

RIXTON WITH GLAZEBROOK PARISH COUNCIL

Clerk to the Council : I M Lowe

5 Hartley Close
LYMM
Cheshire
WA13 OJJ

9 November 2017

Dear Councillor

I am writing to inform you that the Parish Council Meeting will be held in the Community Hall, Hollins Green, on **Thursday 16 November 2017**.

I trust you will be able to attend.

Yours sincerely

I M Lowe (Mrs)
CLERK TO THE COUNCIL

Code of Conduct – Declarations of Interest
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

/SEE AGENDA ATTACHED

A G E N D A

1. Apologies
2. Committee Reports
3. Minutes
4. Chairman's Report
5. Chairman's Projects
6. Matters arising from Minutes
7. Correspondence
8. Projects Update
 - (a) Recreation Ground
 - (b) Glamis Wood
 - (c) HS2
 - (d) Parish Plan – Groups
 - (e) Parish Council Website
9. Footpath across Recreation Ground updates
10. To consider the precept and budget for 2018/2019
11. To consider the inventory and assets register for 2018
12. To consider the risk assessment for 2018
13. Accounts for payment
14. Planning Applications

Parish Cllrs please note the meeting will commence at 7 p.m. for a pre meeting.

**MINUTES OF THE RIXTON WITH GLAZEBROOK PARISH COUNCIL
MEETING HELD IN THE COMMUNITY HALL, MANCHESTER ROAD,
HOLLINS GREEN AT 7.45 P.M. ON THURSDAY 19 OCTOBER 2017.**

Present: Cllr Trenbath (Chairman)
Cllrs Clarke, Banner, Andrews
WB Cllr McCarthy
Parish Clerk I.M. Lowe

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The Parish Council will take account of Section 17 of the Crime & Disorder Act in all their discussions and decisions.

Following an interview process the Casual Vacancy has been filled by Mr Maurice Johnson.

66. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Hill, McLachlan and Wright.

RESOLVED:- That the apologies be received and noted.

67. COMMITTEE REPORTS

A: Warrington Borough Councillor McCarthy

Church signs have been ordered.

Warburton Bridge – gullies will be cleared by end of year.

Cllr Andrews stated there is a big problem with flooding Glazebrook Lane/Manchester Road.

Cllr Trenbath - Traffic Lights Warburton Bridge going towards Warrington, hedge needs further cutting.

Hedge on railway bridge Glazebrook Lane will involve a site visit with Cllr McCarthy and WBC Officer.

Cllr Clarke – School Lane footpath overgrown and is being used by parents taking children to school feels this is causing a danger.

Cllr Trenbath – rat run through the Village – now using Chapel Lane – UPS vehicles especially using this route and at speed.

Cllr Trenbath- Warburton Bridge – can anything be done regarding opening during peak periods – Cllr McCarthy stated the agreement is only for when there is a problem on the M6.

RESOLVED:- Cllr McCarthy will look into items raised.

B: Police – Roger Stephens reported

Beat Sergeant PS Stuart Gibbard

Beat Manager PC Simon Dadswell

Anti Social Behaviour

3 Reports of ASB. 2 related to same road rage; 1 neighbour issues -

Burglary Dwelling

None reported

Burglary Others

None reported

Criminal Damage

1 Vehicle (scratches, no lines of enquiry)

Vehicle crime

2 TFMV

OTHER

Schools - Arranged inputs in coming weeks on bonfire safety with St Helens.

Shops Visited with advice regarding sales of fireworks, eggs, flour etc.

Partners Meeting with Irlam/Cadishead counterparts to discuss off-road motorbike issues.

RESOLVED:- That the report be received and noted.

C: Friends of Hollins Green Cemetery – Cllr Clarke attended the Meeting on 3rd October

Looking to sort out another area for compost nearer the centre of the cemetery, possibly one of the bays behind the shed.

No further info on the memorial, it is still ongoing but a final design has not been agreed on.

£575 has been raised during the past year by the grave cleaning scheme.

The Heritage Board is moving forward, so far it has been agreed that there will be a plot map, a short piece about the cemetery's history and why it was established etc., possibly an old photograph, but otherwise it's still under discussion. This board will be put on the side of the brick shed.

We were delighted to receive the Green Flag Award for the sixth year running.

There is to be a meeting with Bereavement Services shortly where many items will be discussed one of them being the overhanging tree branches.

It is hoped that the next phase of grave restoration which has been paid for by the friends will be started in the near future.

The next meeting will be the AGM on 21st November.

D: Parish Plan Group Meeting – Cllr Clarke and Cllr McLachlan attended Meeting on 27th September

The second walk went well despite the really wet weather on 17th June. The next walk will be held on 7th January 2018

At the litter pick there were 11 volunteers collecting 19 bags of rubbish plus various items. The Health & Safety guidance paper was read out beforehand. The next litter pick is 10th February 2018.

There is a notice on the poo bag dispensers on Glazebrook Village Green and outside the Scout Centre to say that there will be no more bags in the containers due to somebody taking them all as soon as they are put in.

The High Vis waistcoats and loops for bin bags have been bought, with RwG Parish on the front and Community Volunteer on the back.

