

# RIXTON WITH GLAZEBROOK PARISH COUNCIL

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*Clerk to the Council* : I M Lowe

5 Hartley Close  
LYMM  
Cheshire  
WA13 OJJ

11 May 2017

Dear Councillor

I am writing to inform you that the Annual Parish Council Meeting will be held in the Community Hall, Hollins Green, on **Thursday 18 May 2017 at 7.45 p.m.**

I trust you will be able to attend.

Yours sincerely

I M Lowe (Mrs)  
CLERK TO THE COUNCIL

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Code of Conduct – Declarations of Interest  
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012  
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

/SEE AGENDA ATTACHED

## **A G E N D A**

1. Apologies
2. Appointment of Chairman and Vice Chairman
3. Appointment of representatives to outside bodies:
  - (a) ChALC
  - (b) Community Hall
  - (c) HS2
  - (d) CPRE
  - (e) Plans Committee
  - (f) Police Liaison
  - (g) Public Rights of Way
  - (h) Civic Functions – Warrington Borough and other Parishes
  - (i) Warrington Voluntary Action
  - (j) Parish Plan
  - (k) Friends of the Cemetery
4. Committee Reports
5. Minutes
6. Chairman's Report
7. Chairman's Projects – Footpath across recreation ground – progress update.
8. Matters arising from Minutes
9. Correspondence
10. Projects Update
  - (a) Recreation Ground
  - (b) Glamis Wood
  - (c) HS2
  - (d) Parish Plan – Operational Group
  - (e) Parish Plan Group Recreation & Leisure
  - (f) Parish Council Website
11. Accounts for payment
12. Planning Applications

**MINUTES OF THE RIXTON WITH GLAZEBROOK PARISH COUNCIL  
MEETING HELD IN THE COMMUNITY HALL, MANCHESTER ROAD,  
HOLLINS GREEN AT 7.45 P.M. ON THURSDAY 20<sup>th</sup> APRIL 2017**

**Present:** Cllr Trenbath, Chairman  
Councillors Andrews, Hill, Clarke,  
Warrington Borough Councillor McCarthy and Wright  
Parish Clerk I. M. Lowe  
2 Members of the Public

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The Parish Council will take account of Section 17 of the Crime & Disorder Act in all their discussions and decisions.

**105. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Banner, McLachlan, and Wilson.

RESOLVED:- That the apologies be received and noted.

**106. COMMITTEE REPORTS**

**A: Warrington Borough Councillor**

Cllr McCarthy referred to his previous Report of the AGM.

**B: Police – Bethan and Roger**

In the past twenty eight days there have been:

Eight reports of anti-social behaviour. These are spaced across the village and relate to neighbour disputes and motorbikes. The neighbour issues have been resolved and one owner of a motor bike was located and discovered they were legitimate owners and could ride the bike. Another motor bike user was located and arrested for dangerous driving.

One burglary has been reported but nobody has been identified.

No thefts relating to motor vehicles have occurred.

One report of damage to a vehicle which is as a result of two vehicles being set on fire but no suspect has been identified for this.

There has been one road traffic collision in Rixton. This is still an on-going investigation.

This communication is intended for the addressee(s) only. Please notify the sender if received in error. Internet email is not to be treated as a secure means of communication. The Constabulary monitors all Internet and email activity and requires it is used for official communications only. Thank you for your co-operation.

RESOLVED:- That the report be received and noted.

**C: FRIENDS OF HOLLINS GREEN CEMETERY** – attended by Cllr. Clarke

A new motor mower has been purchased to replace the broken one with help from The East Area Board funding.

An afternoon tea to be held again at Rose Cottage on 11<sup>th</sup> April.

The memorial improvements paid for by the friends have been completed by WBC. It was suggested that the friends pay for the four larger memorials to the left as you walk in the cemetery be placed upright and a price to be sort from WBC for this work.

A tool inventory has been done and put on excel for ease in the future.

The Heritage Board which is to go on the side of the building is being funded by HDT and will be started in the summer.

The path at the side of the bays needs widening which will be done by the friends.

The paths have been sprayed for moss by WBC.

The Gazebo needs to be washed down with moss cleaner.

An HS2 meeting to take place between HS2, bereavement services and the friends on 11<sup>th</sup> April.

The friends will have a promotional stall at the carnival.

Date of next meeting 20<sup>th</sup> June

RESOLVED:- That the report be received and noted.

**D: EAST AREA BOARD MEETING 29 MARCH** - attended by Cllr. Clarke

A review of the Neighbourhood boards was given by Cllr. Tony Higgins. All boards are to be dissolved except the Central Board. The thinking behind this is that most areas have Parish Councils, but the poorest areas don't, so majority of money to go to these areas. All areas can still look for funding from the main board.

£60,000 available for Central Board and £60,000 for the rest of the areas.

There was a move to carry on the board meetings without WBC support which was met with mixed feelings.

Obviously the board meeting didn't go ahead. The Chair Peter Crowcroft thanked everyone and dismissed the meeting.

