaning every two or three years. Bags of rubbish fly tipped on Dam Head Lane has been reported. More bulbs to be planted during 2020 Date of next meeting 16th March</p> <p><u>Action – none</u></p>	
214	<p>MINUTES The minutes of the Parish Council Meeting held on 21st November 2019 were submitted to the meeting.</p> <p>The minutes of the meeting held on 21st November 2019 were accepted as a true record</p>	

	<u>Action</u> – none	
215	<p>MATTERS ARISING FROM THE MINUTES – 21st November</p> <p>No other matters arising</p> <p><u>Action</u> – none</p>	
216	<p>ACTION PLAN</p> <p>The Action Plan from the meeting of the 21st November has been updated and attached as Annexe B. Any matters unresolved will be added to the next action plan, this will be reviewed and updated at the next meeting.</p>	
217	<p>CORRESPONDENCE</p> <p>Grasscutting - Ongoing complaints with regards to WBC's lack of grass cutting for 2019 required the clerk to contact a private contractor to obtain quotes for cutting. Council agreed that it would continue with WBC, however, should the need for ad-hoc cuts be required (due to failure of WBC, or, as and when required) then other options of service provider can be considered. Clerk to contact contractor.</p> <p>Footpaths – Glazebrook Lane Cllr Andrews reported concerns with regards to the overgrown vegetation on Glazebrook Lane (Traffic Lights to the vets). Quotes have been obtained for the costs of removing the vegetation to make the footpaths wider and more accessible. Different quotes from the supplier looked at several working options. The council discussed some concerns over the safety of carrying out the work and accountability of maintenance with WBC. It was agreed to wait for WBC to report back (as per Action 2 from these minutes). Item to be added to Agenda for February's meeting.</p> <p>Flowers/Verges etc. The Council received an invoice for rechargeable works for the supply of seed and to cultivate flower verges etc. This is work that has not been requested, or is required. Clerk to contact WBC.</p> <p>Tree Cutting WBC supplied a quote of £1821.62 for removal of the five sycamore trees before March 2020. Clerk to contact WBC for further details of what will be removed</p> <p>Arthritis Awareness The council has been contacted by a regional coordinator looking to raise awareness of a support group for people living with arthritis, held at Jubilee Orford Neighbour Hood. Clerk to pass details to council and Chair, to share as necessary.</p> <p>Police Crime Commissioner The council has been trying to organise a convenient time and day to invite the Police Crime Commissioner, to discuss local issues and concerns. It was agreed to reschedule to an available date of 2nd April, lunchtime. Clerk to confirm with the PCC</p>	<p>3 NMc</p> <p>4 NMc</p> <p>5 NMc</p> <p>6 NMc/ ALL</p> <p>7 NMc</p>