£661 was raised by the Garden Safari.

The Rotary club have been asked for a £129 donation for 1000 red tulips "kings blood". These will be put around the village benches.

Next meeting 7th March 2018.

E. Community Hall Meeting attended by Cllr Clarke on 25th September.

Chris Chisnall was elected as the new chairman.

The Chrysanthemum & village show was double booked with the Orchid Society event. The village show didn't go ahead. Booking dates have now been firmly put onto the calendar for the next two years.

Looking into having the locks changed on the hall as there seems to be too many people who have keys and the committee don't have a list of the holders.

Decorating will be started in October.

Electrician to come in on Friday 29th Sept. to change the running man signs and lights in the bulk heads at an approx. cost of £700. The battery system also needs replacing to keep signs on if the electricity cuts out at an approx. cost of £2,000.

The agreement with the Black Swan bar licence for the hall still needs to be sorted out.

An email was received off the Hall committee giving permission for the Parish Council to carry on looking after Glamis Wood for the next five years.

Volunteers decided to give the front of the hall a clean-up.

Next meeting 30th October to talk about refurbishment.

68. MINUTES

The Minutes of the Parish Council Meeting held on 21 September 2017 were submitted to the Meeting.

RESOLVED:- That the Minutes of the Parish Council Meeting held on 21 September 2017 be accepted as a true record.

69. CHAIRMAN'S REPORT

HS2. Post codes sent to HS2 to ensure everybody within our community is informed of up and coming meetings. Details of booking the Community Hall also sent.

Reply, "Thank you very much Dave. George and I are working on plans for Rixton and Glazebrook and will certainly be in touch with you and Marilyn. To set expectations I believe that this work will take six to eight weeks given that the land and property team are particularly busy at the moment, we will of course work on an ongoing programme of events with you but realistically if we are able to send letters – which I hope we can and think is a great idea – this probably will not happen until late November for a co-ordinated drop.

I've also learnt that the next round of information events will be in May and so it is my hope we can start some property surgeries early in the new year. I shall speak to colleagues about booking the hall for some sessions. Is there also a library nearby that would be suitable for some less formal drop in sessions?"

Path through the village

Following the last council meeting in September as requested, I contacted all the contractors to ask about site security once the work on the path starts, replies of assurance received from all of them, to be included in this evening meeting.

Around the village

Traffic at peak rush hour recently, has got much worse, the increase is directly a result of the Toll at Warburton bridge which creates a heavy static flow. Speeding has become an even bigger problem and the number of UPS vans some days seem fleet size.

Traffic lights Warburton Bridge and A57 junction are still shrouded by trees for cars approaching the lights from Cadishead.

RESOLVED:- That the Report be received and noted.

70. Chairman's Projects – Nothing to report.

71. Saltex

RESOLVED:- That the aforementioned be circulated

72. In the Know

The Clerk submitted request for input for the Magazine

RESOLVED: That the Chairman submit a report

73. The Clerk submitted the following email

“Neighbourhood Area Consultations – Lymm Parish Area & Stretton Parish Area.

Warrington Borough Council has received two applications for Neighbourhood Plan Areas from Lymm Parish Council and Stretton Parish Council to enable them to designate Neighbourhood Areas under The Localism Act 2011 and The Neighbourhood Planning (General) Regulations 2012 (as amended).

As outlined in the Council’s Statement of Community Involvement (2014), there is a minimum 6 week consultation period for interested parties to make representations on the applications.

You can download a copy of the application to designate the Neighbourhood Area and how to make representations at the link below:

https://www.warrington.gov.uk/info/201369/neighbourhood_planning

Representations on Lymm and Stretton Parish Council’s applications to designate a Neighbourhood Area should be made directly to Warrington Borough Council **before 5pm on Monday 27th November 2017.**

Representations can be made:

- By email to LDF@Warrington.gov.uk
- In writing to: Planning Policy and Programmes Team, Warrington Borough Council, New Town House, Buttermarket Street, Warrington, WA1 2NH”

RESOLVED;- That the email be received and no comments be made

74. Street Lights

The Clerk submitted the following email

“I recently reported 2 street lights to WBC that were not working and they replied that they were not adopted by them.

Could they belong to the Parish Council?

One of the lights is on The Weint against the church wall and the other at the end of the entry to the village green from Manchester Road.

If they do belong to the Parish Council, could I report them as not working please, if they don’t I’d appreciate any help you could give me in finding who to report them to.

In anticipation,

Kind Regards,
Bev

Beverly Murtagh”

RESOLVED:- That the Clerk contact WBC in order to place an order on behalf of the Parish Council for repair of the light at the Scout Hut and in the Wient.

75. Christmas Events

The Clerk submitted a request from WBC for a list of Christmas Events
RESOLVED:- That WBC be informed that a list of events is published in the Parish Council’s Christmas Newsletter.

76. Meetings

I would like to remind you that ChALC will be running a Chairmanship Advanced training session on the evening of 8th November at Congleton.

