

RIXTON WITH GLAZEBROOK PARISH COUNCIL

Clerk to the Council : I M Lowe

5 Hartley Close
LYMM
Cheshire
WA13 OJJ

10 April 2017

Dear Councillor

I am writing to inform you that the Parish Council Meeting will be held in the Community Hall, Hollins Green, on **Thursday 20th April 2017 at 7.45 p.m.**

I trust you will be able to attend.

Yours sincerely

I M Lowe (Mrs)
CLERK TO THE COUNCIL

Code of Conduct – Declarations of Interest
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

/SEE AGENDA ATTACHED

A G E N D A

1. Apologies
2. Committee Reports
3. Minutes
4. Matters arising from Minutes
5. Chairman's Report
6. Chairman's Projects – to Report on progress regarding footpath across the Recreation Ground
7. Correspondence
8. Projects Update
 - (a) Recreation Ground
 - (b) Glamis Wood
 - (c) HS2
 - (d) Parish Plan – Operational Group
 - (e) Parish Plan Group Recreation & Leisure
 - (f) Parish Council Website
9. Notice of Audit
10. Accounts for payment
11. Planning Applications

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**MINUTES OF THE RIXTON WITH GLAZEBROOK PARISH COUNCIL
MEETING HELD IN THE COMMUNITY HALL, MANCHESTER ROAD,
HOLLINS GREEN AT 7.45 P.M. ON THURSDAY 16 MARCH 2017**

Present: Cllr Trenbath, Chairman
Councillors Andrews, McLachlan, Banner
Parish Clerk I. M. Lowe
1 Member of the Public

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The Parish Council will take account of Section 17 of the Crime & Disorder Act in all their discussions and decisions.

86. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Clarke, Hill, Wilson, McCarthy, Wright

RESOLVED:- That the apologies be received and noted.

87. COMMITTEE REPORTS

A: Warrington Borough Councillor – No report

B: Police - Bethan and Roger

Rixton With Glazebrook

In the past twenty eight days there have been:

Four reports of anti-social behaviour. These have come from the same address and the person causing the harassment has been charged and is in prison for eighteen weeks.

Two burglaries have been reported but there has been nobody identified.

One theft relating to motor vehicles.

Two reports of damage to a vehicle but there has been no suspect identified.

There has been one road traffic collision in Rixton. This is still an ongoing investigation.

Roger reported that their shift pattern would be altering to a 3 week cycle again from June.

Cllr Trenbath reported that the Village was again becoming a rat run and vehicles using this route were exceeding the speed limit.

RESOLVED:- That the report be received and noted.

C: Friends of Hollins Green Cemetery

No to Report

D: East Area Board Meeting

No Report

E: Parish Plan Meeting

No report

F. Community Hall

No report.

G: Rixton and Woolston Community Meeting

No report.

H. Neighbourhood Board

No report.

88. Minutes

The Minutes of the Parish Council Meeting held on 16th February 2017 were submitted to the Meeting.

RESOLVED:- That the Minutes of the Parish Council Meeting held on 16th February 2017 be accepted as a true record.

89. CHAIRMANS REPORT

1. Wicksteed to supply and install the chains on the swings
£396.36. (See Minute Number 100A).

1A. HS2, Met with Raj Chandarana he suggested he comes along to the public meeting and following that have an further meeting over a day at some time in May. (See Minute Number 101).

2. Glamis wood, I have received a quote for weeding and maintenance of £660 but unfortunately there are a number of trees that are damaged and further quotes were received for this work. One to remove dead and storm damaged trees at £700 and a further quote to thin the remaining woodland to promote further development £1800 this includes the £700 previously mentioned. (See Minute Number 100B)
3. Footpath through the village green, request to make approach to various groups for funding. before being able to apply for any form of funding I had to make sure of any increase of the initial quotes due to the amount of time since they were originally made. I have received these three updates and two have added about £750 to their quotes and one remains unchanged but with the proviso the work is undertaken before the end of spring the averaging of all these estimates comes to £19500.00. (See Minute Number 90)
4. Children's play area, quote from Colliers liaison group, meeting 28/2/17.
Updated on what had developed since our last meeting, site monitoring visits showed no problems except Breach of Conditions which have now been resolved. The public footpaths across a section of the Moat Lane tip are to start in spring.
I mentioned the flooding of Moat Lane directly outside the tip entrance and Jason Lewis Enforcement officer will report to highways.
Next meeting is June 6th.
5. Further flooding around the village, Moss Side Lane outside number 35 and WBC footpath opposite the waste piece of land that leads on to RwG village green path.

RESOLVED;

- a. That the report be received and noted.
- b. That the Clerk contact Cllr Hill requesting copies of email's he has sent and received regarding Colliers breaches of Conditions referred to in the Meeting recently held with Colliers.