	<p><u>Action</u></p> <p>3. Clerk to contact Alex West to discuss the ad hoc quotes for grass maintenance 4. Clerk to contact WBC to cancel invoice for rechargeable works 5. Clerk to liaise with WBC with regards to details of the quote for the removal of sycamore trees 6. Clerk to share Arthritis Awareness email with council and Chair 7. Clerk to contact PCC to confirm invitation to meet councillors and visit</p>																						
218	<p>CHARITABLE DONATIONS</p> <p>The council received no correspondence relating to new charitable donations</p> <p>The council did received thanks for contributions made to Sue Lowndes.</p> <p>In addition to this, the Village Shop, the Friends of Hollinfare Cemetery and the Rixton with Glazebrook Playgroup offered their gratitude for the donations they received – this was from the money saved by not producing a Christmas Parish booklet.</p> <p><u>Action</u> - none</p>																						
219	<p>TRAFFIC / SPEEDING</p> <p>This item is an occasional agenda item and will be added again at a later meeting.</p> <p><u>Action</u> – none</p>																						
220	<p>PROJECTS</p> <p>A. Recreation Ground – no updates B. Glamis Wood – no updates C. HS2/HS3 – HS2 correspondence added to website as and when available. D. Community Plan Group – see notes in committee reports E. Parish Council website – No updates.</p> <p><u>Action</u> – none</p>																						
221	<p>ACCOUNTS FOR PAYMENT</p> <p>RESOLVED: - That approval be given to the payment of the following:</p> <table border="1" data-bbox="252 1541 1347 1774"> <thead> <tr> <th>Cheque No</th> <th>Date expenditure incurred</th> <th>Payee</th> <th>VAT not recoverable</th> <th>Amount</th> <th>Purpose</th> <th>S137</th> </tr> </thead> <tbody> <tr> <td>100592</td> <td>16/01/20</td> <td>NJ McCarthy</td> <td>0.00</td> <td>4.20</td> <td>Stamps</td> <td></td> </tr> <tr> <td>100593</td> <td>16/01/20</td> <td>CPRE</td> <td>0.00</td> <td>36.00</td> <td>Campaign to Protect Rural England membership</td> <td></td> </tr> </tbody> </table> <p><u>Action</u> - none</p>	Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137	100592	16/01/20	NJ McCarthy	0.00	4.20	Stamps		100593	16/01/20	CPRE	0.00	36.00	Campaign to Protect Rural England membership		
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221	<p>ADDITONAL ITEMS</p> <p>A. Flooding. Issues to be discussed during future meetings. Reported issues have been forwarded to WBC. Current issues with junction at Dam Lane/School Lane opposite the cenotaph, and Glazebrook Lane, traffic lights.</p>																						

	<u>Action</u> - none	
222	<p>PLANNING APPLICATIONS</p> <p>The Council gave consideration to the following planning applications:</p> <p>None received for January</p>	
223	<p>General Matters</p> <p>Clerk to email Cllr Trenbath to obtain key for notice boards</p> <p>Cllr Johnson reported streetlight not working (column 11, Dam Head Lane) Clerk to report to WBC</p> <p>Cllr Johnson raised a query from a resident with regards to the amount of donations made up to the end of January 2020. The figures were given (actual spend, and budgeted amount) to him and can confirm that the expenditure is within the budgeted figure.</p> <p>Cllr Johnson requested the minutes to note that he does not support the council's decision to dis-continue the membership to the CPRE (Campaign to Protect Rural England). The council agreed after due consideration to re-subscribe, based on more detailed knowledge that was made available. Annual cost (suggested donation of £36)</p> <p>Council agreed to change the date of the next meeting to 13th February (from 20th Feb), due to unforeseen circumstances. Clerk to inform councillors and Chair to check availability of community hall. Cllr Trenbath to add to website.</p> <p><u>Action</u> 8. Clerk to email Cllr Trenbath for noticeboard key 9. Clerk to raise concern over street light with WBC. 10. Clerk to re-subscribe to CPRE 11. All to no note the changed date of next meeting.</p>	<p>8 NMc/ DT</p> <p>9 NMc</p> <p>10 NMc</p> <p>11 ALL</p>

APPENDIX A

**Rixton with Glazebrook
December 2019 - Monthly Parish Report**

**Beat Sergeant PS Stuart Gibbard
Beat Manager PC Alison Edwards
PCSO Bethan Roberts**

Anti-Social Behaviour

0 Personal/environmental/youth issues

Burglary

0 Dwelling

1 Other e.g. Shed/Garage

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Criminal Damage

0

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Vehicle crime

0 Theft of vehicle

0 Theft from vehicle

Other

- Rixton with Glazebrook Pre-School Christmas Extravaganza attended; also visited the children preparing for Christmas performance
- St Helens CE Primary – School Fayre attended, also visited during Christmas Dinner Day
- To tackle nuisance off-road motorbikes, we need the following information - detailed descriptions of the bikes and riders, where the bikes are kept (lock-ups, garage locations), names if possible. Please quote ‘Operation Scrambler’ when you call Cheshire Police on 101. We are also work with GMP to tackle the issues of off-road motorbikes across our borders. We continue our patrols and appeal for anyone with information to help us identify these individuals to get in touch (Crimestoppers 0800 555 111)