The training session will cover the following aspects of Parish/Town Council business:

Ground Rules for Effective Meetings

Handling Conflict in Meetings

Dealing with the Public and Visiting Speakers

Dealing with the Media

Hints on Dealing with the Press, TV and Radio

Defamation and Privilege

Dealing with Harassment and Bullying

Ethics, Bullying and other Code of Conduct Issues

The room will be available to you from 6.00 pm and there will be tea/coffee and biscuits available.

The session will commence at 6.30 pm and finish at 9.00 pm.

Cost for member councils £35 per person

Non member councils £60 per person

If you or any of your members would like to attend and have not yet reserved a place please contact me via hazelmerrill@chalc.org.uk

I have organised a day of social media training for members of my team here at the Town Council and have a number of spaces which can be filled by other councils! The course is planned for Thursday 23rd January here at the Town Council Offices. There are just **15 places** available on this and the cost is £50 – this is at cost and will include lunch and refreshments throughout the day.

The trainer I have coming is Sam Flynn who provides training for the SLCC. I have been to a few of her seminars and found them really informative and useful. The day is set to cover everything from the basics of managing facebook/Instagram/twitter to the intermediate skills of how to maximise engagement, manage negativity, boosting your following etc.

More information is on the attached flyer. If you'd like to book one of the limited spaces please let me know. It will be strictly first-come-first served.

77. Projects

A: Recreation Ground – Nothing to Report

B: Glamis Wood – Nothing to Report

C: HS2/HS3 – Nothing to report

D: Parish Plan Groups – No report

E: Parish Council Web – Nothing to report

78. Path across the Green request from the Parish Council for quote and updates from contractors 21 September 2017.

To consider quotations for work to the footpath across the recreation ground.

Big Lottery Funding

The Parish Council applied for and were successful in being awarded £10,000 of match funding from the Big Lottery Fund, £10,000 being the maximum we could apply for.

The Big Lottery fund - Cllr Trenbath reported stipulate that the funding can only be used for the path and any money not used must be returned to them. They also state that we could not use funding for the path from any other funding agent. Any advertising of the path must refer to the Big Lottery Funding and show their logo.

Three companies were initially approached for quotes, Dave Webster and Mac Groundworks referred to us by WBC's Dave Cotterill WBC Parks and Woodland manager and Network Surfacing referred to us by WBC Paul Lawrenson Capital Projects Manager. All three have undertaken work for WBC.

Quote's from all three companies are all close and there is a question of security of the site, this has been put to two of the companies and the replies brought to the Parish Council Meeting.

The Chairman has contacted the companies in respect of the responsibility for security on the site during works.

The Parish Council considered the 3 quotations (full detail submitted to the Meeting).

- a. Network Services- quotation includes security - £19,350.00
- b. Mac Groundworks – no security responsibility would lie with the Parish Council £17,942.00
- c. David Webster = no security or details of works given £19,783.00

RESOLVED:-

- a. That Network Services be awarded the Contract in the sum of £19,350.00 inclusive of site security.
- b. That the Clerk contact the Parish Council's Insurance Company in respect of the works to be carried out.
- c. That the Parish Council meet with the users of the site i.e. the Scout group regarding the closure of the footpath during the construction period.
- d. That posters be placed in the Village informing residents of the closure period.

79. Accounts for Payment

A: RESOLVED:- That the following 3 accounts be paid:-

I M Lowe (1 month's salary)	£ 399.80	100442
HM.Revenue and Customs(1 month's tax)	£ 99.94	100443
I M Lowe (Printer and ink)	£ 86.95	100444

B: The Clerk reported receipt of part payment for replacement bus shelter of £2,210.84.

80. PLANNING APPLICATIONS

Application reference: 2017/31275
Location: GLAZEBROOK HOUSE, GLAZEBROOK LANE, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 5BL
Description of development : Advertisement - Proposed non-illuminated polystyrene fascia sign.

No objection.

Application reference: 2017/31286
Location: IVY COTTAGE, DAM LANE, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 6LE
Description of development : Householder - Proposed demolition of existing single storey side of property and build 2 storey side extension following Original application reference - 2016/29082

No objection.

Application reference: 2017/30888 No
Location: 3, FERNDALE MEWS, GLAZEBROOK LANE, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 5AU
Description of development : Householder - Proposed Construction of two storey extension to side elevation to provide music rooms.
No objection.

81. PARISH PROBLEMS

Cllr Clarke - It has been reported that the pavements on School Lane by the side of the old Egg Farm are again encroached in weeds. People with buggies have to walk in the road. – Cllr McCarthy will report this issue.

The grass inside the children's playground is very long again and needs cutting. – the Clerk to speak to WBC.

The man who cut the grass on the village green instead of sweeping turns he has turned very tightly and churned all the grass up.- Clerk to report to WBC.

The Clerk asked Members to submit their items for the Christmas Newsletter by 2nd week in November.

Remembrance Sunday – Church Service will commence at 9.45 – Poppy Wreath ordered by Cllr Banner donation of £45 agreed.

Budget – Quotations for work to paint and repair as necessary the Parish Councils benches and also to obtain details from WBC regarding the weed killing programme - Clerk to obtain.

Cllr Johnson reported large potholes on Dam Lane and Dam Head Lane – Clerk to report.