RESOLVED:- That the report be received and noted.

**E: PARISH PLAN MEETING** - No report.

**F. COMMUNITY HALL MEETING 6 MARCH** – attended by Cllr. Clarke.

Re-election of committee members of which the majority are willing to carry on.

Stuart Wraith was re-elected as Chair. He reported that as he was relatively new but hoped he would grow into the position during the next 12 months and intends to give it his best shot.

Hall Managers Report - Work done in the kitchen, the bar has been sorted and cleaned, the leaks in the roof are now fixed, decorating is ongoing and the majority of the electrics have been done. He also told the committee members that he would not be continuing as hall manager.

Fire Safety Officer came to inspect the building. A letter has been received stating various anomalies.

Need a Fire Officer and new hall manager.

Takings are down on last year, mainly due to losing pre-school, although hall bookings are up, so still slightly in profit.

To look at increasing hall hire charges at the next meeting.

Create a funding committee.

Look at getting holes in car park mended.

Ask David Trenbath to come and talk about HS2.

**COMMUNITY HALL MEETING 27 MARCH** – attended by Cllr. Clarke.

Talk on HS2 given by David Trenbath, chair of the Parish Council.

A funding committee has been set up to try and get money for various projects, they will be having their first meeting shortly.

Hire costs to be looked at annually in future. It was decided that the regular local users will carry on paying at the same rate. Other users to pay an extra £10 per session to commence on 1<sup>st</sup> April. It was also decided to look at Friday & Saturday night hire costs at the next meeting.

Car park holes should be filled in in the next two to three weeks at a cost of £500.

Fire Safety Audit – Fire safety was found deficient. Stuart Wraith was nominated as Fire Officer as he does this on a day to day basis at the Swan. He will bring regulations up to date and sort out a risk assessment statement.

The tree stumps at the front to be ground down and a general tidy up around the building.

Date of next meeting Monday 22<sup>nd</sup> May.

RESOLVED:- That the reports be received and noted.

**G: RIXTON & WOOLSTON COMMUNITY MEETING** – No report.

## **107. MINUTES**

The Minutes of the Parish Council Meeting held on 16<sup>th</sup> March 2017 were submitted to the Meeting.

RESOLVED:- That the Minutes of the Parish Council Meeting held on 16<sup>th</sup> March 2017 be accepted as a true record.

## **108. CHAIRMANS REPORT**

Chairman's Report Rixton with Glazebrook Parish Council 20<sup>th</sup> April 2017.

1. HS2, phone call from Raj Chandarana re meetings, I informed him I'm awaiting the information he requested from the community hall group when I receive it I will give him the contact details and he can then arrange the meetings. He expressed the need to have ongoing information days following the these two meetings.
2. Glamis Wood, some of the work has been undertaken, with the work on the trees and weed killing still outstanding.
3. Foot path through the village green, I have made a grant application which I have put to WBC for their support and ideas, once complete it will be sent on, total amount applying for is £10000.00
4. Children's play area, replacement of the chains I am informed by Wicksteed's will be 5<sup>th</sup> May.
5. Drains that were outlined by the Parish Council as blocked have been marked by WBC for unblocking.

RESOLVED: That the report be received and noted

## **109. CHAIRMAN'S PROJECTS**

Footpath through Village Green – see Min 108 - 1

- 110. GLASDON, PARLIAMENT WEEK, CPFA, CHESHIRE VIEWPOIT AND HS2 WALK 9<sup>TH</sup> JULY, WICKSTEED, NORRIS AND FISHER INSURANCE BROKERS, COUNTRYSIDE VOICE, NORTH WEST AIR AMBULANCE, HAGS.**

RESOLVED:- That the aforementioned be circulated.

## **111. MOSS SIDE LANE**

Cllr Clarke had received the following from a resident in Moss Side Lane she has concerns regarding the state of the road. The road up to the private sign belongs to WBC. It is in a terrible state and although WBC has been out to see it on three occasions nothing has been done. They say is that the whole road needs re doing. It has apparently been neglected for many years and more than one of the people who live there have made complaints.

The Clerk submitted response from WBC in respect of this problem raised by Cllr Clarke:-

“The section of carriageway adjacent to Pansy Cottage is beyond routine maintenance.

I have taken photographs showing the poor condition, and will forward them onto my Manager.

He will/can advise the Structural Engineers and they will undertake their own assessment of the road for a suitable treatment and timescale for repairs.”

RESOLVED:- That Cllr McCarthy follow this matter up, the email be received and work awaited.

**112. MOTORBIKE ISSUES BIRCH ROAD**

The Clerk submitted email from the police regarding a complaint they had received in respect of motorbike issues on Birch Road and the fact that they have arrested someone in respect of this problem.

RESOLVED:- That the action from the Police is appreciated.

**113. PUBLIC SPACE PROTECTION ORDER**

The Clerk submitted details of the above along with a questionnaire, the Clerk has submitted the questionnaire as per the resolution at the last Meeting

RESOLVED:- That the letter and documents be received and noted.