Updates for January

- Some caravan thefts, enquires are ongoing
- Parking issues reported

Home security advice available on our website: -

<https://www.cheshire.police.uk/advice-and-support/home-safety-and-security/>

5Cs guide to staying safe online and another useful website to help look after your money: -

<https://www.cheshire.police.uk/advice-and-support/internet-safety-and-security/our-5cs-guide-to-staying-safe-online/>

<https://www.friendsagainstscams.org.uk/>

FRANK offers honest information and advice about the risks of various substances, including nitrous oxide

<https://www.talktofrank.com/>

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Rixton & Woolston PCSO Surgery at Woolston Neighbourhood Hub
8 Jan 18:00, 17 Jan 18:00, 23 Jan 11:00

ANNEXE B

**THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING
Update on actions from 21.11.19**

Minute No	Action	Lead member	Progress/Feedback
<p>158</p> <p>172a</p>	<p>OUTSTANDING ACTIONS 19/10/19 and earlier</p> <p>3. TM to pursue hedges/shrubs needing to be cut back on the recreation ground, to prevent ASB</p> <p>1. NM to liaise with Cllr McCarthy and WBC to ascertain SLA agreements with regards to grass cutting schedule</p> <p>4 TM to contact WBC/Angus Lord with regards to supplying/fixing permanent metal sign to children’s play area</p> <p>9. Cllr Trenbath to provide mentorship, as/when required, during future transition of IT / Webpage management</p>	<p>NM</p> <p>NM</p> <p>NM/TM</p> <p>NM/DT</p>	<p>Ongoing. Work to be completed ASAP</p> <p>Ongoing.</p> <p>Ongoing.</p> <p>NM and DT to arrange dates Jan/Feb</p>
<p>204</p>	<p>CORRESPONDENCE</p> <p>1. Clerk to liaise with WBC with regards to the quote for the removal of sycamore trees and to commence the work ASAP.</p> <p>2. Chair to send clerk invites list for Civic Sunday (and clerk to send out invitations). Chair to contact caterers and order</p> <p>3. Clerk to contact Alex West to discuss the grass maintenance of the recreation ground field.</p> <p>4. Chair to check measurements of the lectern casing and inform the clerk. Clerk to contact supplier and arrange for new signage</p>	<p>NM</p> <p>LC/NM</p> <p>NM</p> <p>LC/NM</p>	<p>NM contacted WBC 22/11. Quote received and work confirmed</p> <p>LC sent list of invitees to Clerk, NM to send out as soon as possible. LC to contact and book caterers</p> <p>NM emailed contractor 24/11. Quotes to be discussed</p> <p>LC to email measurements to clerk as soon as possible. Measurements sent out. Work is progressing with supplier</p>

	5. Clerk to contact Wicksteed to arrange annual inspection of playground equipment	NM	Clerk to liaise with Wicksteed and organise playground inspection. Sent letter to arrange
205	ADDITIONAL ITEMS (Flooding/Budget) 6. Clerk to log gully flooding (Cenotaph, Glazebrook Lane) issues with WBC. 7. Clerk to contact WBC to confirm where budget sent to and difference in figures quoted by PKF for precept. 8. Clerk to finalise budget spreadsheet and share with parish councillors	NM NM NM	Clerk contacted WBC and Cllrs 24/11 Clerk contacted WBC 22/11 Clerk prepared budget and shared with councillors
211	GENERAL MATTERS 9. Chair to ensure minutes are sent to the village shop in future. 10. Councillors to report any topics and issues to the Chair as soon as possible. 11. Clerk to raise concern over street light with WBC Moss Side Lane	LC ALL NM	LC to include Village Shop for minutes distribution. All to liaise with LC. Draft sent out 24/11 Clerk contacted WBC and Cllrs 24/11. Not possible to erect new column