90. **Chairman's Projects**

Footpath across recreation ground – progress update. The Clerk submitted email from the Parish Plan Group offering their support/partnership with the Parish Council for this work. The Chairman has contacted the companies who previously quoted for this work and has received their updated quotes. The Chairman has also spoken to Colliers regarding funding towards this work but has been told their s a general site these type of companies use and any application for funding would have to be via this site.

RESOLVED:-

- (a) That the Chairman's Report be received and further information awaited.

(b) That the email from the Parish Plan Group be received but the Parish Council feel that as the work is only in its very early stages it is too early to consider their proposal.

91. In the Know, The Clerk, Cheshire Rural Touring Arts, Wicksteed, Hags, Clerks and Councils Direct.

RESOLVED; That the aforementioned be circulated.

92. Footpath 10

The Clerk submitted email from John Thorpe relating to an email he had received from Kay Taylor asking for the Parish Council to clarify the Modification Order. The email from John Thorpe is copied below and should explain the Order:-

“I have been contacted by Kay Taylor, one of the landowners affected by a definitive map modification order to record a public footpath. The footpath applied for was from the end of Rixton with Glazebrook footpath no.10, off Bank St., to Glazebrook Lane. Warrington Borough Council rejected the part of the path that runs over Network Rail land near Glazebrook Station but approved an order being made to add the length of the footpath running from the boundary of the Network Rail owned land to Rixton with Glazebrook footpath no. 10. Kay feels the parish council minutes don't pick this up so could you please advise the Council at your next meeting that the Network Rail owned land was not included in the WBC order. The order footpath terminates at the boundary of the Network Rail owned land at the rear of the Station House. Thanks.”

RESOLVED:- The Members are aware of the contents of the Order and trust that the above satisfies the concerns of Kay Taylor.

93. EDR Landscapes

The Clerk submitted email requesting inclusion on the Parish Councils list of contractors

RESOLVED;- That EDR be added to the Parish Council's list of Contractors.

94. Spectrum Striders Use of Dam Lane

The Clerk submitted further letter from Liz Johnson sent on behalf of residents in Dam Lane regarding the closure of the lane for this event. The Parish Council sent a letter to WBC regarding this and to date have not received any reply. The Clerk has contacted WBC but no response received to date.

RESOLVED:-

- (a) That the letter be received
- (b) That the Clerk's action in contacting WBC be approved.
- (c) That a copy of the Parish Council's letter be sent to the Assistant Director David Boyer requesting his help in resolving this issue.

95. **White Paper “Fixing our broken housing market”**
The Clerk submitted email from Civic Voice relating to the above requesting the Parish Council to complete a survey.
RESOLVED:- That the Parish Council agree to complete the survey.
96. **Public Space Protection Order**
The Clerk submitted emails requesting the Parish Council to complete a survey regarding the above Order:
RESOLVED:- That the Parish Council agree to complete the survey.
97. **Land along the Manchester Ship Canal**
The Clerk submitted the following email which requested the Parish Council’s comments:-

Re: Phone call (Land along the ship canal/Manchester rd). (3)

[Keith Thompson <mossfarmtackle@gmail.com>](mailto:mossfarmtackle@gmail.com)

“Re: Phone call (Land along the ship canal/Manchester rd).

This may seem as though we are asking for a lot but the plans we have for the land will benefit the local community.

The plan is to put a new entrance at the traffic lights, where we would also fit a new drain to fix the surface water on the main road.

Once you come onto the site, to the left of the gates (along the river glaze) we would want to have a micro brewery, pub/restaurant, deli and an educational centre.

In the corner of the glaze next to the ship canal, we also want to build a hotel.

The micro brewery will also offer educational tours and courses to the public.

The organic waste off brewing the beers and ales would be used to feed the animals on our educational farm, which will be towards the proposed HS2 part of the land (the land will also have a nature trail that goes around the site, for the public to use) we will be building beehives and bird boxes all around the site to attract more wildlife.

This site has been forgotten about for a very long time and we feel we can do something very special on this site, which will benefit the local community by creating new jobs. We will also be working very closely with local high schools and colleges to help give new leavers a good start.

The architect we will be using is Paul Vincent who is also passionate about the site as he lives local.

The future of this site could be very positive to everybody local and involved.

We feel with the help of the Parish Council and local community we can make this happen.

If you have any questions or would like to see the drawings/plans we have then please don't hesitate to get in touch"

RESOLVED:- The Parish Council are unable to make any observations at this point in time and await the full planning application when submitted to WBC.

98. Internal Audit

The Clerk submitted email regarding the timescale for the Internal Audit.