**114. MEETINGS**

WBC Development Control Committee 26<sup>th</sup> April

**115. PROJECTS**

**A: Recreation Ground** – The Chairman gave an update on the footpath across the recreation ground –See Minute No 108

**B: Glamis Wood** – The Chairman gave an update in respect of Meeting with the Community Hall Committee – See Minute No 108

**C: HS2 /HS3** – See Minute No 108

**D: Parish Plan Operational Group** – No Report

**E: Parish Plan Group Recreation and Leisure** – No report

**F: Parish Council Web Site** – Nothing to Report.



## 116. ACCOUNTS FOR PAYMENT

A: RESOLVED:- That the following 8 accounts be paid:-

WBC (wildflower beds)	£ 703.08	100402
Holly Oaks Tree Surgeons (Tree work)	£1,800.00	100403
I M Lowe(1 month's salary)	£ 399,80	100404
H M Revenues and Customs (1month tax)	£ 99.94	100405
I M Lowe (printer ink & stationery))	£ 27.96	100406
ChALC (annual subscription)	£ 569.10	100407
Wicksteed (repair to swings)	£ 438.24	100408
CPRE (annual subscription)	£ 36.00	100409

## 117. AUDIT – Annual Return for year ended 31<sup>st</sup> March 2017

The Clerk submitted Notice of Audit and the completed Annual Return for the year 1/4/2016 to 31/3/2017 along with completed Receipts and Payments book, Bank Reconciliation, Explanation of Variances and associated invoices and Bank Statements. The Notices for display on the Notice Boards were also submitted.

RESOLVED:- That the Annual Return, Receipts and payments, bank reconciliation and explanation of Variances be accepted, agreed and signed by the Chairman and Clerk. That the Notices be placed on the Notice Boards, the Post Offices and the Parish Council's Web Site.

## 118. PLANNING APPLICATIONS

RESOLVED:-

Application reference: 2017/30018

Location: HOLLY BANK CARAVAN PARK, WARBURTON BRIDGE ROAD, RIXTON-WITH-GLAZEBROOK, WARRINGTON, WA3 6HL

Description of development : Variation of Conditions - Application for removal of Condition 3 (relates to a towing caravan site only and shall not be used for permanent residential caravans or for caravans staying for longer than 28 days) in order to lift the restriction on maximum length of individual stays following Planning Approval 78/5983 and Planning Approval 83/14404.

OBJECT – to this use as this could mean that the site would become a permanent residential site and not as permitted as a transit site for touring caravans with the limited use of a 28 day period. The Parish Council suggest that if an alternative permission is given that the use of the site should be limited to a 10 month period only and the site closed say for November and December each year (this is a type of restriction used for other sites within the Country).

Application No 2017/29819 AMENDED PLANS

Location: 15, CARLTON WAY, RIXTON-WITH-GLAZEBROOK,  
WARRINGTON, WA3 5BG

Description of development : Full Planning - Proposed demolition of existing conservatory and construction of a single storey rear extension with mono-pitched roof.

No objections.

Application No 2017/30037- Location: 150, GLAZEBROOK LANE,  
RIXTON-WITH-GLAZEBROOK,WARRINGTON,WA35AY

Description of development : Householder - Proposed single storey rear /side extension.

No objections.

Application No 2017/30081 – Location: 54 DAM LANE, RIXTON WITH  
GLAZEBROOK – garage conversion to habitable room and driveway for 5 cars.

No objections subject to no neighbour objections.

Application reference: 2016/28589 - APPEAL

Location: LAND ADJACENT 270 GLAZEBROOK LANE, RIXTON-  
WITH-GLAZEBROOK, WARRINGTON, WA3 5AX

Description of development : Full Planning - Proposed two new build detached properties with associated parking and works.

Objections as per original Planning Application.

Application: reference 2017/ 29049 - The Cenotaph School Lane/Dam Lane – Amended plan and details of Committee date 26<sup>th</sup> April

The Clerk submitted amended plans which are for more structured lighting and amended lighting around the Cenotaph, this work has been given by WBC's Safety Audit Report.

The Parish Council wish to ensure that any works should protect the Cenotaph and that parking is also an issue that needs to be addressed.

Application reference: 2017/30213 Location: THE RHINEWOOD  
COUNTRY HOUSE HOTEL, GLAZEBROOK LANE, RIXTON-WITH-  
GLAZEBROOK, WARRINGTON, WA3 5BB

Description of development : Discharge of Condition - Application for approval of details reserved by Condition 17 (Acoustic mitigation measures), 18 (Visibility splay, 19 (Car parking turning heads) and 20 Obscure glazing following application 2014/24573 & Appeal Reference No. APP/M065/W/14/3001339.

No objection.

#### **119. PARISH PROBLEMS**

Cllr Clarke - I see that the pathway has been cleared between Glazebrook Lane and the bridge. The earth has also been cleared underneath the hedge, but the hedge itself needs cutting back. – Cllr McCarthy will take up.