RESOLVED:- That the email from John Henry be received and the Parish Council agree to appoint John Henry as the Parish Council's Internal Auditor for the year 2016/2017.

99. Meetings

WBC – Gypsies and Travellers – 29th March 1 p.m.

ChALC – Roles and responsibilities – 22nd March 6.30 p.m.

Civic Design Awards – 24th April 12 noon

100. Projects

A: Recreation Ground

(a) The Chairman submitted quotation from Wicksteeds for the repair works to the swings the cost is £396.36 + Vat this includes the installation costs.

RESOLVED:- That the quotation of £396.36 + VAT be agreed.

(b) The Parish Council considered the request to move the waste bin adjacent to the seat on the recreation ground.

RESOLVED: That due to the proposed works to the footpath a decision be deferred.

B: Glamis Wood – The Clerk reported that a small tree has come down and Cllr Trenbath has included this work in his request for a quotation for the clean up of the area. Cllr Trenbath submitted emails relating to the quotation for the works required. See attached quotations (appendix A). The Parish Council considered the quotes but felt no decision could be made until:-

RESOLVED:-

- (a) That the Chairman speaks to the Community Hall Committee to seek their permission for the Parish Council to continue the works required on their behalf, as the initial 5 year period has come to an end. The Community Hall Committee also be informed that for the Parish Council to carry out the works required it is necessary for them to use some of their reserves and they would require a formal letter from the Community Hall Committee giving the Parish Council to carry out any necessary works over the period of the next 5 years.
- (b) The Parish Council would also request the Community Hall to consider transferring this piece of land to the Parish Council.
- (c) The Parish Council also wish to make people aware that contrary to information received that the Parish Council have received details of 160 volunteers to work on this piece of land NO volunteers have come forward.
- (d) The PC agree in principle, subject to (a) above, to carry out the work at a cost of £720 and £660 but defer consideration of the work at a cost of £1800.

C: HS2 /HS3 – See Minute 89

D: Parish Plan Operational Group – No Report

E: Parish Plan Group Recreation and Leisure – No report

F: Parish Council Web Site – Nothing to Report.

101. Annual Parish Meeting

The Clerk reported the need to hold the Annual Parish Meeting. The Chairman also reported on his talk with HS2 and asked if the Parish Council would agree to them making a report to the Parish at this Meeting.

RESOLVED:-

- (a) That the Annual Parish Meeting be held prior to the Parish Council Meeting on 20th April 2017 at 7.00p.m.
- (b) That HS2 be asked to conduct a Public Meeting at a separate time and due to the need to have a large room the Hollins Green School be suggested as a suitable location for this meeting.

102. Accounts for Payment

A: RESOLVED:- That the following 5 accounts be paid:-

I M Lowe (1 month's salary)	£399.80	100397
HM.Revenue and Customs(1 month's tax)	£ 99.94	100398
I M Lowe (printer ink and paper)	£ 44.98	100399
I M Lowe (3months telephone)	£ 50.00	100400
I M Lowe (3months internet)	£ 22.50	100401

103. PLANNING APPLICATIONS

A: RESOLVED:-

2017/29819 – 15 Carlton Way – single storey conservatory replacement at the rear and two storey side extension.
No objection.

2017/29843 - 545 Manchester Road – Outline application for 3 bedroom dwelling

Objection – The Parish Council consider the site is too small to accommodate a 3 bedroom dwelling and it would have very limited private open space as would no 545 Manchester Road as this proposal removes more than half their existing open space. Overlooking is also a possible problem. Using St Helens Close as the access to the site is considered inadequate and could cause problems to existing established highway access to existing properties on St Helens Close.

2017/29822 – Ivy Cottage Dam Lane – Lawful Development Certificate for bricking up of garage doors and west window with a new door at the east end of the north elevation instead of the west new PVC windows throughout new back door and re-render west wall.

No objection.

2017/29920 – Ivy Cottage Dam Lane – proposed demolition of existing single storey side extension and proposed 2 storey side extension.

No objection.

2017/29921 – 150 Glazebrook Lane – 42 day prior approval for ground floor rear extension to extend beyond the rear wall by 4.5 metres maximum height of 3.2 metres to lantern and height at the eaves 2.8 metres.

Insufficient information provided to make a considered opinion.

2017/29795 – 40 Carlton Way – proposed replacement roof from flat to pitch after damage.

No objection.

2017/30027 – Land off Holly Bush Lane – proposed temporary agricultural workers dwelling.
No objection subject to the necessary agricultural justification.

104. PARISH PROBLEMS

Cllr McLachlan – Asked if the dog fouling notices could be replaced on the new street lights.

Cllr Andrews – informed Members that the drains on Glazebrook Lane are still blocked